

**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**



**March 9, 2015
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- A. February 23, 2015 – Work Session
- B. February 23, 2015 – Regular Session

4. Resolution (Reading and Passage)

- A. Bill No. 2015 – 16. A Resolution Accepting a Quit Claim Deed for an Ingress/Egress Easement from Jarod F. Jones. Reading and Passage.

5. Ordinances (Two Readings By Title Only and Passage)

- A. Bill No. 2015 – 17. An Ordinance Authorizing the City Manager to Execute Certain Documents Pertaining to the Disposition of Excess Property Located at 510 Woodlawn, Mexico, Missouri. Two Readings By Title Only and Passage.
- B. Bill No. 2015 – 18. An Ordinance Authorizing the City Manager to Sign An Easement Agreement with the East Central Missouri Behavioral Health Services, Inc. Two Readings By Title Only and Passage.
- C. Bill No. 2015 – 19. An Ordinance Authorizing the City Manager to Execute a State Block Grant Agreement with the Missouri Highways and Transportation Commission for Grant Funding at the Mexico Memorial Airport. Two Readings By Title Only and Passage.

6. Other Business

- A. Appointments to Various Boards and Commissions
- B. Claims

7. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*)

8. Adjournment



Scan QR Code for E-Packet

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
FEBRUARY 23, 2015**

The Council of the City of Mexico, Missouri met in work session on February 23, 2015 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dan Botts; Chairman Pro Tem Ron Loesch; Councilman Greg Miller. Also present were Bruce R. Slagle, City Manager; Roger D. Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Susan Rockett, Department of Public Safety Director; Kensey Russell, City Engineer/Public Works Director; Chad Shoemaker, Parks & Recreation Director; Louis Leonatti, City Attorney; Patrick Shaw, IT Specialist; and Marcy LeCount, City Clerk, as well as members of the media and interested citizens. Absent, Councilmen Steve Nichols, Chris Williams.

The Meeting was called to order with Chairman Pro Tem Loesch presiding.

COUNCIL DISCUSSION

Dam Inspection Update – Chad Shoemaker, Parks & Recreation Director

City Manager Slagle called upon Director Shoemaker to provide an overview of the 2015 Teal Lake Dam Inspection Update. Director Shoemaker provided a presentation for Council to view which contained information regarding the inspection that was completed by Klingner & Associates P.C. of Quincy, Illinois. Director Shoemaker stated that the condition of the dam and spillways was the focus of the inspection and reviewed with Council Members the findings from the inspection. Council Members held discussion regarding maintenance concerns that were outlined in the inspection and the priority of the maintenance work that is needed. Council Members held discussion regarding funding of the maintenance repairs.

City Brush Yard Update – Chad Shoemaker, Parks & Recreation Director

City Manager Slagle called upon Director Shoemaker to provide an update on the city brush yard operation. Director Shoemaker stated that interviews were held and an offer has been made to an individual, pending drug screening and skills testing. Director Shoemaker provided an update on the condition of the brush yard site and progress by Braik Brothers on the removal of tree debris from the area. Council Members held discussion regarding the proposed rules and regulations of the operation of the brush yard.

OTHER BUSINESS

No Discussion

ADJOURNMENT

Mayor Botts moved to close the open session. The motion was seconded by Councilman Miller. The Chair called for a vote and motion carried with the vote as follows: Ayes, Botts, Miller, Loesch. Nays, none. Absent, Williams, Nichols.

The City Council Work Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL MARCH 9, 2015

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
FEBRUARY 23, 2015**

The Council of the City of Mexico, Missouri met in regular session on February 23, 2015 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dan Botts; Chairman Pro Tem Ron Loesch; Councilmen Steve Nichols and Greg Miller. Also present were Bruce R. Slagle, City Manager; Roger D. Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Susan Rockett, Department of Public Safety Director; Kensey Russell, City Engineer/Public Works Director; Chad Shoemaker, Parks & Recreation Director; Louis Leonatti, City Attorney; Patrick Shaw, IT Specialist; and Marcy LeCount, City Clerk, as well as members of the media and interested citizens. Absent, Councilman Chris Williams.

The Meeting was called to order with Mayor Dan Botts presiding.

MINUTES – JANUARY 26, 2015 – WORK SESSION

Chairman Pro Tem Loesch moved for approval of the Minutes of the January 26, 2015 work session as presented. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch. Nays, none. Abstaining, Botts. Absent, Williams. The Minutes were approved as presented.

MINUTES – JANUARY 26, 2015 – REGULAR SESSION

Chairman Pro Tem Loesch moved for approval of the Minutes of the January 26, 2015 regular session as presented. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch. Nays, none. Abstaining, Botts. Absent, Williams. The Minutes were approved as presented.

MINUTES – FEBRUARY 9, 2015 – REGULAR SESSION

Chairman Pro Tem Loesch moved for approval of the Minutes of the February 9, 2015 regular session as presented. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Botts. Nays, none. Abstaining, Nichols. Absent, Williams. The Minutes were approved as presented.

RESOLUTIONS (READING AND PASSAGE)

Bill No. 2015 – 11. A Resolution Adopting Residential Refuse Rates Covering Anticipated Cost of Sanitation Services Beginning April 1, 2015.

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

Deputy City Manager Haynes stated that the City began a ten-year residential sanitation services contract with Dayne’s Waste Disposal, Inc. in April 2014. The contract includes annual pricing adjustments that are set to take place April 1st of each year. Staff has taken into consideration residential unit pricing with the services contract along with other operating expenses related to sanitation services provided by the City that are to be properly funded through user fees. A summary of anticipated expenses for the Sanitation Department for the next twelve months was provided beginning April 1, 2015 followed by a fee adjustment calculation. The anticipated costs associated with the Household Hazardous Waste Collection Center were included within the user fee analysis.

| <u>Description</u> | <u>Residential</u> | <u>Household Hazardous Waste</u> |
|--------------------------------------|--------------------|--------------------------------------|
| Personnel Services | \$ 51,552 | \$ 2,211 |
| Supplies – Billing, Expendable Tools | 3,050 | 152 |
| Computer Hardware & Software Mtc. | 2,224 | |
| Audit | 7,300 | |

| | | |
|---|-------------------|----------------------------------|
| Postage | 10,400 | |
| Administrative Charges | 24,432 | |
| Misc./Notices/Base Data | 1,500 | 2,563 |
| Contract Collection (w/o fuel adjustment) | 367,820 | |
| Special Pickups | 2,500 | |
| Brush Chipping | 40,840 | |
| Recycling | 18,000 | |
| Debris Removal/HHW Disposal | 700 | 21,000 |
| HHW Program Training | | 700 |
| Equipment Reserve | 7,500 | |
| Allowance – A/R (Bad Debt) | 3,500 | |
| Electricity / Misc. | | 820 |
| <i>Total Expenses</i> | <u>\$ 541,318</u> | <u>\$ 27,446</u> |
| Less Special Pick Up Fees | \$2,500 | |
| <i>Net Expenses to be recovered by fee:</i> | <u>\$ 538,818</u> | <i>plus \$ 27,446 \$ 566,264</i> |

