



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
3RD FLOOR COUNCIL CHAMBERS
DECEMBER 9, 2019
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Economic Development Department Update
Russell Runge, Assistant City Manager/Economic Development
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Dr. Ayanna Shivers
MAYOR

RECEIVED NOTICE:

VICKI BRIGGS _____

CHRIS MILLER _____

STEVE NICHOLS _____

DR. AYANNA SHIVERS _____

CHRIS WILLIAMS _____



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**December 9, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- A. November 25, 2019 – Work Session
- B. November 25, 2019 – Regular Session

4. Ordinances (Two Readings By Title Only and Passage)

- A. Bill No. 2019 – 75. An Ordinance Imposing a Use Tax for General Revenue Purposes at the Rate of 2% Pursuant to the Authority Granted By and Subject to the Provisions of Sections 144.600 Through 144.761 RSMo; Providing for the Use Tax to be Repealed, Reduced or Raised in the Same Amount as Any City Sales Tax is Repealed, Reduced or Raised; and Providing for Submission of the Proposal to the Qualified Voters of the City for Their Approval at the General Election Called and to Be Held in the City on April 7, 2020. Two Readings By Title Only and Passage.
- B. Bill No. 2019 – 76. An Ordinance to Vacate the North/South Alley in Lakenan & Barnes Highland Addition Block 5 to the City of Mexico, Missouri. Two Readings By Title Only and Passage.

5. Resolutions (Reading By Title Only and Passage)

- A. Bill No. 2019 – 77. A Resolution Authorizing the City Manager to Execute An Agreement with Westport Pools as the Design/Builder for the Design and Construction of the Pool at the Fairgrounds Park. Reading By Title Only and Passage.
- B. Bill No. 2019 – 78. A Resolution Accepting Permanent and Temporary Easements for Stormwater Improvements in John A. Pearson's Addition to the City of Mexico. Reading By Title Only and Passage.

6. Other Business

- A. Staff Report – Purchase of a Medium Duty Dump Truck for the Street Department
- B. Discussion of December 23, 2019 Meeting
- C. Claims

7. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

8. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
NOVEMBER 25, 2019**

The Council of the City of Mexico, Missouri met in work session on November 25, 2019 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Major Brice Mesko, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Mayor Dr. Ayanna Shivers.

The Meeting was called to order with Chairman Pro Tem Williams presiding.

COUNCIL DISCUSSION – PROPOSED AQUATIC FACILITY UPDATE, CHAD SHOEMAKER, DIRECTOR
City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker provided an update of the proposed pool improvements. Director Shoemaker stated that the City is doing a design/build for the pool improvements and that Westport Pools from Maryland Heights, Missouri has been selected to design and construct the pool at Fairgrounds Park. Director Shoemaker provided a history of the pool renovations, funding and time frame for improvements. Director Shoemaker introduced Ryan Casserly of Westport Pools. Casserly presented a preliminary concept for Council discussion.

COUNCIL DISCUSSION – PROPOSED USE TAX REFERENDUM, BRUCE SLAGLE, CITY MANAGER
Chairman Pro Tem Williams called upon City Manager Slagle to provide the report.

City Manager Slagle presented Council Members a draft of an Ordinance imposing a Use Tax for general revenue purposes at a rate of 2%. City Manager Slagle and Council Members held discussion regarding the proposed Ordinance. The City is authorized, under Section 144.757 RSMo, to impose a local use tax at a rate equal to the rate of the total local sales taxes in effect in the City, which is a rate of 2%. The proposed City use tax cannot become effective until approved by the voters at a municipal election, which will be held April 7, 2020. The Use Tax is a sales tax on goods purchased from out-of-state businesses shipped to Missouri and does not apply if the purchase is from a Missouri business that is already subject to sales tax. Collection of the Use Tax is a way of compensating the City of Mexico for sales tax lost when purchases are made across state lines and brought back to Missouri for use. The City of Mexico would collect an estimated \$152,000 annually that would be used to support community and capital improvements. If the Use Tax passes on April 7, 2020, revenues collected would first be used for improvements to the City pool at Fairgrounds Park. The pool improvement project is dependent on the passage of the Use Tax.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS
None

ADJOURNMENT

Chairman Pro Tem Williams moved to close the work session. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Briggs, Williams. Nays, none. Absent, Shivers.

The City Council Work Session Meeting was adjourned.

