



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall ▪ 300 N. Coal Street
Mexico, Missouri 65265**

**April 27, 2020
6:00 p.m.**

REGULAR SESSION

NOTICE

Due to COVID – 19, the City of Mexico will not be allowing the public to be physically present during this meeting.

The City of Mexico invites you to attend virtually by viewing the meeting live on Facebook Live (City of Mexico – City Hall). The meeting can also be viewed by tape delay on the City’s website at www.mexicomissouri.org, the day following the meeting.

The City apologizes for any inconvenience the meeting format change may pose to individuals but it is extremely important that extra measures be taken to protect residents, employees, and elected officials during these challenging times.

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. April 13, 2020 – Regular Session

4. Resolutions (Reading By Title Only and Passage)

A. Bill No. 2020 – 20. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Presser Performing Arts Center to Assist in Providing Services to Citizens. Reading By Title Only and Passage.

B. Bill No. 2020 – 21. A Resolution Authorizing the City Manager to Enter Into An Agreement with Mark Korman LLC Properties. Reading By Title Only and Passage.

5. Other Business

A. Staff Report – Purchase of Playground Equipment for Plunkett Park

B. Appointment to the Planning & Zoning Commission

C. Discussion – Department of Public Safety First Responder/COVID – 19
Requested by Chairman Pro Tem Chris Williams

D. Claims

6. Comments

A. Council

7. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
APRIL 13, 2020**

The Council of the City of Mexico, Missouri met in regular session on April 13, 2020 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development Director; Chad Shoemaker, Director of Parks & Recreation; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as a member of the media

Due to COVID – 19 Pandemic, the Council Meeting was also live streamed on the City’s Facebook account, City of Mexico – City Hall. There was limited public attendance.

The Regular Session Meeting was called to order with Mayor Shivers presiding.

APPROVAL OF MINUTES – MARCH 23, 2020 – REGULAR SESSION MEETING

Council Member Briggs moved for approval of the March 23, 2020 Regular Session minutes as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers. Nays, none. Abstaining, Williams. The Minutes were approved as presented.

NEW BUSINESS – ORDINANCE

Bill No. 2020 – 19. An Ordinance Authorizing the City Manager to Execute a State Block Grant Agreement with the Missouri Department of Transportation Commission to Replace Edge Lighting on Runway 18/36.
City Manager Slagle called upon Assistant City Manager Runge to present the report.

Bill No. 2020 – 19 authorizes the City Manager to execute a State Block Grant Agreement with the Missouri Department of Transportation (MoDOT) to replace edge lighting on Runway 18/36. Crawford, Murphy & Tilly, Inc. was approved by City Council at the February 10, 2020 meeting to provide professional services for the project.

MoDOT is allocating \$22,500 to the City of Mexico from federal entitlement funds for the project. The amount of the grant will be \$22,500 (90%) and the initial amount of local matching funds provided by the City is not to exceed \$2,500 (10%), which is included in the current budget. Assistant City Manager Runge recommended Council proceed with two readings by title only and passage of Bill No. 2020 – 19, which had been posted the required length of time.

Council Member Miller moved for first reading by title only of Bill No. 2020 – 19. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. First Reading consideration was given to Bill No. 2020 – 19 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2020 – 19. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. Second Reading consideration was given to Bill No. 2020 – 19 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2020 – 19. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. Bill No. 2020 – 19 was passed as Ordinance 4437.

