



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
MARCH 28, 2016
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Arthur Center Community Health Revenue Bonds
Mark Grimm, Gilmore & Bell, P.C.
 - B. Public Works Department Update
Kensey Russell, Director
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Greg Miller

MAYOR

RECEIVED NOTICE:

RONALD LOESCH

STEVE NICHOLS

CHRIS WILLIAMS

GREG MILLER

CHRIS MILLER



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall – 300 N. Coal Street
Mexico, Missouri 65265
March 28, 2016
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. March 14, 2016 – Regular Session

4. New Business – Resolutions (Reading and Passage)

A. Bill No. 2016 – 19. A Resolution Accepting the Dedication of Sewer Easements and Improvements from East Central Missouri Behavioral Services. Reading and Passage.

B. Bill No. 2016 – 20. A Resolution Authorizing the City Manager to Sign Contract Documents with Missouri Petroleum Products Company for the 2016 Micro Seal Project. Reading and Passage.

C. Bill No. 2016 – 21. A Resolution Authorizing the City Manager to Enter into An Agreement with the Miss Missouri Scholarship Pageant, Inc. to Provide Tourism Activities for the City of Mexico, Missouri. Reading and Passage.

D. Bill No. 2016 – 22. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax. Reading and Passage.

5. New Business – Ordinance (Two Readings By Title Only and Passage)

A. Bill No. 2016 – 23. An Ordinance Authorizing the City Manager to Enter into a Contract with L. Keely Construction for the STP-4400 (307) Morris Street Sidewalk Project. Two Readings By Title Only and Passage.

6. Other Business

A. Appointments to the Mexico Audrain Library Board and Mexico Tourism Commission

B. Claims

7. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*)

8. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
MARCH 14, 2016**

The Council of the City of Mexico, Missouri met in regular session on March 14, 2016 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller; Chairman Pro Tem Chris Williams; Councilman Ron Loesch; Councilman Steve Nichols; Councilman Chris Miller. Also present were Bruce R. Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, City Engineer/Public Works Director; Chief Susan Rockett, Public Safety Department; Chad Shoemaker, Parks & Recreation Director; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

PRESENTATION – LARRY KAY, EXECUTIVE DIRECTOR OF MISSOURI VETERANS COMMISSION

Awards of appreciation and a coin of excellence was presented to Chief Susan Rockett; Lt. Brian Schmidt; Sgt. Jason Staddie; Office Nicole Henry; Office Jeff Hilderman and Officer Nathan Watts. Kay presented awards to members of the Mexico Department of Public Safety due a recent lockdown at the Mexico Veterans Home. Kay stated that the members of the Mexico Department of Public Safety provided professional and outstanding service to the VA home.

Mayor Miller thanked Kay for attending the meeting and the presentation to the Mexico Department of Public Safety. Brenda Ezell and Kathy Winkelman also made comments regarding the support that is received from the Mexico community for the Mexico VA home.

APPROVAL OF MINUTES – FEBRUARY 22, 2016 – REGULAR SESSION

Councilman Miller moved for approval of the February 22, 2016 regular session minutes as presented. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none.. The Minutes were approved as presented.

RESOLUTIONS (READING AND PASSAGE)

Bill No. 2016 - 12. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Audrain County Historical Society to Assist in Providing Services to Citizens.

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

Deputy City Manager Haynes stated that Bill No. 2016 – 12 authorizes the City Manager to enter into an agreement with the Audrain County Historical Society to assist in providing services to citizens. The 2015 – 2016 budget allows for the City of Mexico to contribute to the Audrain County Historical Society (ACHS) the sum of \$4,900 for the use in providing programs and activities to citizens. The City has provided assistance to the ACHS since 2000. Deputy City Manager Haynes recommended that Council give reading and passage to Bill No. 2016 – 12.

Chairman Pro Tem Williams moved for reading of Bill No. 2016 – 12. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 12 was read in its entirety by Councilman Loesch.