Mayor

City Clerk

APPROVED BY COUNCIL DECEMBER 9, 2019

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
NOVEMBER 25, 2019**

The Council of the City of Mexico, Missouri met in regular session on November 25, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Major Brice Mesko, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Mayor Dr. Ayanna Shivers.

The Meeting was called to order with Chairman Pro Tem Williams presiding.

APPROVAL OF MINUTES – NOVEMBER 18, 2019 – REGULAR SESSION MEETING

Council Member Miller moved for approval of the November 18, 2019 Regular Session minutes as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Williams. Nays, none. Absent, Shivers. The Minutes were approved as presented.

"GETTING AHEAD CLASSES" – MEXICO SUSTAINABILITY PROJECT

Chairman Pro Tem Williams introduced Carolyn Lewis, Facilitator, of the "Getting Ahead Class". Lewis provided information on the classes and its purpose of providing economic etiquette to individuals that attend the classes. Lewis indicated that the classes provided information on resources, networking and giving back to your community and realizing that individuals are held accountable and are valuable in their communities. The individuals attending tonight's Council meeting were the first members of the class presented by the Mexico Sustainability Project and will be graduating from the program on January 14, 2020.

Chairman Pro Tem Williams expressed appreciation to those attending and for being involved in teaching and providing the experience for the individuals. Chairman Pro Tem Williams congratulated the individuals attending the meeting and on their upcoming graduation.

OTHER BUSINESS

Staff Report – Purchase of V-Box Slip Spreader for Public Works/Street Department

City Manager Slagle called upon Director Russell to present the report.

The 2019 – 2020 annual budget allows \$18,000 for the purchase of a v-box slip spreader for the Street Department.

A request for bid was placed in the Mexico Ledger, listed on the City's website and was also sent to four (4) vendor. Three bids were received with Knapheide Truck Equipment of Jefferson City, Missouri, providing the best bid.

Alternate bids were also taken for a dual auger spreader and a pintle chain spreader. The preferred type is the dual auger. The dual auger spreader has a longer life and will require less maintenance.

Vendor Name	Dual Auger	Chain Spreader	
<i>Knapheide Truck Equipment Jefferson City, Missouri</i>	<i>\$18,856.20</i>	<i>\$15,789.10</i>	
Viking Clives Midwest Morley, Missouri	\$22,575.00	\$18,665.00	
Henderson Implement Fulton, Missouri	\$20,587.00	\$16,750.00	Did Not Meet Specifications*

**Specifications required the spreader box to be made of 304 stainless steel. The Henderson Implement bids were for boxes made of 201 stainless steel, which is prone to corrosion.*

Director Russell recommended Council approve the purchase of a dual auger v–box slip spreader from Knapheide Truck Equipment at a purchase price of \$18,856.20, subject to the dealer’s ability to deliver the spreader in an acceptable length of time.

Council Member Miller moved to purchase a dual auger v–box slip spreader from Knapheide Truck Equipment at a purchase price of \$18,856.20. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Williams. Nays, none. Absent, Shivers.

Claims

The list of claims was presented for approval.

Council Member Miller moved for approval of the list of claims as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Williams. Nays, none. Absent, Shivers.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs commented on the weather and Presser Performing Arts Center’s winter production of Elf.

Council Member Nichols commented on the Knapheide business and its owner.

Council Member Miller commented on the Presser Performing Arts Center’s winter production of Elf. Council Member Miller also commented on the "Getting Ahead Classes" and its impact on individuals.

City Manager Slagle commented on the recent Fall City Newsletter that was mailed to residents.

Chairman Pro Tem Williams commented on Presser Performing Arts Center’s winter production of Elf. Chairman Pro Tem Williams also made comments regarding the "Getting Ahead Classes".

PUBLIC COMMENTS

Chris Newbrough, 1115 E. Promenade, Mexico, Missouri, made comments regarding Section 4-115 of the Mexico City Code referencing dogs running at large and his recent violation in Municipal Court.

Sara Kuda, Safe at Home, 131 High Street, Jefferson City, Missouri, made comments regarding a dog that happened to her on July 12th. Kuda provided information on the attack and how the dog owner has now obtained two additional dogs.

