



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall – 300 N. Coal Street
Mexico, Missouri 65265
January 25, 2016
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- A. January 11, 2016 – Work Session
- B. January 11, 2016 – Regular Session

4. New Business – Resolutions (Reading and Passage)

- A. Bill No. 2016 – 04. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax. Reading and Passage.
- B. Bill No. 2016 – 05. A Resolution Authorizing the City Manager to Execute an Extension to the City’s On-Call Maintenance Service Agreement with Plan B Development. Reading and Passage.
- C. Bill No. 2016 – 06. A Resolution Authorizing the City Manager to Execute an On-Call Engineering Service Agreement with Bartlett & West, Inc. Reading and Passage.
- D. Bill No. 2016 – 07. A Resolution Authorizing the City Manager to Execute an On-Call Engineering Service Agreement with Klingner & Associates, P.C. Reading and Passage.

5. New Business – Ordinance (Two Readings By Title Only and Passage)

- A. Bill No. 2016 – 08. An Ordinance Approving the Final Plat of Kimbley Subdivision Plat 2 to the City of Mexico, Missouri. Two Readings By Title Only and Passage.

6. Other Business

- A. Staff Report – Purchase of Outdoor Siren Warning System
- B. Claims

7. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*)

8. Adjournment



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**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
JANUARY 11, 2016**

The Council of the City of Mexico, Missouri met in work session on January 11, 2016 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller, Chairman Pro Tem Chris Williams; Councilman Ron Loesch; Councilman Steve Nichols and Councilman Chris Miller. Also present were Bruce R. Slagle, City Manager; Roger D. Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Susan Rockett, Department of Public Safety Director; Rita Jackson, Community Development Director; Kensey Russell, City Engineer/Public Works Director; Chad Shoemaker, Parks & Recreation Director; Patrick Shaw, IT Specialist; and Marcy LeCount, City Clerk, as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

COUNCIL DISCUSSION – SALES TAX ON OUT OF STATE VEHICLE PURCHASES

City Manager Slagle stated that the legal underpinning of the local use tax changed due to the Missouri Supreme Court's decision in *Street v. Director of Revenue*. City Manager Slagle provided information on the *Street* case indicating that the case arose when Craig Street sought judicial relief after he was required to pay local sales taxes to license a boat, outboard motor, and trailer he purchased from a dealer in Maryland. The Supreme Court of Missouri delivered an opinion in January of 2012 which determined that the purchase was not subject to local sales tax, because such taxes may only be imposed to the same extent as the state sales tax, which only applies to in-state purchases. Further, although a local use tax could potentially be imposed on the purchase, the county in which Street resided had not adopted a local use tax. City Manager Slagle stated that in 2013 the Missouri Legislature reacted to the decision by passing HB184 effective August 29, 2013. HB184 prohibited state and local use taxes on the sale of motor vehicles, trailers, boats, or outboard motors. The taxing of these items was placed on the sale of these items at the time of titling in Missouri, regardless of whether the item was purchased in this state. The residence of the purchaser was continued for the purpose of determining what local tax rate should apply. The rate of tax for motor vehicles, trailers, boats, or outboard motors sold at retail must be the sum of the state sales tax and the local sales tax. HB184, additionally required that all local taxing jurisdictions that have not previously approved a local use tax must put to a vote of the people whether to discontinue collecting sales tax on the sale of motor vehicles, trailers, boats, or outboard motors purchased out-of-state when titling in Missouri. If a taxing jurisdiction does not hold the vote before November 2016, the taxing jurisdiction must cease collecting the sales tax. City Manager Slagle stated that a referendum ballot language is included in the State Statute which requires the question of repeal be submitted to the registered voters of the municipality. Any deviations from the statutory language in the ballot question may put the validity of the tax at risk. City Manager Slagle stated that due to the cost to hold an election required by the State, the Audrain County sales taxing entities have met and believe that the April 2016 municipal election would be the most cost effective to present this question to the registered voters.

Council Members held discussion regarding the proposed ballot and ballot language. Discussion was held regarding providing information on the tax issue to inform voters. Discussion was held regarding the costs to hold an election during the 2016 year. City Attorney Leonatti provided additional information to Council Members on the tax issue. Audrain County Presiding Commissioner Steve Hobbs also provided information on the tax issue.

OTHER BUSINESS – PROJECT UPDATE (VARIOUS)

City Manager Slagle called upon Director Russell to provide an update on the public works projects.