Calculation of monthly fees: \$566,520; \$566,264 divided by 4,305 residential accounts equals \$131.54 per year/account; \$131.54 divided by twelve months equals approximately \$10.96 per month; \$10.96 per month plus \$.15 cents for the landfill post-closure fund equals to a fee of \$11.11, representing a base rate for sanitation services. Last year’s base rate was \$10.83; equating to a base rate adjustment of approximately two point six zero percent (2.6%) between the two twelve month cycles. Deputy City Manager Haynes stated that in addition to a base rate for services, a fuel cost adjustment is made part of the monthly service cost in result to the terms of our contract with Dayne’s Waste Disposal Inc. Deputy City Manager Haynes recommended Council proceed with reading and passage of Bill No. 2015 – 11.

Chairman Pro Tem Loesch moved for reading of Bill No. 2015-11. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015-11 was read in its entirety by Chairman Pro Tem Loesch.

Chairman Pro Tem Loesch moved for passage of Bill No. 2015-11. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015-11 was passed as Resolution No. 3717.

Bill No. 2015 – 12. A Resolution Authorizing the City Manager to Execute An Agreement with the Presser Performing Arts Center for Requested Funding from the Mexico Tourism Tax.
City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

Deputy City Manager Haynes stated that a tourism tax is currently collected by the hotels/motels within the city limits. This Resolution authorizes the City Manager to execute an agreement with the Presser Performing Arts Center to receive tourism funding for an advertising campaign. The Mexico Tourism Commission has reviewed the application and recommends to the Mexico City Council the distribution of funds to the Presser Performing Arts Center for the 2015 Easter Pageant in the amount of \$1,500. Deputy City Manager Haynes recommended Council concur with the Mexico Tourism Commission’s recommendation and proceed with reading and passage of Bill No. 2015 – 12.

Chairman Pro Tem Loesch moved for reading of Bill No. 2015-12. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015-12 was read in its entirety by Councilman Nichols.

Councilman Nichols moved for passage of Bill No. 2015-12. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015-12 was passed as Resolution No. 3718.

Bill No. 2015 – 13. A Resolution Authorizing the City Manager to Sign Contract Documents with Willis Bros, Inc. for Repair of the Route D Lift Station Controls.

City Manager Slagle called upon Director Russell to provide the report.

Director Russell reported that the 2014-2015 budget allows for \$37,500 for the repair of the Route D Lift Station Controls. The current lift station is 25 years old and is in poor condition. The Route D Parallel Force Main project, to separate flows from the Walmart Lift Station, is now complete. In order to finish the upgrades an Invitation to Bid was advertised to rehabilitate and replace the controls. This work affects the electrical components, the dialer warning system and the float controls for the pumps. The project was advertised in the Mexico Ledger and through American Document Solutions. A copy of the advertisement was also mailed to contractors on the engineering division's list. Three contractors took bid packages: Flowmaster Construction, LLC. of Mexico, Missouri; SM Electrical Contractors of Jefferson City, Missouri; and Willis Bros, Inc. of Macon, Missouri. Willis Bros., Inc. was the only contractor to submit a bid in the amount of \$30,071.45. Director Russell stated that Staff reviewed the bid and feels that rebidding would not be beneficial due to labor costs being based off of prevailing wages and material prices being fixed by the exclusive distribution franchise system. The only area of the project that allows room for competitive pricing would be the amount of time in which the work is completed. City staff has worked with Willis Bros, Inc. in the past and found their work satisfactory. Director Russell recommended Council proceed with reading and passage of Bill No. 2015-13.

Councilman Miller moved for reading of Bill No. 2015-13. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015-13 was read in its entirety by Councilman Miller.

Councilman Miller moved for passage of Bill No. 2015-13. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015-13 was passed as Resolution No. 3719.

ORDINANCES (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2015 – 14. An Ordinance Authorizing the City Manager to Execute an Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc. for Professional Services at the Mexico Memorial Airport.

City Manager Slagle called upon Assistant City Manager Runge to present the report.

Assistant City Manager Runge stated that this item would authorize the City Manager to execute an Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc. for engineering services to update the Airport Layout Plan (ALP) at the Mexico Memorial Airport. The project description includes conducting an aeronautical survey, an update to the ALP and an ALP narrative report. The current budget allows \$215,000 for the services through MoDOT grant funding and capital outlay funding. The terms and conditions for the projects are set forth in the Agreement. The amount of the grant is not to exceed \$177,500 and the City's share will be 10% or \$17,750. Assistant City Manager Runge recommended Council proceed with two readings by title only and passage of Bill No. 2015 – 14, which had been posted the required length of time.

Chairman Pro Tem Loesch moved for first reading by title only of Bill No. 2015-14. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. First reading by title only of Bill No. 2015-14 was read by Chairman Pro Tem Loesch.

Chairman Pro Tem Loesch moved for second reading by title only of Bill No. 2015-14. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Second reading by title only of Bill No. 2015-14 was read by Chairman Pro Tem Loesch.

Chairman Pro Tem Loesch moved for passage of Bill No. 2015-14. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015 -14 was passed as Ordinance No. 4317.

Bill No. 2015 – 15. An Ordinance Amending Chapter 7, Article X, Schedule 20, Motor Vehicles and Traffic Schedules of the Mexico City Code.

City Manager Slagle called upon Director Russell to present the report.

Director Russell stated that the Mexico School District installed a drive lane at Hawthorn Elementary School in order to make student drop off and pickup safer. As a result of the installation, the District has made a request through the Mexico Public Safety Department, to remove the 10 minute parking zone in front of the school. The Department of Public Safety tested the idea by covering the signs and as a result, Staff has not noted any safety issues. This Ordinance will delete the 10 minute No Parking Zone from the south side of Curtis Street. Director Russell recommended Council proceed with two readings by title only and passage of Bill No. 2015 -15, which had been posted the required length of time.