OTHER BUSINESS

Staff Report – Independent Audit Service – One Year Extension

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

A staff report was presented City Council to review Requests for Proposals related to auditing services on May 9, 2016. Staff recommended the services of Williams-Keepers, LLC firm to perform the City's annual audit, Major Program Audits under the Single Audit Act A-133 and provide assistance in preparation of the Comprehensive Annual Financial Report. Council approved the recommendation for Williams-Keepers, LLC to provide auditing services for a four-year period beginning September, 30, 2016 and ending September 30, 2019. Given the current unusual nature of additional tasks arising during the present fiscal year due to COVID-19, Staff reached out to Williams-Keepers, LLC to consider a one-year extension. The extension would include professional services in performing an independent audit for fiscal year ending September 30, 2020. Williams-Keepers, LLC has extended an offer to complete the 2020 fiscal year end audit under the same terms as in 2019 with fees being held at \$32,650 for the financial statement audit and \$3,000 for a Single Audit should it be required. Given acceptance of the extension, Staff will plan to send out in calendar year 2021, a Request for Proposals to audit firms that provide governmental audit services covering fiscal years ending 2021 through 2025. Deputy City Manager Haynes recommended Council accept Williams Keepers, LLC's proposal for the auditing services extension covering fiscal year ending September 30, 2020.

Chairman Pro Tem Williams moved accept Williams Keepers, LLC's proposal for auditing services extension covering fiscal year ending September 30, 2020 with fees being held at \$32,650 for the financial statement audit and \$3,000 for a Single Audit, should it be required. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

Claims

The list of claims was presented for approval.

Council Member Miller moved for approval of the list of claims as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs commented on COVID – 19 in Audrain County.

Chairman Pro Tem Williams expressed appreciation and thanked all public safety and front line workers for their service during the COVID – 19 Pandemic. Chairman Pro Tem Williams also commented on the need of SSM Audrain in the community.

Council Member Nichols commented on COVID – 19 in Audrain County and expressed appreciation to all individuals working on the front line during this pandemic.

Council Member Miller expressed appreciation to all agencies and individuals and agencies working during the COVID – 19 Pandemic.

City Manager Slagle commented on the need for residents understanding during the COVID – 19 Pandemic and that the community will get through the pandemic together.

Mayor Shivers expressed appreciation to those working the front line and expressed appreciation for those staying home.

Director Shoemaker provided an update on the proposed municipal pool project. Director Shoemaker provided a new time line for the proposed municipal pool project along with information on the operation of the 2020 municipal pool season.

ADJOURNMENT INTO EXECUTIVE SESSION PURSUANT TO THE REVISED STATUTES OF MISSOURI §610.021

(1) LITIGATION MATTERS

Council Member Miller moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

RETURN TO OPEN SESSION

No Discussion

ADJOURNMENT

Council Member Miller moved to adjourn the meeting. The motion was seconded by Council Member Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. The City Council Regular Session Meeting was adjourned.

CITY CLERK

MAYOR

APPROVED BY COUNCIL APRIL 27, 2020

CITY OF MEXICO, MISSOURI
OFFICE OF DIRECTOR OF PARKS AND RECREATION

Agenda: April 27, 2020

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An
Agreement with the Presser Performing Arts Center to Assist in
Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Presser Performing Arts Center to assist in providing services to citizens.

The 2019 – 2020 budget allows for the City of Mexico to contribute to the Presser Performing Arts Center (PPAC) the sum of Ten Thousand and No/100Dollars (\$10,000) for the use in providing programs and activities to citizens. The City has provided this level of assistance to the PPAC since 2002.

Staff recommends that the City of Mexico and the Presser Performing Arts Center enter into an agreement and that Council proceed with reading by title only and passage to the attached Resolution.

Respectfully submitted,

Chad S. Shoemaker
Director of Parks and Recreation

Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE PRESSER PERFORMING ARTS CENTER TO ASSIST IN PROVIDING SERVICES TO CITIZENS

WHEREAS, the City of Mexico recognizes the many benefits provided by the Presser Performing Arts Center to citizens; and

WHEREAS, the City of Mexico acknowledges the need for the programs and activities; and

WHEREAS, the City of Mexico and the Presser Performing Arts Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Presser Performing Arts Center to assist in providing services to citizens.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 27th DAY OF APRIL 2020

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: April 27, 2020

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign A Voluntary
Annexation Agreement with Mark Korman LLC Properties

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into a Voluntary Annexation Agreement with Mark Korman LLC Properties.

City Staff was contacted by Mark Korman, owner of Mark Korman LLC properties requesting a voluntary annexation of his property. The Agreement allows Mark Korman LLC properties to construct a sanitary sewer system, lift station, force main and necessary connections to the City's sewer system.