Councilman Loesch moved for passage of Bill No. 2016 – 12. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 12 was passed as Resolution No. 3757.

Bill No. 2016 – 13. A Resolution Authorizing the City Manager to Sign a Task Order with Bartlett & West, Inc. for Engineering Services to Prepare a Master Street Plan and Capital Improvement Plan.
City Manager Slagle called upon Director Russell to provide the report.

Director Russell stated that the 2015-2016 Budget allows for \$10,000 for the development of a Master Street Plan. A task order was negotiated under the on-call engineering contract with Bartlett & West, Inc. previously approved by Council on January 25, 2016. The Task Order will involve Task 1 and Task 2. Task 1 will develop the Master Street Plan fulfilling one of the tasks in the Comprehensive Plan and will be completed this fiscal year. The cost of Task 1 is \$10,132. Task 2 will develop the Capital Improvement Plan, another task of the Comprehensive Plan and will be completed in the next fiscal year. The cost of Task 2 is \$5,728. The total cost of Task 1 and Task 2 is \$15,860. Director Russell recommended Council proceed with reading and passage of Bill No. 2016 – 13.

Council Members held discussion regarding the Master Street Plan. Director Russell indicated that the last street plan was prepared in 1980's and that the plan would be updated every 5 years.

Councilman Loesch moved for reading of Bill No. 2016 – 13. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 13 was read in its entirety by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2016 – 13. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 13 was passed as Resolution No. 3758.

Bill No. 2016 – 14. A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding with the East Central Drug Task Force.

City Manager Slagle called upon Chief Rockett to provide the report.

Chief Rockett stated that the East Central Drug Task Force, organized in 2001, is a joint cooperative effort between the Sheriff's offices in Audrain, Montgomery and Warren Counties and Police Departments in the cities of Bowling Green, Mexico, Montgomery City and Vandalia and the Missouri State Highway Patrol. The East Central Drug Task Force identifies and targets for prosecution the most criminally active drug enterprises that affect the Task Force area and all criminal activities of the drug enterprises are addressed by the Task Force. The Task Force enhances the effectiveness of federal, state and local law enforcement resources through a well-coordinated initiative seeking the most effective investigative and prosecutive avenues by which to convict and incarcerate drug offenders. The Task Force is a joint operation with all agencies acting as partners and an Executive Board comprised of the participating entities. The attached Memorandum of Understanding outlines the operation of the Task Force for the 2016 – 2017 grant year. The City of Mexico is anticipated to contribute \$11,500 during this grant year and has been properly funded. Chief Rockett recommended Council proceed with reading and passage of Bill No. 2016 – 14.

Councilman Miller moved for reading of Bill No. 2016 – 14. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 14 was read in its entirety by Councilman Nichols.

Councilman Nichols moved for passage of Bill No. 2016 – 14. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 14 was passed as Resolution No. 3759.

Bill No. 2016 – 15. A Resolution Authorizing the City Manager to Enter Into An Agreement with Meyer Electric Co., Inc. to Provide and Install Lights at the Fairground Tennis Courts.

City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker stated that this is a joint effort between the Audrain Tennis Association and the Mexico Parks Foundation. The organizations raised additional funds to purchase and install lights for the new post tension concrete tennis courts at Fairground Park. Construction costs are to be reimbursed to the City by the Mexico Park Foundation. Requests for Bids were advertised in the *Mexico Ledger* and sent to 22 contractors. Review and evaluation of the bids was completed by City Staff and the Audrain Tennis Association with Meyer Electric Co., Inc. \$43,361.00 being selected as the best bid. Bids received were: Higgins Electric of Montgomery City, Missouri - \$33,138.00; Meyer Electric Co., Inc. of Jefferson City, Missouri - \$43,361.00; and SMC Electric of Jefferson City, Missouri - \$217,534.00. Bill No. 2016 – 15 authorizes the City Manager to enter into an Agreement with Meyer Electric Co., Inc. to provide and install tennis court lights at the Fairground Tennis Courts. Director Shoemaker recommended Council proceed with reading & passage of Bill No. 2016 - 15.

