



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
3RD FLOOR COUNCIL CHAMBERS
FEBRUARY 25, 2019
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. 2015 Building Code Information
Rita Jackson, Community Development Director
Matt Kreyling, Building Official
Steve Redmon, Building Official
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Chris Miller

MAYOR

RECEIVED NOTICE:

VICKI BRIGGS

CHRIS MILLER

STEVE NICHOLS

DR. AYANNA SHIVERS

CHRIS WILLIAMS



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall – 300 N. Coal Street
3rd Floor – Council Chambers
Mexico, Missouri 65265**

**February 25, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. February 11, 2019 – Regular Session Meeting

4. New Business – Resolution (Reading By Title Only and Passage)

A. Bill No. 2019 – 19. A Resolution Authorizing the City Manager to Execute a Contract of Obligation with the Missouri Department of Natural Resources Regarding Estimated Post-Closure Expenditures for the City of Mexico Sanitary Landfill (Permit No. 0100703). Reading By Title Only and Passage.

5. New Business – Ordinance (Two Readings By Title Only and Passage)

A. Bill No. 2019 – 20. An Ordinance Authorizing the City Manager to Sign Contract Documents with Rhad A. Baker Construction for the Holt Street project TIDP-4400(310). Two Readings By Title Only and Passage.

6. Other Business

A. Staff Report – Purchase of Asphalt Recycler for Public Works Department

B. Staff Report – Purchase of a Mid-Mount Mower for Cemetery Maintenance Department

C. Staff Report – Purchase of a Compact Excavator for the Cemetery Maintenance Department

D. Staff Report – Fairgrounds Pools Admission Fees

E. Claims

7. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

8. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
FEBRUARY 11, 2019**

The Council of the City of Mexico, Missouri met in regular session on February 11, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent: Chairman Pro Tem Steve Nichols; Council Member Chris Williams

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – JANUARY 28, 2019 – REGULAR SESSION MEETING

Council Member Briggs moved for approval of the January 14, 2019 regular session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. The Minutes were approved as presented.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 13. A Resolution Authorizing the City Manager to Sign a Hangar Lease with Bruce Boyes and Bob Boyes.

Mayor Miller called upon City Manager Slagle to present the report.

Bill No. 2019 – 13 authorizes the City Manager to sign a Hangar Lease with Bruce Boyes and Bob Boyes. Louis Boyes and Sons entered into a Hangar Lease in November 1996. In order to update the City’s hangar lease files, an updated Hangar Lease will need to be signed by Bruce Boyes and Bob Boyes. The term and rent remains the same as the 1996 Lease, and brings the lease up to date allowing the “Sons” to continue leasing the hangar. The Lease Agreement is for Hangar Thirteen (13) and is the standard Lease for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 13.

Council Member Shivers moved for reading by title only of Bill No. 2019 – 13. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 13 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2019 – 13. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 13 was passed as Resolution No. 3914.

Bill No. 2019 – 14. A Resolution Authorizing the City Manager to Sign a Hangar Lease with John Lierheimer.

Mayor Miller called upon City Manager Slagle to present the report.

Bill No. 2019 – 14 authorizes the City Manager to sign a Hangar Lease between the City of Mexico and John Lierheimer II. A list of persons interested in renting airport hangars at the Mexico Memorial Airport is maintained in the City Manager’s Office and is posted at the Mexico Memorial Airport. Hangar three (3) has been vacated and the placement on the hangar list allows John Lierheimer II the opportunity to accept a hangar. The Lease will be for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month. The Mexico Airport Advisory Board met on April 4, 2011 and recommended that Council authorize the City Manager to sign a Hangar Lease with potential renters as the hangars become available to those expressing an interest per the posted hangar list. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 14.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 14. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 14 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 14. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 14 was passed as Resolution No. 3915.