ADJOURNMENT

Council Member Nichols moved to adjourn the meeting. The motion was seconded by Council Member Miller. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Nichols, Miller, Williams. Nays, none. Absent, Shivers. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL DECEMBER 9, 2019

**CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER**

Agenda: December 9, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Imposing A Use Tax For General Revenue Purposes At The Rate Of 2% Pursuant To The Authority Granted By And Subject To The Provisions Of Sections 144.600 Through 144.761 RSMo; Providing For The Use Tax To Be Repealed, Reduced Or Raised In The Same Amount As Any City Sales Tax Is Repealed, Reduced Or Raised; And Providing For Submission Of The Proposal To The Qualified Voters Of The City For Their Approval At The General Election Called And To Be Held In The City On April 7, 2020

Dear City Council Members:

As Council is aware, the City of Mexico is authorized, under Section 144.757 RSMo, to impose a local use tax at a rate equal to the rate of the total local sales taxes in effect in the City, which is a rate of 2%. The proposed City use tax cannot become effective until approved by the voters at a municipal election, which will be held April 7, 2020.

The Use Tax is a sales tax on goods purchased from out-of-state businesses shipped to Missouri and does not apply if the purchase is from a Missouri business that is already subject to sales tax. Collection of the Use Tax is a way of compensating the City of Mexico for sales tax lost when purchases are made across state lines and brought back to Missouri for use. The City of Mexico would collect an estimated \$152,000 annually that would be used to support community and capital improvements.

If the Use Tax passes on April 7, 2020, revenues collected would first be used for improvements to the City pool at Fairgrounds Park. The pool improvement project is dependent on the passage of the Use Tax.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required time.

Respectfully submitted,

Bruce R. Slagle
City Manager

AN ORDINANCE IMPOSING A USE TAX FOR GENERAL REVENUE PURPOSES AT THE RATE OF 2% PURSUANT TO THE AUTHORITY GRANTED BY AND SUBJECT TO THE PROVISIONS OF SECTIONS 144.600 THROUGH 144.761 RSMO; PROVIDING FOR THE USE TAX TO BE REPEALED, REDUCED OR RAISED IN THE SAME AMOUNT AS ANY CITY SALES TAX IS REPEALED, REDUCED OR RAISED; AND PROVIDING FOR SUBMISSION OF THE PROPOSAL TO THE QUALIFIED VOTERS OF THE CITY FOR THEIR APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE HELD IN THE CITY ON APRIL 7, 2020

WHEREAS, the City has imposed total local sales taxes, as defined in Section 32.085 RSMo, at the rate of 2%; and

WHEREAS, the City is authorized, under Section 144.757 RSMo, to impose a local use tax at a rate equal to the rate of the total local sales taxes in effect in the City; and

WHEREAS, the proposed City use tax cannot become effective until approved by the voters at a municipal, county or state general, primary or special election.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. Pursuant to the authority granted by, and subject to, the provisions of Sections 144.600 through 144.761 RSMo, a use tax for general revenue purposes is imposed for the privilege of storing, using or consuming within the City any article of tangible personal property. This tax does not apply with respect to the storage, use or consumption of any article of tangible personal property purchased, produced or manufactured outside this state until the transportation of the article has finally come to rest within this City or until the article has become commingled with the general mass of property of this City.

Section 2. The rate of the tax shall be 2%. If any city sales tax is repealed or the rate thereof is reduced or raised by voter approval, the city use tax rate also shall be deemed to be repealed, reduced or raised by the same action repealing, reducing or raising the city sales tax.

Section 3. This tax shall be submitted to the qualified voters of the City of Mexico, Missouri, for their approval, as required by the provisions of Section 144.757 RSMo, at the election hereby called and to be held in the City on Tuesday, the 7th day of April 2020. The ballot of submission shall contain substantially the following language:

Shall the City of Mexico, Missouri impose a local use tax at the same rate as the total local sales tax rate, currently 2%, provided that if the local sales tax rate is reduced or raised by voter approval, the local use tax rate shall also be reduced or raised by the same action?

A use tax return shall not be required to be filed by persons whose purchases from out-of-state vendors do not in total exceed two thousand dollars in any calendar year. The purpose of the proposal is to eliminate the current sales tax advantage the non-Missouri vendors have over Missouri vendors.

YES NO

If you are in favor of the question, place an "X" in the box opposite "YES". If you are opposed to the question, place an "X" in the box opposite "NO".

- Section 4. Within ten (10) days after the approval of this ordinance by the qualified voters of Mexico, Missouri, the City Clerk shall forward to the Director of Revenue of the State of Missouri by United States registered mail or certified mail, a certified copy of this ordinance together with certifications of the election returns and accompanied by a map of the City clearly showing the boundaries thereof.
- Section 5. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED THIS 9TH DAY OF DECEMBER 2019.