Councilman Nichols moved for reading of Bill No. 2016 – 15. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 15 was read in its entirety by Councilman Miller.

Councilman Miller moved for passage of Bill No. 2016 – 15. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 15 was passed as Resolution No. 3760.

Bill No. 2016 – 16. A Resolution Authorizing the City Manager to Enter Into An Agreement with Frazier Davis Construction Company to Provide Services to Resurface the Fairground Tennis Courts.

City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker stated that the 2015-2016 annual budget allows \$25,000 for resurfacing of the old tennis courts at Fairground Park. Request for bids were sent to three vendors and advertisements were placed in the *Mexico Ledger*. Bids were received from two vendors with Frazier Davis Construction Company submitting the best bid. Bids received were: McConnell & Associates of Kansas City, Missouri - \$45,272; Frazier Davis Construction of Crescent, Missouri - \$32,878. Director Shoemaker recommended Council proceed with reading and passage of Bill No. 2016 – 16.

Council Members held discussion regarding the resurfacing of the tennis courts and the time frame so as not to be completed during the MHS boy's tennis season.

Councilman Loesch moved for reading of Bill No. 2016 – 16. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 16 was read in its entirety by Councilman Loesch.

Councilman Loesch moved for passage of Bill No. 2016 – 16. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. Bill No. 2016 – 16 was passed as Resolution No. 3761.

Ordinances (Two Readings By Title Only and Passage)

Bill No. 2016 – 17. An Ordinance Authorizing the City Manager to Execute Certain Documents Pertaining to the Disposition of Excess Property Located at 1500 West Street, Mexico, Missouri.

City Manager Slagle called upon Director Jackson to provide the report.

Director Jackson stated that Bill No. 2016 – 17 pertains to the disposition of City property located at 1500 West Street. The City received the property by Quitclaim Deed dated September 25, 2013, from Wells Fargo Bank, N.A. Wells Fargo donated the property to the City for \$1 through their REO Donation and Discounted Sales program. This program provides foreclosure properties to cities and public nonprofits to assist them in providing sustainable homeownership or rental opportunities to persons or families of low to moderate income (LMI). In order to meet program LMI objectives, the City will utilize the funds for the Emergency Repair Program. A City program that provides assistance to LMI owner occupied households to make repairs of an emergency nature (roofing, electrical, plumbing, mechanical and sewer repairs). An appraisal of the property was completed by James T. Dye, GRI, Peak, Dye & Associates, Inc., on February 4, 2015. The appraised value of 1500 West Street was \$25,000 with estimated needed repairs at approximately \$15,000. The Real Estate Auction was held on Saturday, March 5 at 11:00 am. Richard Henke, Auctioneer auctioned the property as sells with reserve (seller has the right to reject any and all bids). The highest bid was received from Mark Rogers in the amount of \$18,500. Terms included 10% down the day of sale with balance due at closing. The City has received the 10% in the amount of \$1,850. The sales commission is 6% of sale price which is \$1,110. Director Jackson recommended Council proceed with the two readings by title only and passage of Bill No. 2016 – 17, which had been posted the required length of time.

Councilman Miller moved for first reading by title only of Bill No. 2016 – 17. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, None. First reading by title only was given to Bill No. 2016 – 17 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2016 – 17. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, None. Second reading by title only as amended was given to Bill No. 2016 – 17 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2016 – 17. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, None. Bill No. 2016 – 17 was passed as Ordinance No. 4342.

Bill No. 2016 – 18. An Ordinance Authorizing the City Manager to Execute An Aviation Project Consultant Agreement with Crawford, Murphy, & Tilly Inc. for Professional Services at the Mexico Memorial Airport.

City Manager Slagle called upon Assistant City Manager Runge to provide the report.

