



AGENDA  
MEXICO CITY COUNCIL WORK SESSION  
CITY HALL – 300 N. COAL  
OCTOBER 26, 2015  
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
  - A. Sidewalk Maintenance Policy  
Kensey Russell, Public Works Director/City Engineer
4. Other Business
  - A. Consideration of Future Discussion Items
  - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Greg Miller

MAYOR

RECEIVED NOTICE:

RONALD LOESCH

STEVE NICHOLS

CHRIS WILLIAMS

GREG MILLER

CHRIS MILLER

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**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall – 300 N. Coal Street  
Mexico, Missouri 65265  
October 26, 2015  
7:00 p.m.**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

A. October 12, 2015 – Regular Session

**4. New Business – Resolutions (Reading and Passage)**

A. Bill No. 2015 – 55. A Resolution Authorizing the City Manager to Enter Into An Agreement With the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens. Reading and Passage.

B. Bill No. 2015 – 56. A Resolution Authorizing the City Manager to Enter Into An Agreement With the Help Center To Offset Operational Costs Related To Providing Services To Citizens. Reading and Passage

C. Bill No. 2015 – 57. A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico. Reading and Passage

**5. Other Business**

A. Staff Report – 2016 Dental Insurance Coverage

B. Claims

**6. Comments**

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**7. Adjournment**



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**CITY OF MEXICO, MISSOURI  
CITY COUNCIL MEETING MINUTES  
OCTOBER 12, 2015**

The Council of the City of Mexico, Missouri met in regular session on October 12, 2015 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller; Chairman Pro Tem Chris Williams; Councilman Steve Nichols; Councilman Chris Miller. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, City Engineer/Public Works Director; Chief Susan Rockett, Public Safety Department; Chad Shoemaker, Parks & Recreation Director; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; Lou Leonatti, City Attorney, as well as members of the media and interested citizens. Absent, Councilman Ron Loesch.

The Meeting was called to order with Mayor Miller presiding.

**APPROVAL OF MINUTES – SEPTEMBER 28, 2015 – REGULAR SESSION**

Chairman Pro Tem Williams moved for approval of the September 28, 2015 regular session minutes as presented. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, G. Miller, Nichols. Nays, none. Absent, Loesch. The Minutes were approved as presented.

**ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)**

***Bill No. 2015 – 54. An Ordinance Accepting a Deed of Dedication for Street and Utility Purposes from the East Lawn Memorial Park Corporation.***

City Manager Slagle called upon Director Russell to provide the report.

Director Russell stated that Bill No. 2015 – 54 authorizes the City to accept a Deed of Dedication from the East Lawn Memorial Park Corporation. At the time Lake Road in Meadow Lake Estates was constructed, it went approximately 100 feet beyond the subdivision limits. As a result that portion of the road right-of-way was not dedicated to the City. The East Lawn Memorial Park Corporation purchased a lot on the south side of this stub and needs to have public street frontage. They have paid to repair the stub to meet the same standards and conditions as the rest of Lake Road. A Deed for the right-of- way has been executed to the City.

Director Russell recommended Council proceed with two readings by title only and passage of Bill No. 2015 – 54, which had been posted the required length of time.

Chairman Pro Tem Williams moved for first reading by title only of Bill No. 2015 – 54.

Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, G. Miller, Nichols. Nays, none. Absent, Loesch. First reading by title only of Bill No. 2015 – 54 was read by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2015 – 54.

Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, G. Miller, Nichols. Nays, none. Absent, Loesch. Second reading by title only of Bill No. 2015 – 54 was read by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2015 – 54 . Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, G. Miller, Nichols. Nays, none. Absent, Loesch. Bill No. 2015 – 54 was passed as Ordinance No. 4336.

#### **OTHER BUSINESS**

##### ***Staff Report – Purchase of Mini Track Loader for the Parks Maintenance Department***

City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker stated that the 2015-2016 annual budget allows \$27,400 for the purchase of a Mini Track Loader for the Parks & Recreation Department (Maintenance Division). This purchase will replace a 2007 Toro Dingo Compact Utility Loader which will be used as a trad-in. Request for bids were sent to 6 vendors and advertisements were placed in the *Mexico Ledger*. Staff received bids from 2 vendors with Ditch Witch Sales, Inc. of Sullivan, Missouri submitting the best bid. Bids received were: Ditch Witch Sales, Inc. of Sullivan, Missouri – Ditch Witch SK750 for bid amount of \$12,800; and Scott’s Power Equipment of Wentzville, Missouri – Toro TX22324 Widetrack for bid amount of \$14,632. Director Shoemaker recommended Council approve the purchase of the Ditch Witch SK750 from Ditch Witch Sales, Inc. of Sullivan, Missouri for the bid price of \$12,800 subject to the bidder’s ability to deliver the unit in an acceptable length of time.