Director Russell provided a report on the need for repair of a clarifier at the wastewater treatment plant. Director Russell provided information on the past repairs and the need to repair in order to operate efficiently. Director Russell provided a timeline and costs estimates for the repair.

Director Russell provided an update on the Morris Street and Lakeview projects.

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Councilman Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, C. Miller, Nichols, Loesch, G. Miller, Williams. Nays, none.

The City Council Work Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JANUARY 25, 2016

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
JANUARY 11, 2016**

The Council of the City of Mexico, Missouri met in regular session on January 11, 2016 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller; Chairman Pro Tem Chris Williams; Councilman Ron Loesch; Councilman Steve Nichols; Councilman Chris Miller. Also present were Bruce R. Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, City Engineer/Public Works Director; Chief Susan Rockett, Public Safety Department; Chad Shoemaker, Parks & Recreation Director; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; Louis Leonatti, City Attorney, as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – DECEMBER 14, 2015 – WORK SESSION

Councilman Miller moved for approval of the December 14, 2015 work session minutes as presented. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, G. Miller, C. Miller. Nays, None. Abstain, Nichols. The Minutes were approved as presented.

APPROVAL OF MINUTES – DECEMBER 14, 2015 – REGULAR SESSION

Chairman Pro Tem Williams moved for approval of the December 14, 2015 regular session minutes as presented. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, G. Miller, C. Miller. Nays, None. Abstain, Nichols. The Minutes were approved as presented.

RESOLUTIONS (READING AND PASSAGE)

Bill No. 2016 – 01. A Resolution Authorizing the City Manager to Execute an Amendment to the Existing Horner & Shifrin Contract for Wastewater Analysis Services.

City Manager Slagle called upon Director Russell to provide the report.

Director Russell stated that Council approved a contract with Horner & Shifrin for Wastewater Analysis Services in May of 2014. The contract was to assist in resolving the copper limit issues in the city's wastewater permit with MoDNR. The original contract allowed \$27,000 for a metals translator study. Director Russell stated that over the past 18 months the City has tested flows from industries and other potential sources and has not found a point source for the copper in the wastewater. Multiple contacts and meetings have been held with the Department of Natural Resources and Staff is now submitting a plan to determine site specific copper limits for effluent. It is critical that Staff continues moving forward with the plan. This amendment will add an additional \$20,000 to the contract for the continuation of the study. Director Russell recommended Council proceed with reading and passage of Bill No. 2016 – 01.

Council Members and Staff held discussion regarding the current regulations that need to be met by the city regarding copper limits for effluent.

Chairman Pro Tem Williams moved for reading of Bill No. 2016 – 01. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. Bill No. 2016 – 01 was read by its entirety by Councilman Loesch.

Councilman Loesch moved for passage of Bill No. 2016 – 01. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. Bill No. 2016 – 01 was passed as Resolution No. 3749.

ORDINANCES (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2016 – 02. An Ordinance Amending Chapter 9, Section 25 of the Municipal Code of the City of Mexico, Missouri By Establishing the Municipal Court Appointed Counsel Fund and Assessing Court Cost.

Mayor Miller called upon City Manager Slagle to provide the report.

City Manager Slagle stated that Section 476.260.1 of the RSMo authorizes the City Council to establish the Appointed Legal Counsel Fund, which may be used to pay appointed counsel for defendants in municipal court who face a potential jail sentence. Staff feels that it is important for the enforcement of the provisions of the municipal code for the municipal court to have the option of imposing a jail sentence or monetary fines against a defendant in municipal court. City Manager Slagle recommended adding a subsection to Chapter 9, Section 25 that will assess an additional \$1 per case for all cases, for each municipal ordinance violation. The assessment will be for the purpose of providing appointed counsel for a defendant in municipal court who faces a potential jail sentence. The Municipal Judge may waive assessment of the cost for a defendant who is found to be indigent and unable to pay the cost. Section 479.260.1 of the RSMo, established an Appointed Counsel Fund which authorizes court costs for Appointed Counsel to be deposited. No disbursements will be made from the fund unless there is written authorization from the Judge of the Municipal Court and the balance in this fund may not exceed Five Thousand Dollars (\$5,000). City Manager Slagle recommend Council proceed with two readings by title only and passage of the Bill No. 2016 – 02, which had been posted the required length of time.