The Agreement allows property currently owned by Mark Korman LLC properties to be annexed into the City limits in exchange for being allowed to connect to the city's sanitary sewer system. Mark Korman LLC properties will provide proper easements for access, maintenance and operation of the sewer lines and the City, upon inspection approval, would accept, operate and maintain the lift station and force main after annexation.

The cost of construction of the sewer line would be at the expense of Mark Korman LLC properties. Mark Korman LLC properties would have access to the City's sewer line with a rate that is provided to outside the City limits for a period of not more than three (3) years. The Agreement provides that the annexation would occur at the end of three (3) years from the date of the Agreement.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign a voluntary annexation agreement with Mark Korman LLC properties.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A VOLUNTARY ANNEXATION AGREEMENT WITH MARK KORMAN LLC PROPERTIES

WHEREAS, Mark Korman, owner of Mark Korman LLC properties requested a voluntary annexation of his property; and

WHEREAS, Mark Korman LLC properties will construct, at no cost to the City, a sanitary sewer system, lift station, force main and necessary connections to the City’s sewer system; and

WHEREAS, Mark Korman LLC properties would have access to the City’s sewer line with a rate that is provided for outside the City limits use for a period of not more than 3 years, and the annexation would occur on or before the end of three (3) years from the date of the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to sign a Voluntary Annexation Agreement with Mark Korman LLC properties.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 27th DAY OF APRIL 2020

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: April 27, 2020

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Replacement Playground
Equipment for Plunkett Park

Dear City Council Members:

The 2019 – 2020 annual budget allows \$190,000 for the purchase of replacement playground equipment at Plunkett Park for the Parks Recreation Department. The budget includes a \$100,000 grant from the Audrain County Developmental Disability Board for rubber tile surfacing of the playground.

Requests for competitive proposals to provide and install \$80,000 of playground equipment and to provide and install up to \$100,000 dollars of rubber tile fall surfacing were sent to twelve (12) vendors and advertisements were placed in the *Mexico Ledger*. Ten (10) proposals within budget guidelines were received from seven (7) vendors. Proposals were reviewed and assessed by a committee composed of Park Board members, Park Staff, and members of the Audrain County Developmental Disability Board. Individual committee members awarded the proposals points remotely and Staff tabulated the points and the top 4 proposals were reviewed. During a virtual meeting with the committee members, the unanimous best proposal choice was option B from Hutchinson Recreation and Design. Drawings of the proposed playground equipment are included.