Assistant City Manager Runge stated that Bill No. 2016 – 18 authorizes the City Manager to execute an Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc. for engineering services to oversee the apron expansion, hangar removal, and the update of Exhibit “A” property map to current FAA standard operating procedures. The current budget allocates \$600,000 for Airport improvements

including an apron expansion project with 90% of project cost being grant funded through MoDot and the remainder through planned capital outlay. The CMT agreement with the City for consulting services for this phase of the project is set at a not to exceed amount of \$76,000, with 90% reimbursed through MoDot and the remaining 10% funded by the City. Assistant City Manager Runge recommended Council proceed with two readings by title only and passage of Bill No. 2016 – 18, which had been posted the required length of time.

Councilman Miller moved for first reading by title only of Bill No. 2016 – 18. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, None. First reading by title only was given to Bill No. 2016 – 18 by Councilman Nichols.

Councilman Nichols moved for second reading by title only of Bill No. 2016 – 18. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, None. Second reading by title only as amended was given to Bill No. 2016 – 18 by Councilman Nichols.

Councilman Nichols moved for passage of Bill No. 2016 – 18. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, None. Bill No. 2016 – 18 was passed as Ordinance No. 4343.

OTHER BUSINESS

Staff Report - Purchase and Installation of Playground Equipment for use at Lakeview Park for the Parks & Recreation Department

City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker stated that Request for Proposals were sent to 7 vendors and advertisements were placed in the Mexico Ledger accepting proposals for playground equipment and installation at Lakeview Park. The 2015-2016 annual budget allows \$22,100 for the purchase of replacement playground equipment for the Parks Department. Staff received 14 proposals from 7 vendors that were within the budgeted amount. Director Shoemaker reviewed the proposals to select the best four proposals. Those four proposals from Athco LLC, ABC Creative, and Hutchinson Recreation were submitted to a committee of Park Board Members that selected the Althco, LLC proposal as the best proposal. Director Shoemaker recommended Council approve the purchase of the playground equipment from Athco, LLC of Lenexa, Kansas for the bid price of \$22,100, subject to the bidder's ability to deliver the equipment in an acceptable length of time.

Councilman Miller moved to purchase the playground equipment from Athoco LLC of Lenexa, Kansas for the bid amount of \$22,100. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none.

Staff Report – Purchase of Skate Park Equipment for the Parks & Recreation Department

City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker stated that the 2015-2016 annual budget allows \$16,000 for the purchase and installation of steel skate park equipment to replace existing equipment at Plunkett Park. The specified equipment is manufactured by the same provider as the original equipment that was installed almost 15 years ago and matches the existing updated equipment currently in place. The engineering and product liability issues inherent in mixing equipment from differing manufacturers dictate the need to purchase pieces equipment from a single source that matches the existing equipment. A bid was received from

American Ramp Company of Joplin, Missouri in the amount of \$12,245.89 for a quarter pipe and benches. Director Shoemaker recommended Council approve the purchase of replacement skate park equipment from American Ramp Company, of Joplin Missouri for the bid price of \$12,245.89 subject to the bidder's ability to deliver the equipment in an acceptable length of time.

Council Members held discussion regarding single source matching and parking at the skate park.

Councilman Miller moved to purchase the skate park equipment from American Ramp Company of Joplin, Missouri for the bid amount of \$12,245.89. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none.

Appointment to the Industrial Development Authority Board

Mayor Miller called upon City Manager Slagle to provide the report.

City Manager Slagle stated that this item concerns openings on the Industrial Development Authority Board which need to be appointed by City Council. City Manager Slagle stated that Dan Botts, Paul Carlson and Kevin Freeman's terms on the Industrial Development Authority Board expired October 2015. Botts, Carlson and Freeman have each expressed an interest in reappointment. The terms are six (6) year terms that expire October 2021. City Manager Slagle recommended Council make appointments to the Industrial Development Authority Board.

Councilman Nichols moved to appoint Dan Botts, Paul Carlson and Kevin Freeman to the Industrial Development Authority Board each serving a six (6) year term expiring 2021. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Councilman Loesch expressed appreciation to the Mexico Department of Public Safety for their response to the Mexico VA Home. Councilman Loesch inquired about the Morris Street sidewalk improvements. Director Russell provided an update on the project.