Bill No. 2019 – 15. A Resolution Adopting Residential Refuse Rates Covering Anticipated Cost of Sanitation Services Beginning April 1, 2019.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

In April of 2014 the City of Mexico began a ten-year residential sanitation services contract with Dayne’s Waste Disposal, Inc. The contract includes annual pricing adjustments that are set to take place April 1st of each year. Staff has taken into consideration residential unit pricing with the services contract along with other operating expenses related to sanitation services provided by the City that are to be properly funded through user fees. Provided below is a summary of anticipated expenses for the Sanitation Department for the next twelve months beginning April 1, 2019 followed by a fee adjustment calculation. Please note that anticipated costs associated with the Household Hazardous Waste Collection Center and part of Brush Yard Operations are included within the user fee analysis.

<u>Description</u>	<u>Residential</u>	<u>Household Hazardous Waste</u>
Personnel Services	\$ 97,551	\$ 1,685
Supplies – Billing, Expendable Tools	2,800	50
Computer Hardware & Software Mtc.	2,300	
Audit	7,250	
Postage	11,700	
Administrative Charges	24,071	
Misc./Notices/Base Data	1,250	615
Contract Collection (w/o fuel adjustment)	403,176	
Special Pickups	3,100	
Brush Chipping	9,000	
Recycling	19,000	
Debris Removal/HHW Disposal	0	14,930
HHW Program Training		500
Equipment Reserve	11,000	
Allowance – A/R (Bad Debt)	4,000	

Electricity / Misc.		786	
<i>Total Expenses</i>	<u>\$ 596,198</u>	<u>\$ 18,566</u>	
Less Special Pick Up Fees & Interest Earned	\$9,000		
<i>Net Expenses to be recovered by fee:</i>	<u>\$ 587,198</u>	plus	<u>\$ 18,566</u> <u>\$ 605,764</u>

Calculation of monthly fees: *Estimated Annual Operation \$605,764*

\$605,764 divided by 4,280 residential accounts equals \$141.53 per year/account

\$141.53 divided by the twelve-month cycle equals approximately \$11.79 per month

\$11.79 per month will represent the base rate for sanitation services. Last year's base rate was \$11.59; equating to a base rate adjustment of approximately one point seven three percent (1.73%) between the two twelve month cycles. In addition to a base rate for services, a fuel cost adjustment is made part of the monthly service cost in result to the terms of our contract with Dayne's Waste Disposal Inc. Deputy City Manager Haynes recommended Council proceed with reading by title only and passage Bill No. 2019 – 15.

Council Member Shivers moved for reading by title only of Bill No. 2019 – 15. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 15 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2019 – 15. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 15 was passed as Resolution No. 3916.

Bill No. 2019 – 16. A Resolution Accepting A Quit Claim Deed from Dan C. Botts and Dan K. Erdel d/b/a Botts – Erdel Development, L.C..

City Manager Slagle called upon Director Russell to present the report.

Council approved a permanent easement for Gerald R. Allen at the January 28, 2019 meeting. Mr. Allen purchased property located at the end of Green Meadow Street, which runs west, off Park Creek Drive and is a dead end street. After title work was completed by the Audrain Abstract Company, it was found that the unimproved street right-of-way was not properly deeded to the City and is owned by Botts – Erdel Development L.C. To clear up title discrepancies, Botts – Erdel Development L.C. has agreed to provide the City a Quit Claim Deed for that piece of unimproved property. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 16.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 16. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 16 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 16. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 16 was passed as Resolution No. 3917.

NEW BUSINESS – ORDINANCES (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 17. An Ordinance Authorizing the City Manager to Execute Amendment No. 3 for the Mexico Memorial Airport Apron Expansion.

City Manager Slagle called upon Assistant City Manager Runge to present the report.

Council approved an Agreement with the Missouri Department of Transportation in March 2016 for funding to accomplish improvements at the airport. Crawford, Murphy & Tilly, Inc. has been obtained for engineering services to oversee the apron expansion, hangar removal, and an update to current FAA standard operating procedures. Council approved Rhad A. Baker Construction L.L.C. for the construction portion of the improvements. Amendment No. 3 provides for an extension of time to assist with the apron expansion and Exhibit A update. The extension of time will run through May 2019. MoDOT granted an additional sum not to exceed \$7,801 to cover the extension. Matching funds have been allowed in the 2018 – 2019 budget. Assistant City Manager Runge recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 17, which had been posted the required length of time.

