



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
3RD FLOOR COUNCIL CHAMBERS
MAY 28, 2019
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Public Safety Department Update
Chief Susan Rockett
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Dr. Ayanna Shivers
MAYOR

RECEIVED NOTICE:

VICKI BRIGGS _____

CHRIS MILLER _____

STEVE NICHOLS _____

DR. AYANNA SHIVERS _____

CHRIS WILLIAMS _____



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**May 28, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. May 13, 2019 – Regular Session

4. New Business – Resolutions (Reading By Title Only and Passage)

A. Bill No. 2019 – 38. A Resolution Authorizing the City Manager to Sign An Agreement with Rhad Baker Construction LLC for the Lakeview Shelter Slab Reconstruction. Reading By Title Only and Passage.

B. Bill No. 2019 – 39. A Resolution Authorizing the City Manager to Sign An Agreement with Rhad Baker Construction, LLC for the Lawrence Shelter Slab Reconstruction and Drainage Replacement. Reading By Title Only and Passage.

C. Bill No. 2019 – 40. A Resolution Authorizing the City Manager to Execute An Agreement with the County of Audrain and the County Collector to Collect Motor Vehicle License Fees, City Personal Property and Real Estate Taxes. Reading By Title Only and Passage.

D. Bill No. 2019 – 41. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Presser Performing Arts Center to Assist in Providing Services to Citizens. Reading By Title Only and Passage.

E. Bill No. 2019 – 42. A Resolution Authorizing the City Manager to Execute An Agreement with the Mexico Chamber of Commerce for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.

F. Bill No. 2019 – 43. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Audrain County Historical Society to Assist in Providing Services to Citizens. Reading By Title Only and Passage.

5. Other Business

A. Staff Report – Purchase of Mobile and Portable Radios for the Public Safety Department

B. Claims

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (2) real estate.

8. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
MAY 13, 2019**

The Council of the City of Mexico, Missouri met in regular session on May 13, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Council Member Steve Nichols; Council Member Chris Miller.

The Meeting was called to order with Mayor Shivers presiding.

APPROVAL OF MINUTES – APRIL 22, 2019 – WORK SESSION MEETING

Council Member Briggs moved for approval of the April 22, 2019 work session minutes as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. The Minutes were approved as presented.

APPROVAL OF MINUTES – APRIL 22, 2019 – REGULAR SESSION MEETING

Council Member Briggs moved for approval of the April 22, 2019 regular session minutes as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. The Minutes were approved as presented.

PUBLIC HEARINGS

To Recognize the Medical Marijuana Industry and Specify Zoning Districts for Medical Marijuana Dispensaries, Cultivation, Infused Products and Testing Facilities in the City of Mexico

Chairman Pro Tem Williams moved to open the public hearing. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. The Public Hearing was opened.

City Manager Slagle called upon Director Jackson to present the report.

Missouri voters approved medical marijuana for certified use as set forth in Article XIV of the Missouri Constitution on November 6, 2018. The Department of Health and Senior Services will oversee, regulate and issue license to qualifying applicants to operate medical marijuana dispensaries, cultivation, infused product and testing facilities in Missouri. February 2019, City Staff participated in a webinar (Medical Marijuana and Amendment 2: (Implications for Municipalities) presented by the Missouri Municipal League. State law sets a timeline starting June 4, 2019 and ending December 31, 2019 to accept applications, issue identification cards for qualifying patients and caregivers, approve dispensaries, cultivation, infused and testing facilities applications. Per Art. XIV, section 1.7 (11), Cities may not expressly prohibit or effectively prohibit medical marijuana facilities but may regulate the time, place and manner of the operation. Unless allowed by the City, medical marijuana facilities may not be originally located within 1,000 feet of a primary or secondary school, day care facility or church. Attached is an article outlining medical marijuana and Amendment II published in the Missouri Municipal Review in the March/April 2019 publication. The Planning and Zoning Commission met on April 2, 2019 to establish rules, regulations and zoning districts for the operation of medical marijuana facilities within the City of Mexico. City Staff has received two verbal communications regarding dispensaries and three regarding cultivation facilities. The Planning and Zoning Commission made a motion to recommend to the City

Council to adopt the State regulations that medical marijuana dispensaries, cultivation, infused and testing facilities may not be originally located within 1,000 feet of a primary or secondary school, day care facility or church. The Planning and Zoning Commission also made a motion to recommend to the City Council to establish zoning district C-2, General Commercial District for medical marijuana dispensaries and I-2, Heavy Industry District for cultivation, testing and infused products facilities. Director Jackson recommended Council conduct the advertised Public Hearing.