Councilman Nichols moved for first reading by title only of Bill No. 2015-15. Chairman Pro Tem Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. First reading by title only of Bill No. 2015-15 was read by Councilman Nichols.

Councilman Nichols moved for second reading by title only of Bill No. 2015-15. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Second reading by title only of Bill No. 2015-15 was read by Councilman Nichols.

Councilman Nichols moved for passage of Bill No. 2015-15. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams. Bill No. 2015 -15 was passed as Ordinance No. 4318

OTHER BUSINESS

Claims

The list of claims was presented for approval.

Councilman Miller moved for approval of the list of claims as presented. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams.

The list of claims was approved.

COUNCIL COMMENTS

Chairman Pro Tem Loesch commented on Mexico Public Safety's participation in the state wide "Click It or Ticket It" campaign. Chairman Pro Tem Loesch inquired as to the City's current building code enforcement codes and the complaint status of the home on East Promenade. City Attorney Leonatti addressed Chairman Pro Tem Loesch's concerns.

Councilman Nichols made positive comments regarding the recent snow removal efforts by the City Maintenance Crews. Councilman Nichols inquired as to the product that the School District was using for snow/ice removal.

Councilman Miller inquired of the recently installed salt building at the Maintenance Center. Director Russell provided information to Councilman Miller stating that the building has worked out for salt storage and invited Councilman Miller to tour of the building. Councilman Miller inquired as to what products are used for ice/snow removal. Director Russell provided information on the request.

PUBLIC COMMENTS

None

ADJOURNMENT

Mayor Botts moved to close the open session. The motion was seconded by Councilman Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Loesch, Botts. Nays, None. Absent, Williams.

The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL MARCH 9, 2015

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: March 9, 2015

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting a Quit Claim Deed for
An Ingress/Egress Easement from Jarod F. Jones

Dear City Council Members:

The City has a sewer pump station located on Route 15, at the north city limits. The station has been accessed on a drive that crosses a wetland area owned by MoDOT.

MoDOT recently sold the parcel of land to Jarod F. Jones. However, as part of the sale, MoDOT preserved the City's access by having Mr. Jones sign a Quit Claim Deed to the City providing a non-exclusive easement for access to the city's lift station. The deed has been recorded.

Staff recommends that Council proceed with reading and passage of the attached Resolution accepting a Quit Claim Deed for an Ingress/Egress Easement from Jarod F. Jones.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager 

BILL NO. 2015 – 16

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING A QUICK CLAIM DEED FOR AN
INGRESS/EGRESS EASEMENT FROM JAROD F. JONES.**

WHEREAS, the City of Mexico has a sewer pump station located on Route 15 at the north City limits; and

WHEREAS, the parcel the City uses to access the station has been sold by MODOT; and

WHEREAS, Jarod Jones has executed a Quit Claim Deed for an ingress/egress easement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby accepts the Quick Claim Deed for an Ingress/Egress Easement from Jarod F. Jones.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 9TH DAY OF MARCH 2015

MAYOR

ATTEST:

CITY CLERK



Northeast District
Paula Gough, District Engineer

Missouri Department of Transportation

1711 Highway 61 S
Hannibal, Missouri 63401
573.248.2490
Fax: 573.248.2467
1.888.ASK MODOT (275.6636)

February 24, 2015

City of Mexico
Attn: J. Kensey Russell, PE, LS
300 North Coal
Mexico, MO 65265

Dear Mr. Russell:

Re: Audrain/15/Permanent Easement-Jones to City of Mexico

Please find the attached *original* Quitclaim Deed that was recorded as Instrument #2015DR000261 in the Audrain County Recorder of Deeds Office, Mexico, MO. MoDOT recently disposed of 2.29 acres of the wetlands area located north of Davis Creek, along Route 15, north of the north city limits of the City of Mexico. In doing so, it was our intent to protect your access to your utility located within this area (see attached plan sheet and survey). Jarod F. Jones, Grantor, executed the attached Quitclaim Deed granting the City of Mexico a perpetual, non-exclusive easement right for ingress and egress to your utility.

Should you have any questions, please contact me.

Sincerely,

Mary Wilson
Senior Right of Way Specialist

mw

Attachment

CERTIFIED MAIL
RETURN RECEIPT REQUESTED
7013 2630 0001 1958 3359



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

www.modot.org

3



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2015DR000261

JANIS DEIMEKE, RECORDER OF DEEDS
AUDRAIN COUNTY, STATE OF MISSOURI
RECORDED: 02/13/2015 10:36:07AM FEES: \$30.00

Janis Deimeke, Deputy
JANIS DEIMEKE



CCO FORM: RW02
Approved: 6/93 (TLP)
Revised: 08/14 (AR)
Modified:

COUNTY: Audrain
ROUTE: 15
PROJECT: _____
FED. PROJECT: _____
PARCEL: _____
FILE: _____

QUITCLAIM DEED

THIS INDENTURE, made this 17 day of November, 2014,
between Jarod F. Jones of the County of Audrain, State of Missouri,
(hereinafter, "Grantor") and the CITY OF MEXICO, MISSOURI, (hereinafter, "Grantee").

Grantor(s) Address: 10334 Highway 15, Mexico, MO 65265

Grantee's Address: 300 North Coal, Mexico, MO 65265

WITNESSETH:

The said Grantor, in consideration of the sum of One and No/100ths DOLLARS (\$1.00), to them paid by the said Grantee, the receipt of which is hereby acknowledged, does by these presents remise, release, and forever QUITCLAIM unto said Grantee, its successors and assigns, a perpetual, non-exclusive easement for ingress and egress in the County of Audrain, State of Missouri, the exact legal description of which is located in **EXHIBIT A – LEGAL DESCRIPTION**, attached hereto and made part hereof.

TO HAVE AND TO HOLD THE SAME, with all and singular rights, immunities, privileges, and appurtenances thereunto belonging, unto the said Grantee, its heirs, successors and assigns forever.

IN WITNESS WHEREOF, the said Grantor has hereunto set its hand and seal the day and year first written above.