Chairman Pro Tem Williams expressed thanks to Director Russell for his response for the manhole on Promenade Street. Chairman Pro Tem Williams inquired as to handicapped accessible play equipment for the parks. Director Shoemaker stated that the handicapped accessible equipment is scheduled to be purchased in the next budget year. Chairman Pro Tem Williams expressed appreciation to the Mexico Department of Public Safety for their response to the Mexico VA Home. Chairman Pro Tem Williams made comments regarding the many accomplishments that have been made due to the City's partnership with local organizations.

Councilman Nichols made positive comments regarding the new play equipment placed in Garfield Park. Councilman Nichols expressed appreciation to the Mexico Department of Public Safety for their service and awards received.

Councilman Miller expressed appreciation to the Mexico Department of Public Safety for their assistance to the Mexico VA Home. Councilman Miller expressed appreciation for having the VA Home located in the City of Mexico.

City Manager Slagle stated that the PAFR will be mailed out the week of March 14th to all Mexico residents. Discussion was held by City Manager Slagle and Director Shoemaker regarding operation hours of the brush yard.

Mayor Miller made positive comments regarding the improvements made to the brush yard and the operation hours. Mayor Miller expressed appreciation to the Mexico Department of Public Safety for their work in the community and their assistance with the Mexico VA Home.

PUBLIC COMMENTS

Tony Robertson, President of the Audrain County Historical Society Board, made comments and expressed appreciation for Council's continual support of funding. Robertson also commented on the placement of two Civil War monuments that will be held on April 12th.

Thomas Fiedler, 1617 Meadow Lane, made comments on the funding for the East Central Drug Task Force. Fiedler commented on a pothole located on Central Street near South Olive. Fiedler commented on trains parking on the rail tracks for extended periods of time, blocking traffic.

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Nichols, Williams, C. Miller, Loesch, G. Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL MARCH 28, 2016

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: March 28, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting the Dedication of Sewer Easements and
Improvements from East Central Missouri Behavioral Services

Dear City Council Members:

Last summer East Central Missouri Behavioral Services constructed the Hope Center on a lot in Ekern Properties Plat 1 Subdivision. In order to extend the City sewer main to the site, easements were obtained from three different property owners. East Central Missouri Behavioral Services obtained the easements and is dedicating the easements to the City.

The sewer has been constructed and tested and is ready for acceptance into the City system. Additionally, East Central Missouri Behavioral Services has dedicated the 3 easements to the City.

Staff recommends that Council proceed with reading and passage of the attached Resolution accepting the dedication of sewer easements and improvements thereon.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2016 – 19

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE DEDICATION OF SEWER EASEMENTS AND IMPROVEMENTS FROM EAST CENTRAL MISSOURI BEHAVIORAL SERVICES

WHEREAS, East Central Missouri Behavioral Services constructed the Hope Center on a lot in Ekern Properties Plat 1 Subdivision; and

WHEREAS, in order to extend the City sewer main to the site, three easements were obtained from three different property owners; and

WHEREAS, the sewer has now been constructed and tested and is ready for acceptance into the City System.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts the dedication of sewer easements and accepts the sewer improvements from East Central Missouri Behavioral Services.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF MARCH 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: March 28, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Contract Documents with Missouri Petroleum Products Company for the 2016 Micro Seal Project

Dear City Council Members:

Advertisements for bids were placed in the *Mexico Ledger* on February 16, 2016. Drawings, specifications, and other related contract information could also be ordered at American Document Solutions or planroom.adsmo.net. Bids for the 2016 Micro Seal Project were opened on March 9, 2016 with one bid received. The following bid tabulation details the bid.