Council Members held discussion regarding recognizing the medical marijuana industry and State regulations for the dispensaries, cultivation, infused products and test facilities.

Public Comment

None

Council Member Briggs moved to close the Public Hearing. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. The public hearing was closed.

An additional Use Permit for Paul and Lawanah Gillette to Operate a Bed and Breakfast at 301 E. Love

Chairman Pro Tem Williams moved to open the public hearing. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. The public hearing was opened.

City Manager Slagle called upon Director Jackson to present the report.

The public hearing concerned a request for an Additional Use Permit from Paul and Lawanah Gillette to operate a bed and breakfast in their home at 301 E. Love. Bed and breakfast is defined as a single-family residence where there are guest rooms provided for overnight stay with breakfast being the only meal served and where the host resides on the property. The property is located on the north side of East Love Street between North Calhoun to the west and Woodlawn Street to the east. This property is zoned C-2, General Commercial. ARTICLE XI. ADDITIONAL USE REGULATIONS Section 42-678. – Additional buildings and uses authorized upon permit obtained, generally. *“In addition to the buildings and uses of buildings and land authorized elsewhere in this chapter, the following building and uses shall be permitted in the various districts pursuant to permit first obtained from the city council in conformity with sections 42-681 through 42-683: (13) Bed and breakfasts.* Section 42-681 of the City of Mexico Code states that each such application received by the City is reviewed by the Planning and Zoning Commission for investigation and report as to the effect such building or use will have upon traffic, fire hazards, and the character of the neighborhood and the general welfare of the community. A report and recommendation shall be filed with City Council. City Staff sent notices to thirty-four (34) surrounding property owners within 300’ of the requested additional use permit. City Staff received two telephone communications regarding request. Both were with no opposition to the requesting. On May 7, 2019, the Planning and Zoning Commission met to consider this request. The Planning and Zoning Commission made a motion to recommend approval to Paul and Lawanah Gillette to obtain an additional use permit to operate a bed and breakfast at their residence located at 301 E. Love to the City Council.

Mexico City Code requires that City Council conduct a Public Hearing to make a determination of whether the applied for use will: (1) Substantially increase traffic hazards or congestion; (2) Substantially increase fire hazards; (3) Adversely affect the character of the neighborhood; (4) Adversely affect the general welfare of the community; and (5) Overtax public utilities. If Council’s findings are negative to all the above, then the application shall be granted; if the findings are affirmative, as to any of the above, then the permit shall be denied. Approval or denial of the permit is made in the form of a motion. Director Jackson recommended Council conduct the advertised Public Hearing and make a motion to grant approval or denial for the Additional Use Permit request for Paul and Lawanah Gillette to operate a

bed and breakfast in their residence at 301 E. Love.

Council Members held discussion regarding allowing the bed and breakfast to operate.

Public Notice

None

Chairman Pro Tem Williams made a motion to approve and grant the Additional Use Permit to Paul and Lawanah Gillette to operate a bed and breakfast in their residence at 301 E. Love. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller.

Council Member Briggs made a motion to close the Public Hearing. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. The public hearing was closed.

NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 33. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project)
City Manager Slagle called upon Director Russell to present the report.

The City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles. Council approved accepting right-of ways and temporary easements from property owners at several meetings. This Resolution would again authorize Council to accept a right-of-way and temporary easements from an additional property owner, Andrea Steele. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 33.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 33. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 33 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 33. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 33 was passed as Resolution No. 3930.

Bill No. 2019 – 34. A Resolution Authorizing the City Manager to Execute A Memorandum of Understanding with the East Central Drug Task Force.

City Manager Slagle called upon Chief Rockett to present the report.

The East Central Drug Task Force, organized in 2001, is a joint cooperative effort between the Sheriff's offices in Audrain, Cooper, Howard, Montgomery, Monroe, Pike, Ralls and Warren Counties and Police Departments in the cities of Bowling Green, Centralia, Fayette, Glasgow, High Hill, Jonesburg, Louisiana, Mexico, Montgomery City, New Florence, New Franklin, Palmyra, Vandalia, and Warrenton; and the Missouri State Highway Patrol. The East Central Drug Task Force identifies and targets for prosecution the most criminally active drug enterprises that affect the Task Force area and all criminal activities of the drug enterprises are addressed by the Task Force. The Task Force enhances the effectiveness of federal, state and local law enforcement resources through a well-coordinated initiative seeking the most effective investigative and prosecutive avenues by which to convict and incarcerate drug

offenders. The Task Force is a joint operation with all agencies acting as partners and an Executive Board comprised of the participating entities. The attached Memorandum of Understanding outlines the operation of the Task Force for the 2018 – 2019 grant year. The City of Mexico is anticipated to contribute \$11,500 during this grant year and has been properly funded. Chief Rockett recommended Council proceed with reading and passage of Bill No. 2019 – 34.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 34. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 34 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 34. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 34 was passed as Resolution No. 3931.