MAYOR

ATTEST:

CITY CLERK

NOTICE OF ELECTION

NOTICE IS HEREBY GIVEN that a General Municipal Election will be held in the City of Mexico, Missouri on

TUESDAY, APRIL 7, 2020

At which time there shall be submitted to the qualified voters of the City, the following proposition:

Shall the City of Mexico, Missouri impose a local use tax at the same rate as the total local sales tax rate, currently 2%, provided that if the local sales tax rate is reduced or raised by voter approval, the local use tax rate shall also be reduced or raised by the same action?

A use tax return shall not be required to be filed by persons whose purchases from out-of-state vendors do not in total exceed two thousand dollars in any calendar year. The purpose of the proposal is to eliminate the current sales tax advantage the non-Missouri vendors have over Missouri vendors.

YES NO

If you are in favor of the question, place an "X" in the box opposite "YES". If you are opposed to the question, place an "X" in the box opposite "NO".

All persons who are legal voters in said City of Mexico, Missouri will be entitled to vote at said election between the hours of 6:00 a.m. and 7:00 p.m.

Given under my hand and the Seal of the City of Mexico, Missouri this _____ of _____, _____.

Marcy LeCount
City Clerk
City of Mexico, Missouri

Certified this _____ day of _____, _____

**CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER**

Agenda: December 9, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance to Vacate the North/South Alley in Lakenan &
Barnes Highland Addition Block 5 to the City of Mexico, Missouri

Dear City Council Members:

Ordinance No. 4427, approved by City Council on November 18, 2019, addressed a request to vacate a 12' wide north/south alley in Highland Addition.

Staff has been notified that the legal description used on Ordinance No. 4427 was incorrect. The attached Ordinance corrects the legal description to vacate a 12' wide north/south alley in Lakenan & Barnes Highland Addition Block 5 to the City of Mexico, Missouri. The alley is bound by Vine Street to the north, Hendricks Street to the south, North Clark Street to the west and North Washington Street to the east.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required time.

Respectfully submitted,

Bruce R. Slagle
City Manager

Attachments

**AN ORDINANCE TO VACATE THE NORTH/SOUTH ALLEY
IN LAKENAN AND BARNES HIGHLAND ADDITION BLOCK 5
TO THE CITY OF MEXICO, MISSOURI**

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF MEXICO, MISSOURI AS FOLLOWS:

- Section 1. A 12' wide north/south alley in Lakenan and Barnes Highland Addition Block 5 in the City of Mexico, Missouri is hereby vacated for all vehicular purposes.
- Section 2. This Ordinance will replace Ordinance No. 4427, passed by Mexico City Council on November 18, 2019.
- Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 9TH DAY OF DECEMBER 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: December 9, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement with Westport Pools as the Design/Builder for the Design and Construction of the Pool at the Fairgrounds Park

Dear City Council Members:

This Resolution authorizes the City Manager to sign an Agreement with Westport Pools of Maryland Heights, Missouri for the design and construction of the pool at the Fairgrounds Park.

The State mandated process for the design/build selection competition was followed by City Staff. Requests for Qualifications (RFQ) for an aquatic architecture firm was advertised in December 2016 and SFS Architecture Inc. was selected in 2017 for a preliminary aquatic feature design. At Council's direction, Aquatic Architecture Inc. developed cost estimates to determine the scope of a project for the design/build hiring process.

Staff traveled to several pool construction sites across Missouri to review building quality and technique for three preselected design/build contractors. These contractors were invited to participate in the design/build competition. The design/build contractor selection was based on how well the design fulfilled the goals listed in the competition document and considered overall competencies. Westport Pools of Maryland Heights, Missouri was unanimously selected by the Selection Committee.

Funding for this project is dependent on the passage of the Use Tax by Mexico voting residents in April 2020. The Agreement with Westport Pools stipulates that the project will be \$3.5 million, based on the passage of the Use Tax and if the Use Tax ballot does not pass, the project will be reduced to \$1 million.