<u>Contractor</u>	<u>Bid Amount</u>
Missouri Petroleum Products Co. St. Louis, Missouri	\$142,748.32

The 2015 – 2016 Engineer's Estimate was \$167,961 for the 2016 Micro Seal Projects. Funding for the work will be from the annual pavement maintenance budget line item of \$293,000. This work, along with the asphalt mill and overlay contract and the concrete contract will make up the annual pavement maintenance contracts this year. The Parks Department will be responsible for \$12,216.66 of the contract amount for the sealing of the Green Estates Park Trail. The amount appropriated in the Parks Budget for this item is \$18,000.

Staff recommends that Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign contract documents with Missouri Petroleum Products Company for 2016 Micro Seal Project.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2016 – 20

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CONTRACT DOCUMENTS WITH MISSOURI PETROLEUM PRODUCTS FOR THE 2016 MICRO SEAL PROJECT

WHEREAS, a bid was made pursuant to the invitation to bid for the 2016 Micro Seal Project and was opened on March 9, 2016; and

WHEREAS, it was determined that the bid of Missouri Petroleum Products Company was an acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accept the total base bid of \$142,748.32 from Missouri Petroleum Products Company for the 2016 Micro Seal Project.
- Section 2. The contract approved herein is subject to RsMO.295.675 requiring the contractor to utilize employees on site with the 10 hour OSHA Construction safety training.
- Section 3. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, contract documents with Missouri Petroleum Products Company of St. Louis, Missouri.
- Section 4. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF MARCH 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: March 28, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter into
An Agreement with the Miss Missouri Scholarship
Pageant, Inc. to Provide Tourism Activities for the City of
Mexico, Missouri

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an Agreement with the Miss Missouri Scholarship Pageant, Inc. to assist in promoting tourism in the City of Mexico. The 2015 – 2016 annual budget allows Ten Thousand and No/100 Dollars (\$10,000) for use by the Miss Missouri Pageant, Inc. The City has been providing general fund support to the Miss Missouri Scholarship Pageant, Inc. for several years with contributions being at the \$10,000 level since 2001.

Staff recommends that the City of Mexico and the Miss Missouri Scholarship Pageant, Inc. enter into an Agreement promoting tourism and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MISS MISSOURI SCHOLARSHIP PAGEANT, INC. TO PROVIDE TOURISM ACTIVITIES FOR THE CITY OF MEXICO, MISSOURI

WHEREAS, the City of Mexico recognizes the many benefits derived by the City, its businesses and citizens resulting from the influx of tourists and that tourism is vital to the economy of Mexico, Missouri; and

WHEREAS, the City of Mexico acknowledges the need for more tourism activities and also recognizes the benefits associated with promoting the City of Mexico in tourism markets; and

WHEREAS, the City of Mexico and the Miss Missouri Scholarship Pageant, Inc. desire to enter into an agreement to provide tourism activities for the City of Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Miss Missouri Scholarship Pageant, Inc. to assist in promoting tourism in the City of Mexico.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF MARCH 2016

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: March 28, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with
Various Organizations for Requested Funding from the Mexico Tourism
Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with various organizations to receive tourism funding for an advertising campaign.

The Mexico Tourism Commission has reviewed the application and recommends to the Mexico City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Brick City Bad Boys	2016 Cruise Nights	Advertising	\$ 4,400	\$ 3,100
Miss Missouri Scholarship Pageant, Inc.	2016 Miss Missouri Pageant	Advertising	\$10,000	\$10,000

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH VARIOUS ORGANIZATIONS FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Brick City Bad Boys and the Miss Missouri Scholarship Pageant, Inc. be allowed to receive tourism funding for their tourism advertising campaign.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into agreement on behalf of the City of Mexico with the Brick City Bad Boys and the Miss Missouri Scholarship Pageant, Inc. for tourism funding.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS **28TH** DAY OF **MARCH 2016**

MAYOR

ATTEST:

CITY CLERK

Draft

**CITY OF MEXICO, MISSOURI
MEXICO TOURISM COMMISSION MINUTES
2ND FLOOR CONFERENCE ROOM – CITY HALL
March 16, 2016 – 12:00 P.M.**

A meeting of the Mexico Tourism Commission was held at 12:00 p.m. on Wednesday, March 16, 2016 at City Hall, 2nd Floor Conference Room. The following members were present: Sheila Bhakta, Janine Vogel and Kathy Lewis. Also attending Roger Haynes, Deputy City Manager and Sandy Benn, Acting Secretary.