Council Members and Staff held discussion regarding establishing an Appointed Legal Counsel Fund.

Councilman Loesch moved for first reading by title only of Bill No. 2016 – 02. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. First reading by title only was given to Bill No. 2016 – 02 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2016 – 02. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. Second reading by title only as amended was given to Bill No. 2016 – 02 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2016 – 02. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. Bill No. 2016 – 02 was passed as Ordinance No. 4339.

Bill No. 2016 – 03. An Ordinance Providing for Submission of a Proposal to Discontinue Application and Collection of the Local Sales Tax on the Titling of Motor Vehicles, Trailers, Boats, and Outboard Motors that were Purchased from a Source Other Than a Licensed Missouri Dealer to the Qualified Voters of the City of Mexico, Missouri for their Approval at the Municipal Election Called and to be Held in the City on April 5, 2016.

Mayor Miller called upon City Manager Slagle to provide the report.

City Manager Slagle stated that the legal underpinning of the local use tax has changed due to the Missouri Supreme Court's decision in *Street v. Director of Revenue*. The *Street* case arose when Craig Street sought judicial relief after he was required to pay local sales taxes to license a boat, outboard motor, and trailer he purchased from a dealer in Maryland. In January of 2012 The Supreme Court of Missouri delivered an opinion in which it determined that the purchase was not subject to local sales tax, because such taxes may only be imposed to the same extent as the state sales tax, which only applies to in-state purchases. Further, although a local use tax could potentially be imposed on the purchase, the county in which Street resided had not adopted a local use tax. City Manager Slagle stated that the Missouri Legislature in 2013 reacted to the decision by passing HB184 effective August 29, 2013. HB184 prohibited state and local use taxes on the sale of motor vehicles, trailers, boats, or outboard motors. The taxing of these items was placed on the sale of these items at the time of titling in Missouri, regardless of whether the item was purchased in this state. The residence of the purchaser was continued for the purpose of determining what local tax rate should apply. The rate of tax for motor vehicles, trailers, boats, or outboard motors sold at retail must be the sum of the state sales tax and the local sales tax. City Manager Slagle stated that HB184, additionally required that all local taxing jurisdictions that have not previously approved a local use tax must put to a vote of the people whether to discontinue collecting sales tax on the sale of motor vehicles, trailers, boats, or outboard motors purchased out-of-state when titling in Missouri. If a taxing jurisdiction does not hold the vote before November 2016, the taxing jurisdiction must cease collecting the sales tax. A sample referendum ballot language is included in the State Statute which requires the question of repeal be submitted to the registered voters of the municipality. Any deviations from the statutory language in the ballot question may put the validity of the tax at risk. City Manager Slagle stated that due to the somewhat unique method chosen by the legislature to address the issue of out of state purchases of motor vehicles, trailers, boats, and outboard motors, some uncertainty may exist as to the ballot language. Due to the cost of this election required by the State, the Audrain County sales taxing entities have met and believe that the April 2016 municipal election would be the most cost effective time to present this question to the registered voters. City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2016 – 03, which had been posted the required length of time.

Councilman Nichols moved for first reading by title only of Bill No. 2016 – 03. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. First reading by title only was given to Bill No. 2016 – 03 by Councilman Nichols.

Councilman Nichols moved for second reading by title only of Bill No. 2016 – 03. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. Second reading by title only as amended was given to Bill No. 2016 – 03 by Councilman Nichols.

Councilman Nichols moved for passage of Bill No. 2016 – 03. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. Bill No. 2016 – 03 was passed as Ordinance No. 4340.

OTHER BUSINESS

Staff Report – Purchase of Wide Area Rotary Mower for the Parks Maintenance Division
City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker reported that the 2015-2016 annual budget allows \$40,000 for the purchase of a wide area rotary mower for the Parks Maintenance Department. The Parks Department will trade-in a 2008 Toro Groundmaster 4000. Request for bids were sent to twelve vendors and advertisements were placed in the *Mexico Ledger*. Bids were received from three vendors with MTI Distributing, Inc. submitting the best bid. Bids received: MTI Distributing, Inc. of Berkeley, Missouri – Toro Groundmaster 4000-D Tier 4 intermediate - \$40,875; MTI Distributing, Inc. of Berkeley, Missouri – Toro Groundmaster 4000-D Tier 4 final - \$42,900; and Sydenstricker Implement of Mexico, Missouri – John Deere 1600 Turbo Series II Wide Area Mower - \$36,900. Director Shoemaker recommended Council approve the purchase of the Toro Groundmaster 4000-D Wide Area Mower, Tier 4 intermediate, from MTI Distributing Berkeley, Missouri for the bid price of \$40,875, subject to the bidder's ability to deliver the mower in an acceptable length of time.