Jarod F. Jones
Signature

Jarod F. Jones
Print or Type

**EXHIBIT A
LEGAL DESCRIPTION**

PROPOSED INGRESS/EGRESS AND UTILITY EASEMENT (#1) TO THE CITY OF MEXICO. (FEE 203/162)

A description of a Ingress/Egress and Utility Easement being part of the Southeast Quarter of the Northwest Quarter of Section 23, Township 51 North, Range 9 West of the Fifth Principal Meridian, of Audrain County Missouri and being more particularly described as follows;

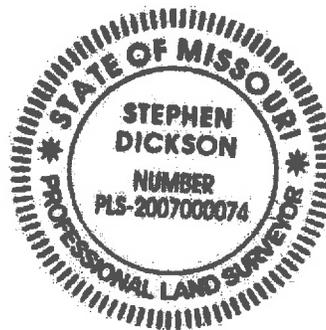
Commencing at a found 5/8 Inch Rebar w/aluminum cap marking the Common Corner of Sections 14, 15, 22 and 23, Township 51 North, Range 9 West of the Fifth Principal Meridian; thence South 42 deg. 07 min. 04 sec. East a distance of 2003.37 feet to a point on Route 15 at Route 15 centerline station 815+00.00; thence South 02 deg. 45 min. 28 sec. East along said Route 15 centerline a distance of 500.00 feet to said Route 15 centerline at station 820+00.00; thence departing said Route 15 centerline North 87 deg. 14 min. 32 sec. East a distance of 107.49 feet to a point on the Eastern right-of-way line of Route 15, said point being 107.49 feet left of said Route 15 centerline station 820+00.00, said point also being the Point of Beginning of the Ingress/Egress and Utility Easement herein described; thence departing said Route 15 right-of-way line South 54 deg. 06 min. 12 sec. East a distance of 48.03 feet; thence South 13 deg. 16 min. 22 sec. East a distance of 212.28 feet; thence South 79 deg. 52 min. 25 sec. West a distance of 54.12 feet to a point on the eastern right-of-way line of said Route 15, said point being 130.00 feet left of Route 15 centerline station 822+46.22; thence along the said eastern Right-of-Way line North 08 deg. 00 min. 28 sec. West, a distance of 246.69 feet to the beginning point.

By:


Stephen Dickson

11-3-14

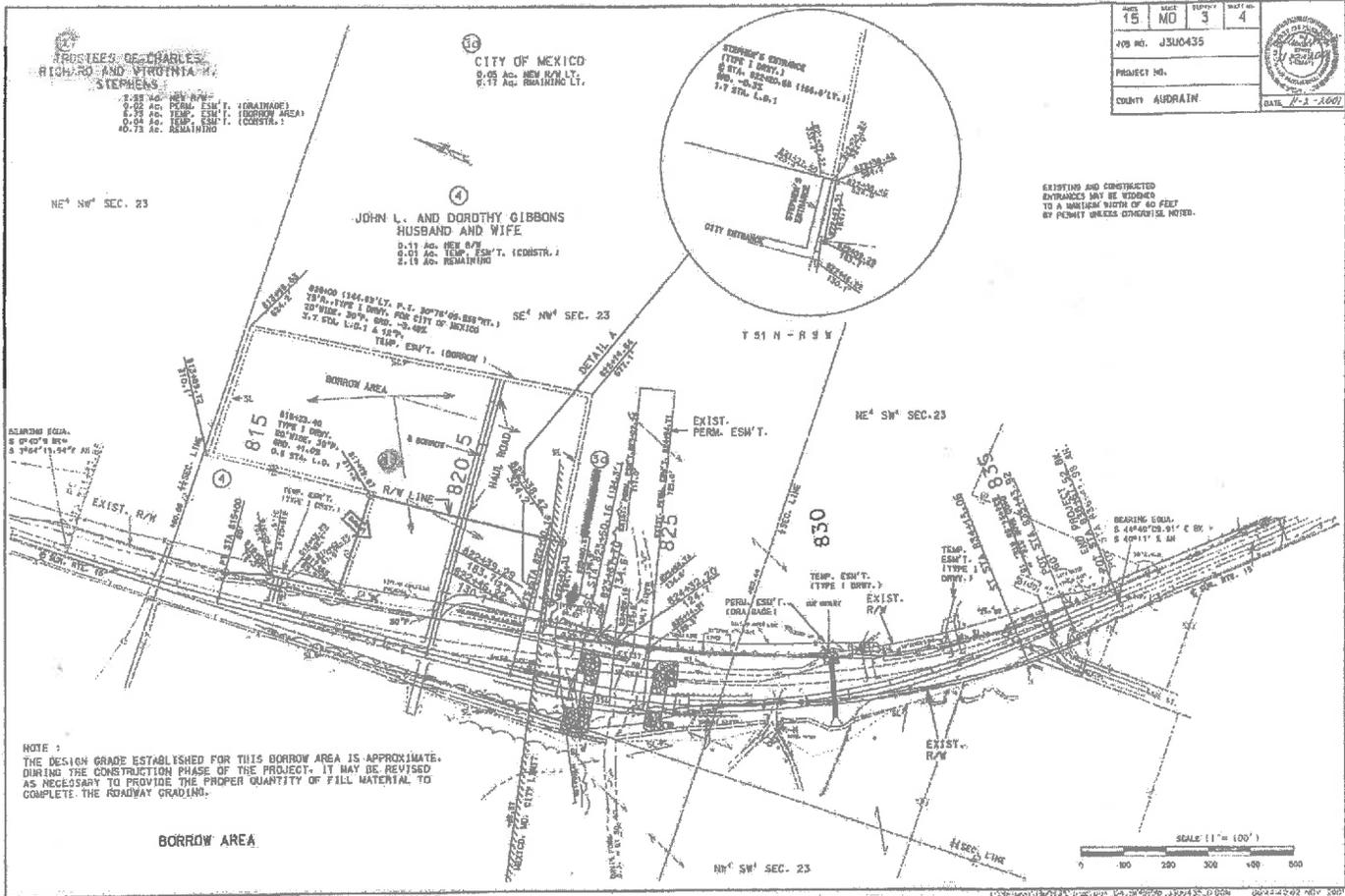
Title: Professional Land Surveyor



| | | | | | | |
|-------------|---------|----|---|------|------|----------|
| DATE | 18 | MO | 3 | YEAR | 4 | |
| JOB NO. | J330435 | | | | | |
| PROJECT NO. | | | | | | |
| COUNTY | AUDRAIN | | | | DATE | 2-2-2007 |



EXISTING AND CONSTRUCTED ENTRANCES MAY BE REDUCED TO A MINIMUM WIDTH OF 40 FEET BY PERMIT UNLESS OTHERWISE NOTED.