Bill No. 2019 – 35. A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Christensen Construction LLC for the 2019 Asphalt Project.

City Manager Slagle called upon City Engineer Williford to present the report.

Council approved the award of the 2019 Asphalt Project to Christensen Construction, LLC at the April 8, 2019 meeting. This project consisted of resurfacing Lakeview between Clark and Fairgrounds as well as North Jefferson between Love and Maple. A total of three projects are planned this year as part of the annual maintenance work aimed at improving the City’s transportation network. A table showing each project, the bid opening date and project cost may be found below:

Project	Bid Opening Date	Project Cost
2019 Asphalt Project	3/19/19	\$116,618.40*
2019 Concrete Project	3/26/19	\$21,500.00
2019 Micro Seal Project	4/15/19	\$99,974.00
Totals:		\$239,092.40

*Excludes costs associated with the Fairgrounds Park work.

The budget for the annual maintenance work is \$340,000. Savings have accrued from excellent bids for each contract. Given the pricing of asphalt this year, the City is recommending these savings be applied to the 2019 Asphalt Project and extend the N Jefferson St project scope to include resurfacing between W Maple St and the north City Limits. Details associated with this work are shown in the table below:

Street	From	To	Type of Work	Unit	Quantity	Unit Price	Extended Price
North Jefferson	Maple	Perry	Mill and Overlay	SQ. YD.	5,714	\$8.70	\$49,711.80
North Jefferson	Perry	North City Limits	Overlay with Minor Milling	SQ. YD.	Asphalt: 2,366	\$6.95	\$16,443.70
					Milling: 500	\$1.75	\$875.00
Total:							\$67,030.50

With the addition of this work, a fund balance of \$34,877.10 will remain for any contingencies. City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2019 – 35.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 35. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 35 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 35. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 35 was passed as Resolution No. 3932

Bill No. 2019 – 36. A Resolution Authorizing the City Manager to Sign an Agreement of Ingress/Egress Easement for Donald V. Marking and Janet M. Marking.

City Manager Slagle called upon City Engineer Williford to present the report.

Staff was contacted by Don and Janet Marking asking for the City to provide a permanent easement to property located at the end of Green Meadow Street. Green Meadow Street runs west, off Park Creek Drive and is a dead end street. Mr. and Mrs. Marking purchased the property that is bounded by Green Meadow Street and Lakeview. The property would have access through Green Meadow Street, which dead ends directly into the property, if the City approves the permanent easement. Green Meadow Street is paved, but there is about 70' beyond the end of the paved road which is undeveloped and Mr. Marking is asking for access to the property through the easement. The easement requires that Mr. Marking construct and maintain a driveway on the easement. City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2019 – 36.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 36. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 36 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 36. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 36 was passed as Resolution No. 3933

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 37. An Ordinance to Recognize the Medical Marijuana Industry and Specify the Zoning Districts for Medical Marijuana Dispensaries, Cultivation, Infused Products and the Testing Facilities in the City of Mexico.

City Manager Slagle called upon Director Jackson to present the report.

Bill No. 2019 – 37 is to recognize the medical marijuana industry and specify the zoning districts for medical marijuana dispensaries, cultivation, infused products and testing facilities in the City of Mexico. The Planning and Zoning Commission made recommendation to follow State Statute that medical marijuana dispensaries, cultivation, infused products and testing facilities may not be originally located within 1,000 feet of a primary or secondary school, day care facility or church. In addition, medical marijuana dispensaries be classified as commercial and as such, will be allowed in a C-2, General Commercial District and medical marijuana cultivation, infused products and testing facilities be classified as industry and as such, be allowed in an I-2, Heavy Industry District. These regulations and zoning classifications were discussed in the previously held Public Hearing. Director Jackson recommended Council proceed with the two readings by title only and passage of Bill No. 2019 – 37, which had been posted the required length of time.

Council Member Briggs moved for first reading by title only of Bill No. 2019 – 37. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. First reading consideration was given to Bill No. 2019 – 37 by Council Member Briggs.