Council Members and Staff held discussion regarding bids received for the purchase of the wide area mower. Discussion was held regarding meeting specifications and local vendor vs non local vendor.

Councilman Miller moved to purchase the John Deere 1600 Turbo Series II Wide Area Mower from Sydenstricker Implement of Mexico, Missouri in the bid amount of \$36,900. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, G. Miller, C. Miller. Nays, Nichols, Williams.

Staff Report – Appointments to the Mexico Housing Authority Board
Mayor Miller called upon City Manager Slagle to present the report.

City Manager Slagle stated that there is an opening on the Mexico Housing Authority Board, which needs to be appointed by the Mayor. Advertisements had been placed asking that interested citizens submit applications. Mexico Housing Authority Board JoElla Biggs resigned her position on this board. This position requires that the applicant be a resident of the Mexico Housing Authority. Staff received an application from Ed Lawton, a resident of the Mexico Housing Authority, expressing an interest in serving on this board. City Manager Slagle

recommended Council concur with the Mayor's appointment to the Mexico Housing Authority Board.

Mayor Miller moved to appoint Ed Lawton to an unexpired 4 year term expiring June 2018. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None.

Claims

The list of claims was presented for approval.

Mayor Miller moved for approval of the list of claims, excepting P O No. 14358. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None.

Councilman Miller moved to approve payment of P O No. 14358. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Nichols, Williams, C. Miller. Nays, None. Abstaining, G. Miller.

The list of claims was approved.

COUNCIL COMMENTS

Councilman Loesch made comments regarding requirements made by the Department of Natural Resources concerning the city's copper limits in discharged water. Councilman Loesch made comments regarding the upcoming ballot measure for the April 5, 2016 election.

Chairman Pro Tem Williams stated that he agreed with Councilman Loesch's statements regarding the city's copper limits and requirements placed upon the municipality by the Department of Natural Resources. Chairman Pro Tem Williams made comments regarding the description on the county property tax receipt regarding a "city sticker" fee.

Councilman Miller made positive comments to Chief Rockett and Officers for their work on a recent burglary.

Mayor Miller stated that he agreed with the Council Members regarding the city's current copper findings and if there would be opportunities for MML to become involved.

PUBLIC COMMENTS

Thomas Fiedler, 1617 Meadow Lane, made comments regarding Council's recent approval of a wide area turn mower from Sydenstricker Implement. Fiedler also made comments regarding the "city sticker fee" listed on the personal property tax receipt.

Ayanna Shivers, 1426 Arcadia, made comments regarding a Black History Celebration to be held at Presser Performing Arts Center on February 6, 2016. The event will be opened to the public.

Terry Mackey, CEO of the Arthur Center, made comments regarding the city's support of the Arthur Center by providing a support letter to obtain a Federally Qualified Health Center grant. Mackey also commented on the open house for the Hope Center.

Discussion was held by Council Members and City Manager Slagle regarding the placement of a sidewalk on the Hope Center property.

ADJOURNMENT INTO EXECUTIVE SESSION PURSUANT TO THE REVISED STATUTES OF MISSOURI § 610.021 (1) LITIGATION

Mayor Miller moved to adjourn into executive session pursuant to the Revised Statutes of Missouri §610.021 (1) Litigation. The motion was seconded by Councilman Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None.

ADJOURNMENT INTO REGULAR SESSION

No Business Discussed

ADJOURNMENT

Councilman Loesch moved to close the open session. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Loesch, Nichols, Williams, G. Miller, C. Miller. Nays, None. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JANUARY 25, 2016

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: January 25, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with various organizations to receive tourism funding for an advertising campaign.