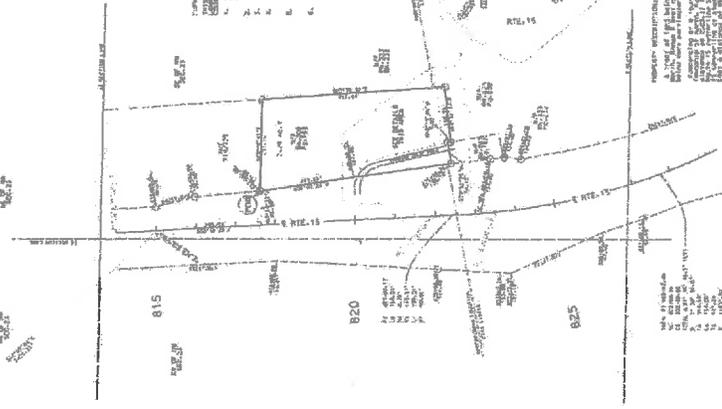
NOTE:
THE DESIGN GRADE ESTABLISHED FOR THIS BORROW AREA IS APPROXIMATE. DURING THE CONSTRUCTION PHASE OF THE PROJECT, IT MAY BE REVISED AS NECESSARY TO PROVIDE THE PROPER QUANTITY OF FILL MATERIAL TO COMPLETE THE ROADWAY GRADING.

BORROW AREA



1:330435 (18/03) 1:330435 (18/03) 1:330435 (18/03) 1:330435 (18/03) 1:330435 (18/03)

BOUNDARY SURVEY
 A Part of the Boundary Survey of the Township of ...
 ...



- SECTION 15, TOWNSHIP 15, RANGE 15
1. ALL DISTANCES GIVEN ARE IN FEET.
 2. ALL DISTANCES GIVEN ARE IN DECIMALS OF FEET.
 3. ALL DISTANCES GIVEN ARE IN DECIMALS OF FEET.
 4. ALL DISTANCES GIVEN ARE IN DECIMALS OF FEET.
 5. ALL DISTANCES GIVEN ARE IN DECIMALS OF FEET.
 6. ALL DISTANCES GIVEN ARE IN DECIMALS OF FEET.

SECTION 15, TOWNSHIP 15, RANGE 15

SECTION 16, TOWNSHIP 15, RANGE 15

SECTION 17, TOWNSHIP 15, RANGE 15

SECTION 18, TOWNSHIP 15, RANGE 15

SECTION 19, TOWNSHIP 15, RANGE 15

SECTION 20, TOWNSHIP 15, RANGE 15

SECTION 21, TOWNSHIP 15, RANGE 15

SECTION 22, TOWNSHIP 15, RANGE 15

SECTION 23, TOWNSHIP 15, RANGE 15

SECTION 24, TOWNSHIP 15, RANGE 15

SECTION 25, TOWNSHIP 15, RANGE 15

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SECTION 56, TOWNSHIP 15, RANGE 15

SECTION 57, TOWNSHIP 15, RANGE 15

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SECTION 60, TOWNSHIP 15, RANGE 15

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SECTION 99, TOWNSHIP 15, RANGE 15

SECTION 100, TOWNSHIP 15, RANGE 15

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: March 9, 2015

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Execute Certain Documents
Pertaining to the Disposition of Excess Property Located at 510 Woodlawn,
Mexico, Missouri.

Dear City Council Members:

This Ordinance pertains to the disposition of City property located at 510 Woodlawn (vacant lot). The City of Mexico obtained the property by Warranty Deed dated October 7, 2003, from Helen H. Stanberry, a single person.

In August 2002, the City of Mexico received a Community Development Block Grant in the amount of \$372,450 for the construction of new box culverts at Woodlawn and Calhoun Streets, reinforced sidewalks, channel cleaning, street repair and the acquisition and demolition of 510 Woodlawn (legal description: West 90 feet of Lots Ten (10) and Eleven (11) and the West 90 feet of the South 20 feet of Lot Twelve (12), in Block One (1) of Woodlawn Place, in the City of Mexico, County of Audrain and State of Missouri).

An appraisal of 510 Woodlawn was completed by James T. Dye, GRI, Peak, Dye & Associates, Inc., on January 28, 2015. The appraised value of the property at 510 Woodlawn was \$1,000. A good portion of this property lies in the flood plain and subject to the further restriction that said real estate must remain vacant and undeveloped for a period of 20 years from October 7, 2003.

An Advertisement for Sale of Lot Eleven (11) and the West 90 feet of the South 20 feet of Lot Twelve (12), in Block One (1) of Woodlawn Place, was placed in the Mexico Ledger on February 4 and February 11, 2015. The West 90 feet of Lot Ten (10) was excluded because it serves the town branch. Bids were received on February 18, 2015.

One bid was received from Jonathan L. and Carolyn Witte in the amount of \$350 for Lots Eleven (11) and Twelve (12) and allowing the City the exclusive right to purchase the E 65' Lot 10 for a nominal fee of \$10.00. The City of Mexico owns the West 90 feet of Lot Ten (10) and the Wittes own the E 65' of Lot 10 which serves the town branch.

Staff recommends that Council proceed with the two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachment

Reviewed by: Bruce R. Slagle, City Manager



AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE CERTAIN DOCUMENTS PERTAINING TO THE DISPOSITION OF EXCESS PROPERTY LOCATED AT 510 WOODLAWN, MEXICO, MISSOURI 65265

WHEREAS, the City of Mexico, Missouri owns a tract of land described as Lot Eleven (11) and the West 90 feet of the South 20 feet of Lot Twelve (12), in Block One (1) of Woodlawn Place, in the City of Mexico, County of Audrain and State of Missouri; and

WHEREAS, the City of Mexico, Missouri desires to dispose of the described property; and

WHEREAS, the City has received an offer from Jonathan L. and Carolyn Witte for the purchase of the property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager of the City of Mexico, Missouri is hereby authorized to convey by General Warranty Deed to Jonathan L. and Carolyn Witte, 514 Woodlawn, Mexico, Missouri 65265, the land described herein for the purchase price of \$350 and allowing the City the exclusive right to purchase the remainder of Lot 10 for a nominal fee of \$10.00.
- Section 2. The property must remain vacant and undeveloped for a period of 20 years from October 7, 2003.
- Section 3. The Buyer will be responsible for the purchase of title insurance and all closing costs.
- Section 4. This Ordinance shall be in full force and effect from and after the time of its passage.