Council Member Shivers moved for first reading by title only of Bill No. 2019 – 17. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. First reading consideration was given to Bill No. 2019 – 17 by Council Member Shivers.

Council Member Shivers moved for second reading by title only of Bill No. 2019 – 17. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Second reading consideration was given to Bill No. 2019 – 17 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2019 – 17. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 17 was passed as Ordinance No. 4407.

Bill No. 2019 – 18. An Ordinance Amending the Code of the City of Mexico, Missouri, Chapter 2, Administration, Article VIII. Boards, Commission and Similar Bodies, Division 3. Municipal Airport Board, Sec. 2-702. – Terms

City Manager Slagle called upon Assistant City Manager Runge to present the report.

The Mexico Airport Advisory Board was established in 2010 by the City Council to serve as an advisory board for the Mexico Memorial Airport. Council approved an Ordinance creating the terms and term limits of those serving on the Board. The terms were set for three years; and members of the board were to serve no more than two consecutive terms. Since the establishment of the Board, there has been limited interest in serving on the Board with some of the terms being vacant for an extended length of time before having an appointment. The Airport Advisory Board met in January and discussed the term limits of Board Members and the decreased interest in serving on the Board. Members of the Board are recommending to City Council to amend Chapter 2, Division 3, Section 2-702 by removing the term limit language. Assistant City Manager Runge recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 18, which had been posted the required length of time.

Council Member Briggs moved for first reading by title only of Bill No. 2019 – 18. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. First reading consideration was given to Bill No. 2019 – 18 by Council Member Briggs.

Council Member Briggs moved for second reading by title only of Bill No. 2019 – 18. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Second reading consideration was given to Bill No. 2019 – 18 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 18. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. Bill No. 2019 – 18 was passed as Ordinance No. 4408.

OTHER BUSINESS

Staff Report – Purchase of Multi-Function Copier

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

The 2018 – 2019 annual budget allocates \$17,200 for the purchase of a networked Multi-Function Copier for the second floor of City Hall. The office equipment will be utilized by departments of City Manager, Administrative Services, Municipal Court and Parks and Recreation. The current network copier is six years old and is in much need of replacement. Staff advertised the Multi-Function Copier request for proposal in the Mexico Ledger, the City’s website and contacted area business machine vendors to solicit bids. The RFP noted both leasing and an outright purchase as options. The following proposals were received:

<i>Business Name</i>	<i>Equipment Model</i>	<i>60 Lease Amt.</i>	<i>Purchase Net of Trade</i>	<i>Maintenance Agreement /Yr.</i>
Konica Minolta B/S Chesterfield, Missouri	Konica Bizhub C558	\$ 305.22/mo.	\$13,000.01	\$3,600.00
MARCO Columbia, Missouri	Konica Bizhub C558	\$ 224.94/mo.	\$11,134.84	\$2,400.00
	Sharp MX-6070V	\$ 227.78/mo.	\$11,267.35	\$2,400.00
Sumner One Columbia, Missouri	Konica Bizhub C558	\$ 256.83/mo.	No Bid	\$ 2,150.00 est.
	Kyocera TA76052ci	\$ 278.52/mo.	No Bid	\$ 2,260.00 est.

All maintenance agreements include scheduled and unscheduled maintenance, parts replacement, staples, toner and labor for a period of five years. In review of all lease, purchase, and maintenance options, Deputy City Manager Haynes recommended purchasing a network copier from MARCO; Konica Bizhub C558 for the amount of \$11,134.84 with a proposed annual maintenance agreement of \$2,400.

Council Member Shivers moved to purchase a network copier from MARCO; Konica Bizhub C558 for the amount of \$11,134.84 with a proposed annual maintenance agreement of \$2,400. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams.