The Mexico Tourism Commission has reviewed the application and recommends to the Mexico City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Knights of Columbus	2016 Mid Missouri Beer Fest	Advertising	\$4,450	\$1,500
Anointed Life Saving Ministries and St. Luke UMC	2016 Black History Celebration	Advertising	\$2,161	\$ 500

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH VARIOUS ORGANIZATIONS FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Knights of Columbus and the Anointed Life Saving Ministries and St. Luke UMC be allowed to receive tourism funding for their tourism advertising campaign.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into agreement on behalf of the City of Mexico with the Knights of Columbus and the Anointed Life Saving Ministries and St. Luke UMC for tourism funding.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 25TH DAY OF JANUARY 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 25, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute an
Extension to the City's On-Call Maintenance Services
Agreement with Plan B Development

Dear City Council Members:

Council Members approved a contract for on call maintenance services with Plan B Development on January 13, 2015. At that time, an evaluation of the bid was completed based on the time it takes to make a typical sewer repair. Plan B Development's 2015 submitted bid was:

Typical Repairs	Plan B Development Mexico, Missouri		
	Hours	Hourly Rate	Total
Excavator and Operator	4	\$95.00	\$380.00
Foreman	8	\$75.00	\$600.00
Labor	16	\$55.00	\$880.00
Dump Truck and Driver	2	\$90.00	\$180.00
			\$2,040.00

The original contract provided for a 1 year renewal option. Both parties are satisfied with the terms of the existing Agreement and would like to renew the contract for an additional year.

Staff recommends that Council proceed with reading and passage of the Resolution authorizing an extension of the City's on call Maintenance Services Agreement with Plan B Development.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

BILL NO. 2016 – 05

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION TO THE CITY’S ON-CALL MAINTENANCE SERVICES AGREEMENT WITH PLAN B DEVELOPMENT

WHEREAS, the City of Mexico currently has a contract with Plan B Development for on call maintenance services dated January 13, 2015; and

WHEREAS, the contract provided for a 1 year renewal option; and

WHEREAS, the City of Mexico and Plan B Development, have agreed to exercise the option for the year 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign an extension with Plan B Development for on call maintenance services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 25TH DAY OF JANUARY 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 25, 2016

Members of City Council
City of Mexico, Missouri

RE: Resolutions Authorizing the City Manager to Execute On-
Call Engineering Service Agreements with Bartlett & West,
Inc. and Klingner & Associates P.C.

Dear City Council Members:

The City's contract with Shafer, Kline, & Warren, Inc. for on call engineering services expired at the end of 2015.

Request for Qualifications were sent out with 12 firms responding with qualifications. City Staff evaluated and ranked the responses and two firms were interviewed. The interviews showed that both firms brought unique capabilities to the table that would benefit the City and both were desirable to have available on-call. After discussion with both firms, it was decided to enter into an on-call contract with both firms so that the City would have the advantage of both expertise and capability.

Bartlett & West, Inc. is based in Jefferson City, Missouri and is a full service civil engineering firm with special expertise in railroads. Klingner & Associates, P.C., is a civil engineering firm based in Hannibal, Missouri. Klingner has geotechnical services as an additional area of expertise.

The on-call firms have potential to provide services to any City department, though they are primarily managed through the Public Works Department. The term of the each agreement shall be for one (1) year, with up to three (3) one (1) year extensions. Approximately 30 days prior to the end of each one (1) year period, a meeting will be held between the firm and the City Staff for the purpose of conducting a performance review, revising the scope and/or language of the agreement and submitting the firms' most current hourly rate schedule. This agreement, as well as annual extensions, would be presented to the City Council for approval.

Staff recommends that Council proceed with reading and passage of two Resolutions authorizing the City Manager to enter into an on-call engineering service agreements with Bartlett & West, Inc. and Klingner & Associates, P.C.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN
ON-CALL ENGINEERING SERVICE AGREEMENT WITH BARTLETT & WEST, INC.**

WHEREAS, the City Council recognizes the need for on-call engineering services for the City of Mexico; and

WHEREAS, certain professional services of this nature are necessary relating to surveying, permitting, planning and development review.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is authorized to enter into an On-Call Engineering Service Agreement with Bartlett & West, Inc. of Jefferson City, Missouri.
- Section 2. Compensation for completing the services will accrue on an hourly basis, in accordance with Bartlett & West, Inc. Hourly Rate Schedule in effect at the time the services are performed.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 25TH DAY OF JANUARY 2016

MAYOR

ATTEST:

CITY CLERK

BILL NO. 2016 – 07

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN
ON-CALL ENGINEERING SERVICE AGREEMENT WITH KLINGNER & ASSOCIATES, P.C.**