Passed this 9th Day of March 2015

MAYOR

ATTEST:

City Clerk

Disposition of Excess Property

Date Created: 3/5/2015

510 Woodlawn



**CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER**

Agenda: March 9, 2015

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Execute an Easement Agreement with East Central Missouri Behavioral Health Services, Inc.

Dear City Council Members:

The East Central Missouri Behavioral Health Services is constructing a facility on Teal Lake Extension known as the "Hope Center". Ekern Properties Plat 1 was previously submitted with the plat and an improvement plan to construct a sanitary sewer main to serve the platted property. The plan shows the sewer extension running east to connect to a manhole on the Mexico Apartments property. Easements are needed from the adjoining property owners, the City of Mexico and the Mexico Apartments Associates, to connect the sewer extension to the sewer main.

This easement agreement provides for the easement to cross the City property. Similar easements are also being obtained from Missouri American Water Company and the Mexico Apartments Associates. The intent is for the sewer main extension to be a public line, so upon satisfactory completion of construction, all the easements will be transferred to the City.

Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance authorizing the City Manager to Execute an Easement Agreement with East Central Missouri Behavioral Health Services, Inc. The Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, P.E., P. L.S.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager 

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AN EASEMENT AGREEMENT WITH EAST CENTRAL MISSOURI BEHAVIORAL HEALTH SERVICES, INC.

WHEREAS, the East Central Missouri Behavioral Health Services is constructing a facility on Teal Lake Extension known as the “Hope Center”; and

WHEREAS, Ekern Properties Plat 1 was submitted with the plat and an improvement plan to construct a sanitary sewer main to serve the platted property; and

WHEREAS, Easements are needed from the adjoining property owners, the City of Mexico and the Mexico Apartments Associates, to connect the sewer extension to the sewer main.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to execute an easement agreement with East Central Missouri Behavioral Health Services, Inc.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 9TH DAY OF MARCH 2015

MAYOR

ATTEST:

CITY CLERK

LAW OFFICES
BRETT, ERDEL, OWINGS & TANZEY, P.C.
A MISSOURI PROFESSIONAL CORPORATION

BRADFORD A. BRETT
DAN K. ERDEL
RANDAL J. OWINGS
CARLA WOOD TANZEY
JASON E. NEWTON

100 NORTH JEFFERSON
MEXICO, MISSOURI 65265-2725
TELEPHONE 573-581-5280
FAX 573-581-1353

106 NORTH STURGEON
MONTGOMERY CITY, MISSOURI 63361
TELEPHONE 573-564-3713
FAX 573-564-6158

March 2, 2015

J. Kensey Russell
VIA EMAIL ONLY: krussell@mexicomissouri.org

RE: Easement Agreement to be executed by and between City of Mexico, Missouri and East Central Missouri Behavioral Health Services, Inc.

Dear Kensey:

Our firm represents East Central Missouri Behavioral Health Services, Inc. Please note the following:

1. Our client is in the process of constructing improvements on a parcel of real estate in close proximity to real estate owned by City of Mexico, Missouri (the "Grantor"). In conjunction with the development of these improvements, our client requires a sewer easement across a portion of the property owned by the Grantor.

2. I am attaching a draft of an Easement Agreement which I have prepared on behalf of our client for the review of the Grantor. I am also attaching a document which we received by email from Jesse Stephens with Crocket Engineering, along with a depiction of the area which would be encumbered by the permanent easement.

3. Our client has some time constraints and requires an easement in the relatively near future to continue with the easement described within the draft which I am providing to you.

Please let me know what I need to do to get this Easement Agreement "signed up".

Thank you for your continued courtesy in this matter.

Sincerely,

BRETT, ERDEL, OWINGS & TANZEY, P.C.



RANDAL J. OWINGS

RJO:ln
Attachment

cc: Terry Mackey, Linda Hopkins and Jesse Stephens

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT (the "Agreement") is made this _____ day of _____, 2015, between **CITY OF MEXICO, MISSOURI**, a municipal corporation (the "Grantor"), and **EAST CENTRAL MISSOURI BEHAVIORAL HEALTH SERVICES, INC.**, a Missouri not for profit corporation (the "Grantee").

RECITAL OF FACTS

- A. Grantor owns the parcel of real estate which is legally described on **EXHIBIT A** which is attached hereto and incorporated herein by reference (the "Burdened Tract").
- B. Grantee owns the parcel of real estate which is legally described on **EXHIBIT B** which is attached hereto and incorporated herein by reference (the "Benefitted Tract").
- C. Grantor wishes to grant and Grantee wishes to receive a permanent sewer easement over and through the real property described in **EXHIBIT C-1** attached to and incorporated into this Agreement (the "Permanent Easement Area") and a temporary construction easement over and across a strip of ground thirty (30) feet wide including the Permanent Easement Area and a strip of land ten (10) feet in width immediately north of the Permanent Easement Area (the "Temporary Easement Area").
- D. The Permanent Easement Area is depicted on that certain diagram attached hereto and incorporated herein by reference as **EXHIBIT C-2**. In the event of any discrepancy of the depiction of the Permanent Easement Area contained within **EXHIBIT C-2** and the legal description of the Permanent Easement Area contained within **EXHIBIT C-1**, the legal description shall control.

THEREFORE, in consideration of Ten Dollars (\$10.00), the mutual promises set forth in this Agreement and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee make the following grants, agreements, covenants and restrictions:

1. **GRANT OF EASEMENTS.** Grantor hereby grants to Grantee, and Grantee's successors and assigns, the following easements (the "Easements"):

a. A permanent, nonexclusive easement to lay, construct, maintain, alter, repair, replace and operate one or more underground sewer lines for the collection of sanitary sewage, together with the right of ingress and egress, over and through the Permanent Easement Area.

b. A temporary construction easement over and across the Temporary Easement Area for the purpose of access to the Permanent Easement Area, piling dirt resulting from excavation, storing construction materials and equipment and other incidental uses. This temporary construction easement shall terminate one (1) year after acceptance by Grantee of the sewers constructed in the permanent Easement Area but, in any event, not later than December 31, 2016.

2. **USE OF EASEMENTS.** The Easements granted are not exclusive. Grantor expressly reserves the right to use the Temporary Easements Area and Permanent Easement Area. By way of illustration only and not as a limitation on the foregoing, Grantor reserves the right to construct any improvements which would not interfere with the proper, safe and continuous maintenance and use of the sewers in the Permanent Easement Area, including, but not limited to, driveways, streets, paved areas, roads, terraces, grass, shrubs and other landscaping and fences. Grantee shall not use any portion of the Permanent Easement Area or the Temporary Easement Area in any way which would interfere with the safe and unobstructed use by Grantor of the Permanent Easement Area, the Temporary Easement Area or Grantor's adjacent property. Grantee shall not use any portion of the Temporary Easement Area within twenty (20) feet of any building on Grantor's property for any purpose other than access.