Claims

The list of claims was presented for approval.

Council Member Shivers moved for approval of the list of claims as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Shivers commented on the Unity Prayer Service has been rescheduled for February 24th.

PUBLIC COMMENTS

None

ADJOURNMENT

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Shivers, Briggs, Miller. Nays, none. Absent, Nichols, Williams. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL FEBRUARY 25, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: February 25, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute a Contract of Obligation with the Missouri Department of Natural Resources Regarding Estimated Post-Closure Expenditures for the City of Mexico Sanitary Landfill (Permit No. 0100703)

Dear City Council Members:

In 1998 the City closed its sanitary landfill and began a thirty-year post-closure process as required and regulated by the Missouri Department of Natural Resources (MDNR). As part of the post-closure process, the City of Mexico prepares an estimate of annual and cumulative costs related to post-closure activities and submits the report to MDNR for approval. This year staff will submit the executed Contract for Obligation along with an updated Financial Assurance Instrument (FAI) to MDNR noting a potential post-closure cost estimate of \$124,426.

As of September 30, 2018, the City has \$158,244.15 in the post-closure fund and projects receipting into the fund annually \$3,100 for the remaining term of post-closure, which is anticipated to cover estimated expenses for post-closure.

Based on the City's Financial Assurance Instrument to be submitted, the City's Standard & Poor's credit rating of AA- (Stable), and the success of our post-closure funding mechanism, the City will be able to enter into a "Contract of Obligation" without being directed to expend funds to purchase an insurance policy naming MDNR as an additional insured for estimated post-closure expenditures.

Staff recommends Council proceed with reading by title only and passage of the Resolution authorizing the City Manager to sign the Contract of Obligation with the Missouri Department of Natural Resources.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT OF OBLIGATION WITH THE MISSOURI DEPARTMENT OF NATURAL RESOURCES REGARDING ESTIMATED POST-CLOSURE EXPENDITURES FOR THE CITY OF MEXICO SANITARY LANDFILL (PERMIT NO. 0100703)

WHEREAS, the City of Mexico closed its sanitary landfill in 1998 and began a thirty-year post-closure process as required and regulated by the Missouri Department of Natural Resources; and

WHEREAS, the City of Mexico prepares an estimate of annual and cumulative costs related to post-closure activities and submits the report to the Missouri Department of Natural Resources for approval; and

WHEREAS, because of the success of the City’s post-closure funding mechanism, the City has the opportunity to enter into a “Contract of Obligation” with the Missouri Department of Natural Resources for post-closure funding purposes rather than expend resources to purchase insurance un-necessarily; and

WHEREAS, it is necessary for the City Manager to sign a Contract of Obligation with the Missouri Department of Natural Resources for post-closure funding purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to sign a Contract of Obligation with the Missouri Department of Natural Resources.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 25TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: February 25, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Sign
Contract Documents with Rhad A. Baker Construction for
the Holt Street Project TIDP-4400(310)

Dear City Council Members:

An Advertisement for Bid was placed in the *Mexico Ledger* on January 16, 2019, and a bid opening was held on February 6, 2019 for bids on the reconstruction of Holt Street from Green Boulevard to Trinity Street, including sidewalks. The following four (4) bids were received:

Contractor	Bid Total
Rhad A Baker Construction Fulton, Missouri	\$759,299.00
Lamke Trenching and Excavating Marthasville, Missouri	\$819,969.00
Stockman Construction Jefferson City, Missouri	\$895,016.00
Don Schnieders Excavation Co.Inc. Jefferson City, Missouri	\$976,282.00

Concurrence in award has been obtained from MoDOT and no issues are present which would prevent the contract from being awarded to the low bidder.

This Ordinance would authorize the City Manager to sign contract documents with Rhad A Baker Construction for the bid amount of \$759,299.00, with the cost being allocated at 80% federal aid to innovation funds and 20% city funds. The 2018 – 2019 budget allows \$896,795, including the Federal Funds.

Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance authorizing the City Manager to sign contract documents with Rhad A Baker Construction. The Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SIGN CONTRACT DOCUMENTS WITH RHAD A. BAKER CONSTRUCTION FOR THE HOLT ST PROJECT TIDP-4400(310)

WHEREAS, the City of Mexico is using Aid to Innovation Development funding from the Missouri Department of Transportation for the reconstruction of Holt Street from Green Boulevard to Trinity Street, and

WHEREAS, the City of Mexico will pay 20% of the project cost as the City's share; and

WHEREAS, the City of Mexico has received concurrence in award from MoDOT for this project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico accepts the bid of \$759,299 from Rhad A. Baker Construction.
- Section 2. The City Manager is hereby authorized to sign contract documents with Rhad A Baker Construction for the Holt Street project.
- Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 25TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: February 25, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Asphalt Recycler for Public Works
Department

Dear City Council Members:

The street division budgeted \$47,500 for an asphalt recycler that would allow for the re-use of millings and asphalt chunks collected from street patching operations. An Advertisement for Bid was placed in the *Mexico Ledger* and sent to a number of vendors. Five (5) bids were received, with CrafcO, Inc. of Chandler, Arizona, submitting the lowest and best bid.

VENDOR	EQUIPMENT	BID PRICE
Bagela USA, LLC Shelton, Connecticut	Bagela BA7000	\$137,525
Bagela USA, LLC Shelton, Connecticut	Bagela BA7000 (Demo)	\$116,100
CrafcO, Inc. Chandler, Arizona	KM T-2 Asphalt Recycler	\$ 80,710
CrafcO, Inc. Chandler, Arizona	KM T-2 (Demo) Asphalt Recycler	*\$ 77,525
Heat Design Equipment, Inc. Kitchener, Ontario	HDE Mini Recycler	**\$ 36,336
Technology International, Inc. Lake Mary, Florida	KM T-2 Asphalt Recycler	\$ 83,650

*The KM T-2 demo unit has 5 hours of operation and carries the same warranty as a new unit. Servicing will be provided through the CrafcO Distributer PMSI, in Bridgton, Missouri.

**The Heat Design Equipment unit is a hot box that uses infrared heat to heat up material. There is no mixing, and all the material must be shoveled in by hand and shoveled out by hand. The KMT-2 unit allows for loading with a skid loader, dumping, and has an agitator allowing for virgin material or additional asphalt oil to be mixed in, effectively producing a recycled hot mix.

The City of Columbia, Missouri has purchased a KMT-2 unit and members of the Street Division were able to see it in operation and talk with Columbia's street crew, with positive impressions received. The unit is expected to have a 17-year life and the asphalt mix produced in the unit, costs about half of the per ton cost of purchased plant mix.

Staff recommends that Council make a motion to purchase a KMT-2 Asphalt Recycler demo unit from CrafcO, Inc. for the bid amount of \$77,525, subject to a reduction in cost due to hours on the demonstration unit.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: February 25, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Mid-Mount Mower for Cemetery
Maintenance Department

Dear City Council Members:

The 2018 – 2019 annual budget allows \$13,000 for the purchase of a rear discharge mower for the Cemetery Maintenance Department.

Request for bids were sent to twelve vendors and advertisements were placed in the *Mexico Ledger*. Bids were received from eight vendors with Ennis Implement of Mexico, Missouri being the best bid.

VENDOR		EQUIPMENT	BID PRICE
<i>Ennis Implement Mexico, MO</i>		<i>Exmark Lazer "E" Series</i>	<i>\$9,293.00</i>
KGT	Option 1	Hustler X-One	Does not meet spec
Lenexa, KS	Option 2	Hustler Super Z	\$10,850.00
	Option 3	Exmark Lazer "E" Series	\$9,475.00
Henderson Implement Columbia, MO		Grasshopper 225	\$10,057.31
Jeff Davis Sales & Service Macon, MO	Option 1	Hustler X-One	Does not meet spec
	Option 2	Hustler Super Z	\$10,999.00
Thomas Auto Parts Paris, MO		Hustler Z	\$10,590.00
Sydenstricker Implement Mexico, MO	Option 1	Grasshopper 329	\$10,776.00
	Option 2	JD Z950M ZTRAK	\$10,800.00
Harpster Equipment Moberly, MO	Option 1	Hustler Z	\$11,104.00
	Option 2	Hustler X-One	Does not meet spec
TNT O'Fallon, MO		Scag Cheetah SCA61V-27	Does not meet spec