Staff recommends that Council proceed with reading by title only and passage of the Resolution authorizing the City Manager to sign an Agreement with Westport Pools for a design/build of a pool at the Fairgrounds Park.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH WESTPORT POOLS AS THE DESIGN/BUILDER FOR THE DESIGN AND CONSTRUCTION OF THE POOL AT THE FAIRGROUNDS PARK

WHEREAS, the City desires to make improvements to its municipal swimming pool at Fairgrounds Park; and

WHEREAS, three preselected design/build contractors were invited to participate in the pool design/build competition; and

WHEREAS, Westport Pools of Maryland Heights, Missouri has been selected to provide a design/build pool by the Selection Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is authorized to sign an Agreement with Westport Pools for design/build of a pool located at Fairgrounds Pool.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 9th DAY OF DECEMBER 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: December 9, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting Permanent and Temporary Easements for Stormwater Improvements in John A. Pearson's Addition to the City of Mexico.

Dear City Council Members:

The City of Mexico is preparing to replace a stormwater culvert running between North Clark and North Washington Streets, with West Maple to the south and West Pearson to the North.

The existing culvert is in poor condition and beyond repair. When reviewing the site for this work, it was noted that easements did not exist for replacing the culvert or accessing the area for maintenance.

Engineering Staff have worked with the adjacent property owners to secure the necessary easements, both permanent and temporary, for the work to proceed. All adjacent property owners have been informed of the project intent, the reason for these easements, and are in agreement with proceeding.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution accepting both permanent and temporary easements for the proposed stormwater improvements.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION ACCEPTING PERMANENT AND TEMPORARY
EASEMENTS FOR STORMWATER IMPROVEMENTS IN JOHN
A. PEARSON’S ADDITION TO THE CITY OF MEXICO.**

WHEREAS, the existing stormwater culvert in John A. Pearson’s Addition to the City of Mexico is in poor condition and beyond repair; and

WHEREAS, no existing easements were found by City staff which provide for the installation and maintenance of a new stormwater culvert; and

WHEREAS, City staff have secured both permanent and temporary easements for work to proceed with installation of a new stormwater culvert.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City of Mexico, Missouri accepts the Permanent Drainage Easements and Temporary Construction Easements from Sherilyn Beasley, Amber Lawrence, Terry Littrell, Barbara Butts, and Susan Lamb.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 9TH DAY OF DECEMBER 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: December 9, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Medium Duty Dump Truck for the
Street Department

Dear City Council Members:

Advertisement for Bids was placed in the *Mexico Ledger*, on the City’s website and mailed to 12 vendors, to purchase a current model medium duty truck (550/5500) for the Street Department. Three bids were received from two vendors.

The City’s Purchasing Policy allows for utilization of cooperative procurement programs. Cooperative procurement can prove advantageous to the City by utilizing better pricing obtained through large governmental contracts. In this case, the City of Mexico has been able to receive favorable pricing through use of such governmental purchasing agreements.

The City received a proposal to purchase a 2020 Ford F-550 Regular Cab and Chassis truck from Joe Machens Ford Lincoln of Columbia, Missouri under the cooperative procurement programs.

Vendor	Chassis Bid	Bed Bid	Total Bid
Columbia Freightliner Sales Columbia, Missouri	\$60,702.00	Knapheide Truck Equipment – \$19,272.90	\$79,974.90 Trade-In* (\$15,000.00) \$64,974.90
Don Brown Chevrolet St. Louis, Missouri	\$55,257.00	Viking Cives Midwest – \$28,450.00	\$83,707.00 No Bid for Trade-In
Don Brown Chevrolet St. Louis, Missouri	\$55,256.10	Knapheide Truck Equipment – \$20,189.90	\$75,446.00 No Bid for Trade-In
Joe Machens Ford Lincoln Columbia, Missouri	\$43,106.00	Knapheide Truck Equipment – \$19,272.90	\$62,378.90 No Bid for Trade – In

**Trade – In: 2007 Chevrolet C3500 dump truck, 51,700 miles*

The 2019 – 2020 annual budget allows \$65,000 for the purchase of a medium duty dump truck (550/5500 Series). After reviewing all bids received and utilizing the State’s cooperative procurement program, it was decided Joe Machens Ford Lincoln was the best proposal at \$62,378.90.

Staff recommends Council approve the purchase of a 2020 Ford F-550 Regular Cab & Chassis truck from Joe Machens Ford Lincoln of Columbia, Missouri under the cooperative purchasing provisions of the State of Missouri with the flatbed assembly purchased from Knapheide Truck Equipment, subject to the dealer’s ability to deliver the truck in an acceptable length of time.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR

Reviewed by: Bruce Slagle, City Manager