Janine Vogel called the meeting to order.

MINUTES

The minutes for September 16, 2015 and November 19, 2015 Mexico Tourism Commission Minutes were presented and approved at the March meeting. Due to lack of quorum, the January 19, 2016 Mexico Tourism Commission Minutes will be presented for approval at the April meeting.

REVIEW AND RECOMMENDATIONS OF APPLICATIONS

The Brick City Bad Boys submitted a request for \$4,400 for the Brick City Bad Boy Cruise Nights to be held May 21, June 18, July 16, August 20 and September 17, 2016. Discussion was held regarding the submittal of funding.

Ms. Vogel made a motion to recommend to the Mexico City Council to approve the distribution of funds to the Brick City Bad Boys for the “Brick City Bad Boy Cruise Nights” in the amount of \$3,100. Ms. Lewis seconded the motion and carried with the vote of passage as follows: Ayes: Bhatka, Vogel, and Lewis, Nays: None.

The Miss Missouri Organization submitted a request for \$10,000 for the Miss Missouri Pageant June 12-18, 2016. Discussion was held regarding the submittal of funding.

Ms. Vogel made a motion to recommend to the Mexico City Council to approve the distribution of funds to the Miss Missouri Organization in the amount of \$10,000. Ms. Lewis seconded the motion and carried with the vote of passage as follows: Ayes: Bhatka, Vogel, and Lewis, Nays: None.

ADJOURNMENT

The meeting was adjourned at 12:25 p.m.

Memo
7-19-16



Mexico Tourism Commission
Request for Tourism Support

Name of Organization: Brick City Bad Boys.
 Contact Person: Cris or Missy Finch.
 Address: 2302 Highview, Mexico, MO 65265
 Contact Numbers: 573-581-2446 office Telephone 573-253-5194-Missy. Cell
 Contact Email: finchmelissa39@yahoo.com
 Name of Event: Brick City Bad Boy Cruise Nights.
 Date of Event: 3rd Sat of Month. May-September
 Location of Event: Down Town Mexico Square
 Amount Requesting: 4,400.00

Provide in detail, how this event will promote tourism in Mexico:

The cruise nights like most our shows will bring in all different types of individuals. The cruises are always on a Saturday - this most of the time means that families will come to town early to eat or do business in downtown Mexico area. Some individuals stay over night because they travel such a distance. Last year we had cruisers not only from all over Missouri but also, Kansas, Iowa, Illinois, & Georgia. Our Annual Car show held in August last year had 914 Entries! We are growing bigger & bigger every year and making a name for Mexico. With the tourism tax support it really helps advertising to get the name out there & bring in more & more people every year. Thanks

Provide a detailed account of how the requested funds will be used: in advance for all your help.

Company Name	Amount
<u>Country 96</u>	<u>1500-1700</u>
<u>Mexico Ledger</u>	<u>500-800.</u>
<u>Ad Finder</u>	<u>340-540</u>
<u>Chigger Hill</u>	<u>360</u>
<u>Bill Board</u>	<u>400-700</u>
<u>Columbia Tribune</u>	<u>600-900</u>
<u>Melissa A. Finch.</u>	<u>1-19-16.</u>

Signature of Organization Representative Date Submitted

Completed Application must be submitted to the Mexico Tourism Commission
300 N. Coal, Mexico, MO three (3) months prior to the planned event.

Guidelines:

1. All events and promotional materials must show potential to attract tourism to Mexico from outside the community.
2. All events funded must be open to the general public.
3. No event shall promote a specific candidate, political party or platform.

Mexico Tourism Commission - Tourism Funding Recap Information

This form must be completed and submitted when requesting payment reimbursement for Organization's approved funding.