3. **COST OF SEWERS.** Grantor shall not be liable in any manner for any portion of the cost of any sewer facilities constructed, installed or maintained in the Permanent Easement Area.

4. **CONSTRUCTION.** Not later than March 30, 2016, Grantee shall cause the construction of a sanitary sewer in the Permanent Easement Area to be completed. The sewer shall be sufficient to provide sanitary sewer service for all property intended to be served, which shall include all of the Benefitted Tract. Any sewers in the Permanent Easement Area shall be constructed in a good and workmanlike manner, using high quality design, materials and methods and in compliance with all applicable federal, state, municipal and insurance regulations and laws.

5. **MAINTENANCE.** As long as either of the Easements described in Paragraph 1 of this Agreement remain in effect, Grantee shall maintain any sewers in the Permanent Easement Area in good condition and repair. At Grantee's sole cost and expense, Grantee shall promptly make all needed repairs and replacements of any type, structural or otherwise, foreseen or unforeseen, ordinary or extraordinary to any sewers located in the Permanent Easement Area. All such repairs and replacements shall be of good quality, sufficient for the proper maintenance

and operation of the sewers and shall be constructed and installed in compliance with all legal requirements and insurance requirements.

6. **RUNNING OF BENEFITS AND BURDENS.** The nonexclusive easement rights described herein with respect to the Permanent Easement Area and the Temporary Easement Area shall be appurtenant to the Benefitted Tract, and all provisions of this Agreement, including the benefits and burdens, run with the land and are binding upon and inure to the benefit of the heirs, assigns, successors, tenants, grantees and legal representatives of Grantor and Grantee. Whenever a transfer of ownership of the real property affected by the Easements takes place, liability of the transferor for breach of covenant occurring thereafter automatically terminates.

7. **RESTORATION.** Grantee shall promptly repair and restore to the immediately prior condition, or reimburse Grantor in full for, any damages of any kind or nature caused to or suffered by the real estate, fixtures, improvements or personal property of Grantor by reason of Grantee's construction, operation or maintenance in or about the Temporary or Permanent Easement Areas.

8. **LIENS AND CLAIMS.** Grantee shall keep Grantor's real estate at all times free and clear of all liens and claims to every kind and nature arising out of Grantee's construction, operation or maintenance in or about the Temporary or Permanent Easement Areas. Grantee shall defend, indemnify and hold Grantor free and harmless from all loss, cost, damages or expenses growing out of any claim for bodily injury to or death of any person or injury or damage to any property arising from Grantee's construction, operation or maintenance in or about the Permanent or Temporary Easement Areas or from the installation, use, maintenance or state of repair of any sanitary sewer, Grantee shall pay to Grantor the full amount of any loss or damage which Grantor may sustain, incur or become liable for on account thereof.

9. **ACCESS.** Grantee shall, to the extent practical, use existing roads and other paved areas to enter and exit the Temporary and Permanent Easement Areas.

10. **DEDICATION TO PUBLIC USE.** Grantee shall have the right to dedicate or transfer all of Grantee's rights in the Permanent Easement Area, the Temporary Easement Area, and this Agreement to any public agency, authority or utility.

IN WITNESS WHEREOF, Grantor and Grantee have caused this Agreement to be executed, under due authority, the date first above written.

“GRANTOR”

CITY OF MEXICO, MISSOURI, a municipal corporation

By: _____

Its: _____

“GRANTEE”

EAST CENTRAL MISSOURI BEHAVIORAL HEALTH SERVICES, INC., a Missouri not for profit corporation

By: _____

Its: _____

STATE OF MISSOURI)
) ss.
COUNTY OF AUDRAIN)

On this _____ day of _____, 2015, before me appeared _____, to me personally known, who, being by me duly sworn that he is the City Manager of the CITY OF MEXICO, MISSOURI, a municipal corporation, and that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was signed and sealed in behalf of said corporation by authority of its City Council and the said City Manager acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal in said County and State the day and year last above written.

Notary Public

My commission expires:

EXHIBIT A
Legal Description of the Burdened Tract

A tract of land located in the Northwest Quarter of Section 2, Township 50 North, Range 9 West in Audrain County, Missouri; being part of a tract shown by a survey recorded in Book 236 Page 180 and described as follows:

Starting at the Northwest corner of Section 2-50-9 as located by Audrain County Survey #4389 and an unrecorded survey by Larry V. Brickey L.S. #1188 made August, 1990; thence S 89°23'00"E, along the Township line, 777.33 Feet to the point of beginning.

From the point of beginning, continuing along the Township line, 225.00 Feet to the Northeast corner of said survey recorded in Book 236 Page 180 and further being the Northwest corner of Audrain County Survey #4389; thence S 1°00'10"W 208.00 Feet; thence N 89°23'00"W 225.00 Feet; Thence N 1°00'10"E 208.00 Feet to the beginning and containing 1.07 acres.

Subject to easements, conditions and restrictions of record.

EXHIBIT B
Legal Description of the Benefitted Tract

Lot One (1) of Ekern Properties, Plat No. 1, in the City of Mexico, County of Audrain and State of Missouri, as per recorded plat thereof.

EXHIBIT C-2
Depiction of Permanent Easement Area

(Attached)

SANITARY SEWER EASEMENT EXHIBIT A

SEPTEMBER 16, 2014

TEAL LAKE ROAD

S 89°06'20"E 225.09' TOWNSHIP LINE SECTION 35-51-9
SECTION 2-50-9

N 1°16'00"E 208.05'

TRACT 2
SURVEY RECORDED IN
BOOK 302, PAGE 586
TRUSTEE'S WARRANTY DEED
RECORDED IN BOOK 302, PAGE 486

S 1°16'00"W 208.05'

20' WIDE SANITARY SEWER EASEMENT

N 89°06'20"W 225.13'



SCALE: 1"=40'



CITY OF MEXICO
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: March 9, 2015

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Execute a State Block Grant Agreement with the Missouri Highways and Transportation Commission for Grant Funding at the Mexico Memorial Airport

Dear City Council Members:

The attached Ordinance authorizes the City Manager to execute a State Block Grant Agreement with the Missouri Highways and Transportation. This agreement is for the purpose of an Airport Layout Plan (ALP) Update with Narrative and AGIS Survey at the Mexico Memorial Airport.