Council Member Briggs moved for second reading by title only of Bill No. 2019 – 37. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote

on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Second reading consideration was given to Bill No. 2019 – 37 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 37. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 37 was passed as Ordinance No. 4411.

OTHER BUSINESS

Staff Report –Authorizing Staff to Utilize the Public Works On Call Services Agreement for the Fairgrounds Park Parking Lot Project

City Manager Slagle called upon Director Shoemaker to provide the report.

The 2018 – 2019 budget allows \$17,200 for asphaltting of a new parking lot at Fairgrounds Park. The bidding for this project was included in the Street Department’s overlay contract to take advantage of quantity pricing for the work. The total cost for asphaltting the designated, area under the contract for overlay, is \$17,340. The parking lot base was to be excavated and packed with type 5 road base by in house forces during the winter to save on construction costs. Due to the inclement wet weather conditions this winter and spring Parks Staff was unable to complete this task. Christensen Construction Company, the asphalt contractor, is scheduled to be in Mexico working by the first week in June. To facilitate the construction of this facility in a timely manner Staff recommends using the Public Works On Call Services Agreement contractor, Plan B Construction, to complete excavation and fill that is needed for the asphalt work to be completed. Plan B Construction bid the project for the amount of \$11,207. The monies that exceed the budgeted amount for this project will be covered by other savings in the Parks Maintenance Department’s capital budget lines. Director Shoemaker recommended Council authorize Staff to utilize the Public Works on Call Services Agreement to proceed with the quoted excavation and fill of Fairgrounds Park parking lot project.

Chairman Pro Tem Williams moved to authorize Staff to utilize the Public Works on Call Services Agreement and to proceed with the quoted excavation and fill of Fairgrounds Park parking lot project. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller.

Motion to hold a Work Session and the second Regular Meeting of the month on Tuesday, May 28, 2019 due to the Memorial Holiday (Monday, May 27, 2019)

Mayor Shivers called upon City Manager Slagle to provide the report.

City Manager Slagle stated that the Council will need to discuss holding the May 27, 2019 meeting on Tuesday, May 28, 2019, due to the Memorial Day Holiday.

Chairman Pro Tem Williams moved to hold the May 27, 2019 meeting on Tuesday, May 28, 2019 due to the Memorial Day Holiday. Councilman Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs expressed appreciation to Director Russell for the recent MMA student tour of the wastewater treatment facility.

Chairman Pro Tem Williams commented on the recent medical marijuana measure that was presented for Council approval.

Chairman Pro Tem Williams commented on the recent news attention to the Elmwood Cemetery. Director Shoemaker provided additional information on the recent concerns for the cemetery. Chairman Pro Tem Williams commented on cemetery services provided by the City and the condition of the cemetery. Discussion was held by Director Shoemaker, City Manager Slagle and Chairman Pro Tem Williams. Mayor Shivers commented on holding discussion for cemetery concerns at a later date to address the concerns.

Mayor Shivers commented on the upcoming Munch with the Mayor set for May 16th at the local Pizza Hut at 11:00 a.m.

Mayor Shivers inquired about the development of a dog park. Director Shoemaker provided information on the development of a dog park within the city limits.

PUBLIC COMMENTS

Frances McCord, 1715 E. Anderson, made comments regarding experiencing sewer backups in her residence and her concern for its continual backup.

City Manager Slagle commented on McCord's comment and the City's attempt to work with McCord to remedy the sewer backup.

ADJOURNMENT

Council Member Briggs moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL MAY 28, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: May 28, 2019

Members of City Council
City of Mexico, Missouri

RE: Resolutions Authorizing the City Manager to Sign Agreements with Rhad Baker Construction LLC for the Lakeview Shelter and Lawrence Shelter Slab Reconstructions and the Lawrence Shelter Drainage Replacement

Dear City Council Members:

The 2018 – 2019 annual Budget contains \$119,300 for the replacement of the Lakeview and Lawrence Shelter floor slabs and drainage system for Lawrence shelter. Bids were advertised in two separate units due to the need for a separate trade in the Lawrence Shelter drainage replacement.

Advertisements for bids were placed in the *Mexico Ledger* on April 10, 2019 for the removal and replacement of the Lakeview Shelter slab and Lawrence shelter slab and drain. Drawings, specifications and location maps were provided to bidders for both projects at the April 24, 2019 pre-bid meeting.

Bids were opened on May 7, 2019 with three (3) bids received. Bids were received for both projects from all three bidders. The total costs for both projects are listed below. Rhad Baker Construction, LLC of Fulton Missouri submitted the low bid for both projects.