Discussion was held by Council Members and City Staff regarding the proposed budget, bids received and the type of equipment.

Councilman Nichols moved to approve the purchase of the Mini Track Loader from Ditch Witch Sales, Inc. for the bid price of \$12,800. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, G. Miller, Nichols. Nays, none. Absent, Loesch.

#### ***Claims***

The list of claims was presented for approval.

Councilman Nichols moved for approval of the list of claims as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, G. Miller, Nichols. Nays, none. Absent, Loesch.

The list of claims was approved.

#### **COUNCIL COMMENTS**

Councilman Miller commented on the One Mexico event that was held October 11<sup>th</sup>.

Councilman Miller commented on the Laura Miller George Help Center dedication that was held October 11<sup>th</sup>.

City Manager Slagle commented on the ribbon cutting ceremony for Huntingfield Bridge. City Manager Slagle stated that Staff will notify Council Members after the plans have been set.

Mayor Miller inquired about fees that were listed on the claims list for property located at 1500 West Street. City Manager Slagle addressed Mayor Miller's concerns.

Mayor Miller stated that the Missouri chapter of the American Planning Association awarded the 2015 Outstanding Plan Award to Mexico for the Comprehensive Plan. Mexico will be recognized during the Quad State Conference of the American Institute of Certified Planners in Kansas City.

Mayor Miller inquired as to the progress of the North Clark neighbors' concerns. City Manager Slagle and Director Russell updated Council Members on the progress.

Mayor Miller and Director Russell held discussion regarding the Morris Street improvements and current improvements made by Kansas City Southern and Norfolk Southern railways.

**PUBLIC COMMENTS**

**None**

**ADJOURNMENT**

Councilman Miller moved to close the open session. The motion was seconded by Councilman Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, C. Miller, G. Miller, Nichols. Nays, none. Absent, Loesch. The City Council Regular Session Meeting was adjourned.

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MAYOR

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CITY CLERK

APPROVED BY COUNCIL OCTOBER 26, 2015

CITY OF MEXICO, MISSOURI  
DEPUTY CITY MANAGER

Agenda: October 26, 2015

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens. Attached is a narrative of the nutrition program.

The 2015 – 2016 budget allows for the City of Mexico to contribute to the Mexico Senior Nutrition Center the sum of Eleven Thousand and No/100Dollars (\$11,000.00) to assist in the offset of operational costs related to providing programs, activities and nutritional luncheon services. The City has been providing assistance to the Mexico Nutrition Center since 2000.

Staff recommends that the City of Mexico and the Mexico Senior Nutrition Center enter into an agreement and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

RDH  
Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEXICO SENIOR NUTRITION CENTER TO ASSIST IN PROVIDING SERVICES FOR SENIOR CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by the Mexico Senior Nutrition Center to its senior citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and nutritional luncheon services provided to senior citizens; and

WHEREAS, the City of Mexico and the Mexico Senior Nutrition Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens.
  
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 26<sup>th</sup> DAY OF OCTOBER 2015

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

## AGREEMENT

THIS AGREEMENT, Made and entered into this \_\_\_\_\_ day of **October 2015**, by and between the **MEXICO SENIOR NUTRITION CENTER**, hereinafter called "Center", and the **CITY OF MEXICO**, a Municipal Corporation, hereinafter referred to as the "City";

WITNESSETH:

WHEREAS, the City recognizes the many benefits provided by the Center to the City and its senior citizens; and

WHEREAS, the City acknowledges the positive impact the Center has upon the community; and

WHEREAS, the City further recognizes the benefits associated with continuing the programs, activities and nutritional luncheon services to senior citizens provided by the Center.

NOW THEREFORE, In consideration of the premises and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, the parties agree as follows:

1. The Center agrees to provide nutritional luncheon services, fives day per week to congregate persons at its present location, 606 Park Street.
2. The Center will provide home delivered meals seven days a week to homebound residents.
3. The Center will continue to provide health screenings, nutrition education, recreational activities and exercise programs to maintain greater physical health to all those who participate.
4. The Center will provide programs and activities to assist residents in their continuing ability to remain independent in their home.