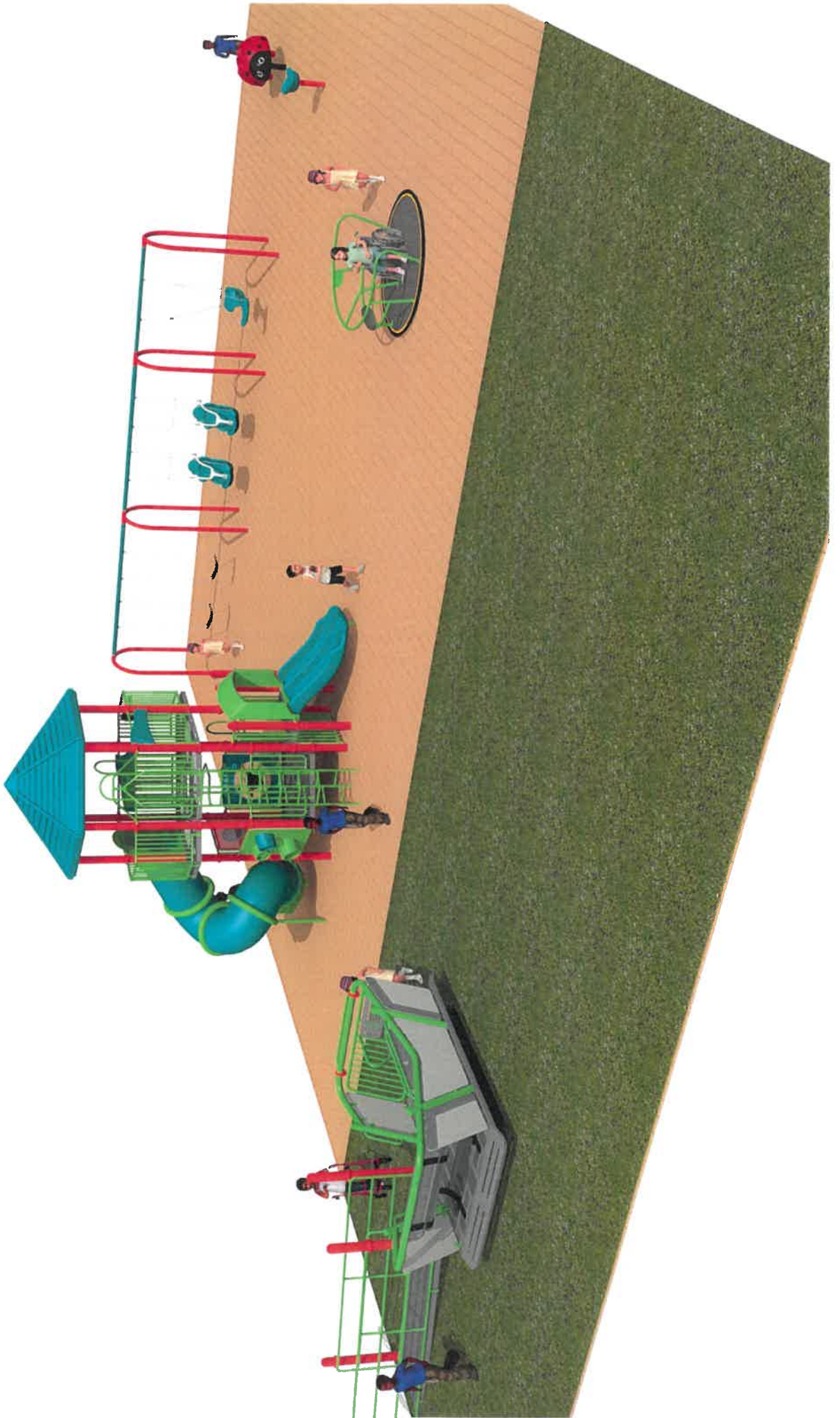
Staff recommends Council proceed with approval of the purchase and installation of Miracle Recreation Equipment Company replacement playground equipment and fall surface material from Hutchinson Recreation and Design of Lake St. Louis, Missouri for the bid price of \$180,000 subject to the bidder's ability to deliver and install the equipment in an acceptable length of time.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Attachments

Reviewed by: Bruce Slagle, City Manager



CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: April 27, 2020

Members of City Council
City of Mexico, Missouri

RE: Appointment to the Planning & Zoning Commission

Dear City Council Members:

This agenda item concerns an appointment to the Planning & Zoning Commission that needs to be made by City Council.

Planning & Zoning Commission There is currently one vacated position on this board that expires June 2021. Mike Beardslee has expressed an interest in serving on this board. Staff has not received any other applications expressing an interest in serving on this board. *(1 position)*

Staff recommends Council make the necessary appointment to the Planning & Zoning Commission.

Respectfully submitted,

Bruce R. Slagle
City Manager

PLANNING & ZONING COMMISSION

Meet first Tuesday of each mth. **Appointed by City Council.**

<u>Name</u>	<u>Term (3 yr. Term)</u>
Michael Myers <i>(unexpired term of Helen Fenlon, Dec'd)</i>	7/2019 - 7/2022
Dave Wilburn	7/2017 - 7/2020
Bryan Gruber	7/2001 - 7/2022
Craig Kimbel	7/2012 - 7/2021
Jim Dye	7/2018 - 7/2021
Vacant <i>(unexpired term of Kyle Cone, resigned)</i>	7/2003 - 7/2021
Ron Whittaker	7/2005 - 7/2020