<i>Vendor</i>	<i>Lakeview Shelter Slab Reconstruction</i>	<i>Lawrence Shelter Slab Reconstruction and Drainage Replacement</i>	<i>Total</i>
Plan B Development Mexico, Missouri	\$ 20,935.00	\$ 64,076.40	\$ 85,011.40
Rhad Baker Construction, LLC Fulton, Missouri	\$ 16,835.00	\$ 34,235.00	\$ 51,070.00
Twillman Construction Fulton, Missouri	\$ 24,600.00	\$ 68,005.00	\$ 92,605.00

Staff recommends Council proceed with reading and passage of both Resolutions authorizing the City Manager to sign agreements with Rhad Baker Construction, LLC of Fulton Missouri for the Lakeview Shelter and Lawrence Shelter slab reconstructions and Lakeview Shelter drainage replacement.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Attachments

Reviewed by: Bruce Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH
RHAD BAKER CONSTRUCTION LLC FOR THE LAKEVIEW SHELTER SLAB RECONSTRUCTION**

WHEREAS, bids made pursuant to the invitation to bid for the removal and replacement of the Lakeview Shelter slab reconstruction were opened on May 7, 2019; and

WHEREAS, it was determined that the bid of Rhad Baker Construction LLC was an acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts the bid of \$14,855 and base repair not to exceed \$1,980 from Rhad Baker Construction LLC of Fulton, Missouri.
- Section 2. The contract approved is subject to RsMO.295.675 requiring the contractor to utilize employees on site with the 10-hour OSHA Construction Safety Training.
- Section 3. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, an agreement with Rhad Baker Construction LLC for the removal and replacement of the Lakeview Shelter floor slab.
- Section 4. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28th DAY OF May 2019

MAYOR

ATTEST:

CITY CLERK

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT
WITH RHAD BAKER CONSTRUCTION LLC FOR THE LAWRENCE SHELTER SLAB
RECONSTRUCTION AND DRAINAGE REPLACEMENT**

WHEREAS, bids made pursuant to the invitation to bid for the removal and replacement of the Lawrence shelter slab reconstruction and drainage replacement were opened on May 7, 2019; and

WHEREAS, it was determined that the bid of Rhad Baker Construction LLC was an acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts the bid of \$29,615 and base repair not to exceed \$4,620 from Rhad Baker Construction LLC of Fulton, Missouri.
- Section 2. The contract approved is subject to RsMO.295.675 requiring the contractor to utilize employees on site with the 10-hour OSHA Construction Safety Training.
- Section 3. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, contract documents with Rhad Baker Construction LLC for the removal and replacement of the Lawrence Shelter slab reconstruction and drainage replacement.
- Section 4. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28th DAY OF May 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: May 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement with the County of Audrain and the County Collector to Collect Motor Vehicle License Fees, City Personal Property and Real Estate Taxes

Dear City Council Members:

The attached Resolution authorizes the City Manager to execute an Agreement with the County of Audrain and the County Collector to collect motor vehicle licenses fees, city personal property and real estate taxes on behalf of the City of Mexico.

The City of Mexico entered into an agreement with the County of Audrain in 1986 to allow the County Collector to send out tax bills and collect the City's personal property and real estate tax. The Agreement was revised in 2000 to include the collection of city motor vehicle license fees and again in 2013 to incorporate changes in the fee collection structure as governed by State Statutes.

This Agreement provides an efficient way for collection of fees and taxes and does not add any additional cost to the taxpayer.

The 2019 Agreement, as in the 2013 Agreement, includes a fee charged by the County to the City on current and current delinquent tax payments in the amount of three percent (3%) and a \$4,000 payment to the County to compensate the Collector for collection, abstraction and distribution of funds collected for City taxes and motor vehicle license fees.

Currently the County charges three percent (3%) to the City for collection of back taxes, whereas in the proposed agreement the fee will decrease to two and one-half percent (2.50%).

Under the new agreement, the County Collector required added language that the agreement would be void should the City enter into a Property Assessment Clean Energy Program or similar program that falls under the Property Assessment Clean Energy Act.

Staff recommends that Council proceed with reading and passage of the attached Resolution.