5. The Center will provide an annual narrative to the City Manager outlining revenues and expenditures, programs, activities and the number of citizens served by the programs and activities offered.

6. The City agrees to contribute the sum of Eleven Thousand and no/100 Dollars (\$11,000.00) to the Center to assist in the offset of operational costs related to providing these services.

9. This agreement shall be in effect from October 1, 2015 to September 30, 2016.

IN WITNESS WHEREOF, the parties hereto have entered into, and executed, this agreement as of the day and year first above written.

**MEXICO SENIOR NUTRITION CENTER**

By: \_\_\_\_\_  
Sally Crow, Administrator

**CITY OF MEXICO, MISSOURI**

By: \_\_\_\_\_  
Bruce R. Slagle, City Manager

ATTEST:

\_\_\_\_\_  
Marcy LeCount, City Clerk

CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 26, 2015

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with The Help Center to assist in the offset of operational costs related to providing services to citizens.

The 2015 – 2016 budget allows for the City of Mexico to contribute to The Help Center the sum of Ten Thousand and No/100 Dollars (\$10,000.00) for the use in the offset of operational costs related to providing programs, activities and services to citizens. The City provided assistance to The Help Center in 2004, 2009, 2010 and 2011 in the amount of \$5,000. Council approved to increase assistance to The Help Center in 2012 in the amount of \$10,000.

Staff recommends that the City of Mexico and The Help Center enter into an agreement and that Council proceed with reading and passage to the attached Resolution.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HELP CENTER TO OFFSET OPERATIONAL COSTS RELATED TO PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by The Help Center to its citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and services provided to citizens; and

WHEREAS, the City of Mexico and The Help Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with The Help Center to assist in the offset of operational costs related to providing these services.
  
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 26<sup>th</sup> DAY OF OCTOBER 2015

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

## AGREEMENT

THIS AGREEMENT, Made and entered into this \_\_\_\_\_ day of **October 2015**, by and between **THE HELP CENTER**, hereinafter called "Center", and the **CITY OF MEXICO**, a Municipal Corporation, hereinafter referred to as the "City";

WITNESSETH:

WHEREAS, the City recognizes the many benefits provided by the Center to the City and its citizens; and

WHEREAS, the City acknowledges the positive impact the Center has upon the community; and

WHEREAS, the City further recognizes the benefits associated with continuing the many programs, activities and services for the citizens provided by the Center.

NOW THEREFORE, in consideration of the premises and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, the parties agree as follows:

1. The Center agrees to provide the food pantry, Thrift Store, and services to qualifying households, fives day per week.
2. The Center will provide school supplies to low income families and Christmas assistance for organizations adopting children for the holiday season.
3. The Center will continue to provide emergency assistance with medicine, glasses and gas to get to work.
4. The Center will provide programs and activities to assist residents in their efforts to return to work and self betterment by providing clothing and registration fees at the Advanced Technology Center.

5. The Center will provide an annual narrative to the City Manager outlining revenues and expenditures, programs, activities and the number of citizens served by the programs and activities offered.

6. The City agrees to contribute the sum of Ten Thousand and No/100 Dollars (\$10,000.00) to the Center to assist in the offset of operational costs related to providing these services.

9. This agreement shall be in effect from October 1, 2015 to September 30, 2016.

IN WITNESS WHEREOF, the parties hereto have entered into, and executed, this agreement as of the day and year first above written.

**THE HELP CENTER**

By: \_\_\_\_\_  
Sheryl Louder, President

**CITY OF MEXICO, MISSOURI**

By: \_\_\_\_\_  
Bruce R. Slagle, City Manager

ATTEST:

\_\_\_\_\_  
Marcy LeCount, City Clerk

CITY OF MEXICO, MISSOURI  
DEPUTY CITY MANAGER'S OFFICE

Agenda: October 26, 2015

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Area Chamber of Commerce to assist in marketing activities in the City of Mexico for the budget year 2015 - 2016.

The City of Mexico would contribute to the Mexico Area Chamber of Commerce the sum of Thirteen Thousand and No/Dollars (\$13,000.00) for use in the cost of the marketing activities listed in the agreement.