The current budget allows \$215,000 for the services through MoDOT grant funding and capital outlay funding. The terms and conditions for the projects are set forth in the Agreement. The amount of the grant is not to exceed \$161,910 and local matching funds provided by the City is not to exceed \$17,990.

Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Attachments

Reviewed by: Bruce R. Slagle, City Manager 

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A STATE BLOCK GRANT AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR GRANT FUNDING AT THE MEXICO MEMORIAL AIRPORT

WHEREAS, the Council of the City of Mexico, Missouri recognizes the need for a Airport Layout Plan (ALP) Update with Narrative and AGIS Survey at the Mexico Memorial Airport; and

WHEREAS, Crawford, Murphy & Tilly, Inc. will provide engineering and technical services for the Airport Layout Plan (ALP) Update with Narrative and AGIS Survey.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico, Missouri with Missouri Highways and Transportation Commission for grant funding at the Mexico Memorial Airport.
- Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 9TH DAY OF MARCH 2015

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: March 9, 2015

Members of City Council
City of Mexico, Missouri

RE: Appointment to Various Boards and Commissions

Dear City Council Members:

This agenda item concerns openings on the Industrial Development Authority Board which need to be appointed by City Council and the Mexico Park Board, which need to be appointed by the City Manager. Advertisements have been placed asking that interested citizens submit applications.

Industrial Development Authority Board There are seven openings on this board due to it being inactive. However, there is currently a need to fill these vacancies. Staff has received responses from Kevin Freeman, Heather DeMint, Anne Johnson, Daniel Norman, and Vince Fuemmeler, expressing an interest in serving on this board. The terms are unexpired six (6) year terms.

Mexico Park Board Mel Muschkopf has resigned his position on this board. Staff has received applications from Kathy Hopkins and Richard Duffner expressing an interest in serving on this board. Mr. Muschkopf's term will expire June 2016.

Staff requests that Council make appointments to the Industrial Development Authority Board and concur with the City Manager's appointment to the Mexico Park Board.

Respectfully submitted,

Bruce R. Slagle
City Manager



INDUSTRIAL DEVELOPMENT AUTHORITY BOARD

Industrial Development Authority Board and Mexico Industrial Park Board Merger - 1988.
Called Meetings. **Appointed by City Council.**

| <u>Name</u> | <u>Term (6 yr. term)</u> |
|-------------|--------------------------|
| Vacant | 10/2009 – 10/2015 |
| Vacant | 10/2009 – 10/2015 |
| Vacant | 10/2009 – 10/2015 |
| Vacant | 10/2010 – 10/2016 |
| Vacant | 10/2010 – 10/2016 |
| Vacant | 10/2014 – 10/2020 |
| Vacant | 10/2014 – 10/2020 |

MEXICO PARK BOARD

Meet on first Monday of each mth. **Appointed by City Manager.**

| <u>Name</u> | <u>Term (3 yr. term)</u> |
|---|--------------------------|
| Adam Henderson | 6/12 - 6/2015 |
| Carl Burkhead | 6/12 - 6/2015 |
| Gene Owen <i>(filling an unexpired term)</i> | 6/12 - 6/2015 |
| Vacant <i>(Resigned position of Mel Muschkopf)</i> | 6/10 - 6/2016 |
| Jim Kropf | 6/95 - 6/2016 |
| Terry Henage | 6/01 - 6/2016 |
| Sherrri Chedwick | 6/08 - 6/2017 |
| Beverly MacFarlane | 6/96 - 6/2017 |
| Nancy Smiley <i>(resigned position of Paul Day)</i> | 6/08 - 6/2017 |



All Missouri Certified City

City of

Tree City U.S.A.

300 North Coal Street
Mexico, Missouri 65265
www.mexicomissouri.net



Voice: (573) 581-2100
Fax: (573) 581-2236 or
(573) 581-2305

Application for City Board or Commission

Board or Commission desired: Mexico Park Board

Dorothy Hopkins
Name

215 Mary, Mexico MO
Address

How long have you lived in Mexico? 10 years

Occupation: Office Manager

Please give a brief statement why you would like to serve on this board or commission:

Living in Mexico I see we have several parks for families to choose from. I have volunteered for the last 24 years as various coaches for my children, and enjoyed it. For the last 6 years I have been on the Mexico Optimist Club board and plan to continue that position. I see the opportunity in the Parks Department as it's growing to offer family activities to bring the adults and youth together, and help the community become a healthy community.

Dorothy Hopkins
Signature

9-11-14
Date



300 North Coal Street
Mexico, Missouri 65265
Voice: 573.581.2100
Fax: 573.581.2236
www.mexicomissouri.net

Boards and Commissions Volunteer Form

Boards or Commissions of Interest:

Board Name: CITY PARKS BOARD
Name: RICHARD DUFFNER
Address: 405 HARVARD ST. MEXICO, MO 65265
Contact information: Phone 573-581-6074 email: RICHARDDUFFNER@SBCGLOBAL.NET
Background: I moved to Mexico, MO in August of 1971 to work on the "Police Dept." Resigned in 1979 to work for PRUDENTIAL INSURANCE CO. WORKED AT TEVA PHARMACEUTICALS FROM 1994 TO SEPT 30, 2013. I AM RETIRED FROM TEVA. SERVED FROM 1997 TO 2008 AS A PAID VOL. FIREMAN FOR THE PUBLIC SAFETY DEPT.

Reason for Volunteering: I BELIEVE THE CITY PARKS ARE AN ASSET TO MEXICO, MO. AND NEED TO BE KEPT UP AND IMPROVED. SINCE MOVING TO MEXICO IN 1971, MY FAMILY HAS USED THE PARK GROUNDS AND WANT TO SEE OTHER FAMILIES DO THE SAME.

Do you have any experience which City Boards or Commissions could benefit from?

I WAS A BOARD MEMBER OF THE HANDI SHOP BOARD OF DIRECTORS FOR SIX YEARS. I WAS CHAIRMAN OF THE BUILDING + GROUNDS COMMITTEE FOR 3 YEARS. I ALSO SERVED ON THE PERSONAL + BUDGET COMMITTEE AND INSURANCE.

Attach additional pages if necessary.

Richard Duffner
Signature

3/4/15
Date

Return to:

City Manager's Office
300 N. Coal
Mexico, MO 65265
573-581-2100 mlecount@mexicomissouri.org