Respectfully Submitted,

Roger D. Haynes
Deputy City Manager

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE COUNTY OF AUDRAIN AND THE COUNTY COLLECTOR TO COLLECT MOTOR VEHICLE LICENSE FEES, CITY PERSONAL PROPERTY AND REAL ESTATE TAXES

WHEREAS, the Mexico City Council and the Audrain County Commission desire to enter into an intergovernmental agreement for personal property and real estate tax billing, motor vehicle license fees and collection services; and

WHEREAS, intergovernmental agreements are authorized by the Revised Statutes of the State of Missouri; and

WHEREAS, this Agreement will facilitate the payment of taxes and motor vehicle license fees by Mexico citizens and lower the City of Mexico’s tax billing and collection costs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to enter into an Agreement on behalf of the City of Mexico with the County of Audrain and County Collector for the billing and collection of personal property and real estate taxes and motor vehicle license fees. A copy of the Agreement is attached hereto and marked as Exhibit “A”.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF MAY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DIRECTOR OF PARKS AND RECREATION

Agenda: May 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Presser Performing Arts Center to Assist in Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Presser Performing Arts Center to assist in providing services to citizens.

The 2018 – 2019 budget allows for the City of Mexico to contribute to the Presser Performing Arts Center (PPAC) the sum of Ten Thousand and No/100Dollars (\$10,000) for the use in providing programs and activities to citizens. The City has provided this level of assistance to the PPAC since 2002.

Staff recommends that the City of Mexico and the Presser Performing Arts Center enter into an agreement and that Council proceed with reading by title only and passage to the attached Resolution.

Respectfully submitted,

Chad S. Shoemaker
Director of Parks and Recreation

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO AN AGREEMENT WITH THE PRESSER PERFORMING ARTS
CENTER TO ASSIST IN PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by the Presser Performing Arts Center to citizens; and

WHEREAS, the City of Mexico acknowledges the need for the programs and activities; and

WHEREAS, the City of Mexico and the Presser Performing Arts Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Presser Performing Arts Center to assist in providing services to citizens.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28th DAY OF MAY 2019

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: May 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement
with the Mexico Chamber of Commerce for Requested Funding from the
Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute an agreement with the Mexico Chamber of Commerce to receive tourism funding for its advertising campaign.

The Mexico Tourism Commission reviewed an application for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Mexico Chamber of Commerce	Real American Hero Parade	Advertising	\$1,000	\$1,000

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE MEXICO CHAMBER OF COMMERCE FOR REQUESTED FUNDING FROM THE MEXICO TOURISM TAX

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Mexico Chamber of Commerce be allowed to receive tourism funding for its tourism advertising campaign.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico with the Mexico Chamber of Commerce to receive tourism funding for its tourism advertising campaign.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF MAY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: May 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Audrain County Historical Society to Assist in Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Audrain County Historical Society to assist in providing services to citizens.

The 2018 – 2019 budget allows for the City of Mexico to contribute to the Audrain County Historical Society (ACHS) the sum of Four Thousand Nine Hundred and No/100Dollars (\$4,900) for the use in providing programs and activities to citizens. The City has provided assistance to the ACHS since 2000.

Staff recommends that the City of Mexico and the Audrain County Historical Society enter into an agreement and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

RDH

Attachment Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO AN AGREEMENT WITH THE AUDRAIN COUNTY
HISTORICAL SOCIETY TO ASSIST IN PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by the Audrain County Historical Society to citizens; and

WHEREAS, the City of Mexico acknowledges the need for the programs and activities; and

WHEREAS, the City of Mexico and the Audrain County Historical Society desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Audrain County Historical Society to assist in providing services to citizens.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28th DAY OF MAY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
DEPARTMENT OF PUBLIC SAFETY

Agenda: May 28, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Mobile and Portable Radios for the Public
Safety Department

Dear City Council Members:

An Advertisement for Bid was placed in the *Mexico Ledger* and was also sent to five known vendors. Three bids were received with WirelessUSA of Columbia, Missouri, submitting the best and lowest bid.

Bids received were:

<i>Vendor Name</i>	<i>Radio Brand</i>	<i>Bid Price</i>
A & W Communications, Inc. Eolia, Missouri	Kenwood	\$55,427.60
WirelessUSA Columbia, Missouri	Motorola	\$44,452.00
United Rentals Columbia, Missouri	Motorola	\$59,890.95

The 2018 – 2019 annual budget allows \$55,000 to purchase new radio equipment for the Public Safety Department.

Staff recommends that Council approve the purchase and servicing of radios from WirelessUSA for the bid amount of \$44,452 for new mobile and portable radios.

Respectfully submitted,

Chief Susan Rockett
Director of Department of Public Safety

Attachments

Reviewed by: Bruce Slagle, City Manager