Staff recommends that the City of Mexico and the Mexico Area Chamber of Commerce enter into an agreement to promote Marketing activities and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER  
TO ENTER INTO AN AGREEMENT WITH THE MEXICO AREA CHAMBER OF  
COMMERCE TO ASSIST IN MARKETING ACTIVITIES**

WHEREAS, the City of Mexico recognizes the many benefits derived by the City, its businesses and citizens resulting from marketing activities in Mexico, Missouri; and

WHEREAS, The City of Mexico acknowledges the need for marketing activities and also recognizes the benefits associated with promoting the City of Mexico in marketing markets; and

WHEREAS, The City of Mexico and the Mexico Area Chamber of Commerce desire to enter into an agreement to promote Marketing activities to the City of Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Area Chamber of Commerce to assist in promoting marketing activities in the City of Mexico.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 26TH DAY OF OCTOBER 2015

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

## AGREEMENT

THIS AGREEMENT, Made and entered into this \_\_\_\_ day of **October 2015**, by and between the **MEXICO AREA CHAMBER OF COMMERCE**, hereinafter called "Chamber", and the **CITY OF MEXICO**, a Municipal Corporation, hereinafter referred to as the "City";

WITNESSETH:

WHEREAS, marketing is vital to the economy of Mexico, Missouri; and

WHEREAS, the City recognizes the many benefits derived by the City, its businesses, and citizens resulting from marketing efforts; and

WHEREAS, the City acknowledges the need for more marketing activities and ways to attract more visitors to the area; and

WHEREAS, the City further recognizes the benefits associated with highlighting the City of Mexico;

NOW THEREFORE, In consideration of the premises and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, the parties agree as follows:

1. The Chamber agrees to be responsible for tourism guides and distribution of said guides.
2. The Chamber will do regional marketing, including Kansas City and St. Louis markets, by the use of low-cost or no-cost announcements and press releases to radio, newspaper and television. A marketing plan will be developed for each calendar year and given to the City.
3. The Chamber will conduct "special events" as the need may arise.
4. The Chamber will provide packets for marketing Mexico, coordinate activities for marketing Mexico and host visitor tours and make available Mexico souvenirs.
5. The Chamber will provide its "800" toll free number to organizations for special events and marketing information calls.
6. A representative of the Chamber will serve as a liaison with the State Department of Tourism.

7. The City will receive an accounting of the marketing activities and expenditures of the Chamber on an annual basis.

8. The City agrees to contribute the sum of Thirteen Thousand Dollars (\$13,000.00) to the Chamber for use in the cost of the tourism activities listed above.

9. This agreement shall be in effect from October 1, 2015 to September 30, 2016.

IN WITNESS WHEREOF, the parties hereto have entered into, and executed, this agreement as of the day and year first above written.

**MEXICO AREA CHAMBER OF COMMERCE**

By: \_\_\_\_\_  
Tracy Graham, President

**CITY OF MEXICO, MISSOURI**

By: \_\_\_\_\_  
Bruce R. Slagle, City Manager

ATTEST:

\_\_\_\_\_  
Marcy LeCount, City Clerk

CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 26, 2015

Members of City Council  
City of Mexico, Missouri

RE: Staff Report – 2016 Dental Insurance Coverage

Dear City Council Members:

Staff has been reviewing group dental insurance bids for the upcoming benefit year January 1, 2016 through December 31, 2016. The City received five dental insurance quotes.

The following qualified proposals were received:

<u>Insurance Company</u>	<u>Single Rate Premium</u>	<u>Family Rate Premium</u>	<u>Benefit Year Limit</u>	<u>U.C.R. %</u>
Guardian	\$15.31	\$54.38	\$1,500	90%
Kansas City Life	\$17.89	\$61.79	\$1,500	80%
MetLife (current)	\$18.73	\$58.45	\$1,500	99%
MetLife (renewal)	\$21.54	\$67.22	\$1,500	99%
<b><i>Standard</i></b>	<b><i>\$17.79</i></b>	<b><i>\$55.53</i></b>	<b><i>\$1,500</i></b>	<b><i>95%</i></b>
Unum	\$35.60	\$90.90	\$1,000	90%

Giving full consideration to pricing submitted from providers, past service experience, benefit coverage, area network, and percentage of UCR paid, Standard provides the best overall dental plan for the upcoming plan year.

Staff recommends Standard as the dental benefit provider for calendar year 2016 with the option to renew for two additional one year terms based on quality of service and acceptable renewal pricing. It is also a recommendation of staff that Gallaher Insurance Group be the agency of record based on the quality of service provided to the City of Mexico.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

Reviewed by: Bruce R. Slagle, City Manager