WHEREAS, the City Council recognizes the need for on-call engineering services for the City of Mexico; and

WHEREAS, certain professional services of this nature are necessary relating to surveying, permitting, planning and development review.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is authorized to enter into an On-Call Engineering Service Agreement with Klingner & Associates, P.C. of Hannibal, Missouri.
- Section 2. Compensation for completing the services will accrue on an hourly basis, in accordance with Klingner & Associates, P.C. Hourly Rate Schedule in effect at the time the services are performed.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 25TH DAY OF JANUARY 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: January 25, 2016

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Approving the Final Plat of Kimbley
Subdivision Plat 2 to the City of Mexico, Missouri

Dear City Council Members:

This agenda item concerns a request for Final Approval of Kimbley Subdivision Plat 2 submitted by Larry Shanlee and Mary A. McGee. The original Kimbley Subdivision was a two lot subdivision which consisted of Lot 1A and Lot 1B. Kimbley Subdivision Plat 2 subdivided Lot 1A into two lots which consists of Lot 1 and Lot 2. This is now a three lot subdivision consisting of Lot 1, Lot 2 and Lot 1B.

This tract of land is bounded by Home Decorators Collection to the North, Highway 54 to the South, Sannebeck Drive to the West and Route JJ to the East. An administrative plat is attached.

There are already houses on each of the lots and existing infrastructure to serve the lots as subdivided. As noted on the plat, because these are existing tracts and one of the buildings would overlap the utility easement, no additional utility easements were provided.

Final Approval was given to the plat on January 12, 2016 by the Planning and Zoning Commission. A copy of the minutes from that meeting is attached.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE APPROVING THE FINAL PLAT OF KIMBLEY
SUBDIVISION PLAT 2 TO THE CITY OF MEXICO, MISSOURI**

WHEREAS Larry Shanlee and Mary A. McGee plan to plat certain land in the City of Mexico, Missouri and has submitted to the Planning and Zoning Commission a plat of the proposed subdivision. The name of the subdivision will be “Kimbley Subdivision Plat 2; and

WHEREAS, the owners, by the plat and their dedication deed endorsed thereon, proposes to offer to the City perpetual easements in the land, as shown on the plat, for the construction and maintenance of utilities by the City and appropriate utility companies; and

WHEREAS, City Council has examined the plat and accepts the recommendation of the Planning and Zoning Commission concerning the plat.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

- Section 1. The plat of the proposed Kimbley Subdivision Plat 2 is hereby approved. The land dedicated by the owners to use as perpetual easements is hereby accepted by the City, and the City Clerk is directed to endorse on said plat the officer’s proper certification of this approval.
- Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 25TH DAY OF JANUARY 25, 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC SAFETY DIRECTOR

Agenda: January 25, 2016

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Outdoor Siren Warning System

Dear City Council Members:

The 2015 – 2016 budget allows \$200,000 for the replacement and upgrade of an outdoor siren warning system.

Requests for proposals were sent to five (5) vendors and seven (7) proposals were received with Federal Signal Corporation submitting three (3) different proposals. Proposals were opened on December 15, 2015. Each proposal was considered and Staff found that the proposals submitted by Federal Signal Corporation (#1/#3) and Storm Siren, Inc. did not meet specifications. Federal Signal proposals included rotating sirens and Storm Siren, Inc.'s proposal included sirens that could not deliver a voice message.

Staff found that American Signal Corporation, with Wireless USA as the vendor, was the best overall submitted proposal for the amount of \$197,747.05.

<i>Dealer</i>	<i>Proposal</i>
American Signal Corporation/Wireless USA Milwaukee, Wisconsin	\$ 197,747.05
	Proposal 1 – \$ 144,338.32 Did not meet specs
Federal Signal Corporation Grain Valley, Missouri	Proposal 2 – \$ 248,538.02
	Proposal 3 – \$163,010.32 Did not meet specs
Frontline Warning Center Monticello, Minnesota	\$ 212,750.00
Outdoor Warning Consulting Jefferson City, Missouri	\$216,137.00
Storm Siren Inc. Norman, Oklahoma	\$ 189,700.00 Did not meet specs

Staff recommends that Council approve the purchase of the outdoor siren warning system from American Signal Corporation with Wireless USA as the vendor in the amount of \$197,747.05.

Respectfully submitted,

Susan Rockett
Chief of Public Safety

Reviewed by: Bruce R. Slagle, City Manager