Staff recommends Council approve the purchase of the Exmark Lazer “E” Series from Ennis Implement of Mexico, Missouri for the bid price of \$9,293.00, subject to the bidder’s ability to deliver the mower in an acceptable length of time.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Attachments

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: February 25, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Compact Excavator for Elmwood Cemetery

Dear City Council Members:

The 2018 – 2019 annual budget allows \$45,000 for the purchase of a new compact excavator for Elmwood Cemetery. The current cemetery backhoe will be traded-in and replaced by this piece of equipment. Advertisement for bids were placed in the *Mexico Ledger* and also mailed to 7 vendors. Bids were received from six vendors with Martin Equipment of Ashland, Missouri submitting the best bid.

VENDOR	EQUIPMENT	BID PRICE	
Martin Equipment Ashland, Missouri	John Deere 050GXFF	Sale Price	\$57,500.00
		Trade In	(\$25,000.00)
		Total Price	\$32,500.00
Sydenstricker Implement Mexico, Missouri	John Deere 50G Compact	Sale Price	\$63,500.00
		Trade In	(\$25,500.00)
		Total Price	\$38,000.00
Crown Power & Equipment Macon, Missouri	Case CX 37C	Does not meet specs	
Henderson Implement Columbia, Missouri	New Holland E60C Mini KLAC	Sale Price	\$63,993.78
		Trade In	(\$32,000.00)
		Total Price	\$38,905.63
Pat Kelly Equipment Hazelwood, Missouri	Hew Holland E57C Mini	Sale Price	\$69,925.00
		Trade In	(\$20,500.00)
		Total Price	\$49,425.00
Fabick and Company Columbia, Missouri	Caterpillar 305E2 Mini	Sale Price	\$68,180.00
		Trade In	(\$30,000.00)
		Total Price	\$38,180.00

Staff recommends that Council approve the purchase of a John Deere 50G compact Excavator from Martin Equipment of Ashland, Missouri for the bid price of \$32,500, subject to the bidder's ability to deliver the compact excavator in an acceptable length of time.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR**

Agenda: February 25, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Fairgrounds Pools Admission Fees

Dear City Council Members:

When Staff developed and the City Council approved the current budget there was no way to anticipate the passage of a minimum wage amendment. Due to passage of Proposition B on November 6, 2018, local market prices for seasonal part time labor are expected to change over the next 5 years. Minimum wage for non-governmental employees will increase as follows: \$8.60 (2019), \$9.45 (2020), \$10.30 (2021), \$11.15 (2022), \$12.00 (2023).

Lifeguards and Pool Managers are certified employees and must pass mentally and physically difficult certification testing through the red cross to qualify for employment. They are tasked with providing critical lifesaving services on a moment's notice in an emergency setting. Hiring candidates from a leftover employment pool at below market rate is not a realistic option to successfully fill these positions. Without a full Staff, Staff cannot safely operate the Fairgrounds pool facility.

The current pool admission fees to operate the pool are not adequate to offset the costs of increased wages needed to hire a full-time Staff. Staff presented the attached schedule of fee changes to the Mexico Park Board for consideration at the February 4, 2019 meeting. The Park Board Members voted unanimously to recommend to City Council to adopt the fee schedule presented as a stop gap measure to deal with revenue shortfalls created by the recent passage of Proposition B.

Staff recommends that Council concur with the Mexico Park Board's recommendation to adopt the presented fee schedule.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Attachment

Reviewed by: Bruce R. Slagle, City Manager