Name of Organization: Brick City Bad Boys

Name of Event: Brick City Bad Boy Cruise Nights.

Details of the Event: Ol' Boys + Girls talking cars, trucks + bikes. Showing combined interest in showing off cars.

Where: Down Town Mexico Square When: 3rd Sat of Month

Inside/Outside City Limits: Inside. May - September

Time: 5:00pm - ?

Is this an annual event: Yes No

Are there food vendors at the event?

If yes, how many. One possibly, 2 this year.

Did your organization allocate additional advertisement funding other than Tourism Funds?

Yes we have several sponsors.

What was the total budget for advertising for this event? \$200-minimal we are all not for profit.

Where was the event advertised?

Provide Media Information

Newspapers We attempt to run ads when budget allows + I am always asking Ledger to cover weekend cruises.

Radios We Run all Free ads possible on community calendar.

Magazines MO Life - We have been workin with Sandi Benn to possibly do this.

Word of Mouth Tons of support from community, local businesses + social media.

Email brickcitybadboys@gmail.com

Website BrickCityBadBoys@groups.facebook.com

Total attendance of the event: 500+

Demographic of attendees: Any + All.

Any one is welcome. This is a free family event so race, age, background or groups all are welcome.

How did they learn about the event? We do flyers, postcards + ads in local papers - facebook + family + friends - word of mouth.

Please Note: This form must be returned with the request for funds in order to be reimbursed for advertising costs.

Miss Missouri Organization

Billboards, \$2000.00-\$3000.00

Newspaper, \$1000.00

Radio, \$1,000.00

Internet, \$500.00

T.V., \$4,500.00-5,500.00

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: March 28, 2016

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Enter into a
Contract with L. Keely Construction for the STP-4400 (307)
Morris St. Sidewalk Project

Dear City Council Members:

Bids for the STP-4400(307) Morris St. Sidewalk Project were opened on February 3, 2016. Five bids were received with L. Keely Construction of St. Louis, Missouri submitting the low bid of \$154,411, which was also below the engineer's estimate of \$184,345. The grant for this project is 79% MoDOT and 21% City. \$149,300 of MoDOT funds are obligated which exceeds what is needed for this bid. The budgeted City funds are also adequate.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A
CONTRACT WITH L. KEELY CONSTRUCTION FOR THE STP-4400(307)
MORRIS STREET SIDEWALK PROJECT**

WHEREAS, bids were opened on February 3, 2016 for the STP-4400(307) Morris Street Sidewalk Project; and

WHEREAS, L. Keely Construction of St. Louis, Missouri submitted the low bid of \$154,411.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to enter into a contract in the amount of \$154,411 with L. Keely Construction of St. Louis, Missouri for the STP-4400(307) Morris Street Sidewalk Project.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF MARCH 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: March 28, 2016

Members of City Council
City of Mexico, Missouri

RE: Appointments to the Mexico Audrain Library Board and Mexico
Tourism Commission

Dear City Council Members:

This agenda item concerns openings on the Mexico Audrain Library Board and Mexico Tourism Commission which needs to be appointed by City Council.

Mexico Audrain Library Board Calvin Canine has resigned his position on this board, which will expire July 2017. Staff has received an application from Dave Neuendorf expressing an interest in serving on this board.

Mexico Tourism Commission There is currently a vacancy on this board that will expire September 2018. The position requires that the individual be involved in tourism. Dana Keller has expressed an interest in serving on this board.

Staff recommends Council make appointments to the Mexico Audrain Library Board and Mexico Tourism Commission.

Respectfully submitted,

Bruce R. Slagle
City Manager

MEXICO-AUDRAIN LIBRARY BOARD

Meet on first Wednesday evening of each mth. Can only serve 3 consecutive terms & can be reappointed 2 years after end of last term. 9 total on board, **4 appointed by City**, 5 by County.

<u>Name</u>	<u>Term (3 yr. term)</u>
Resigned - Calvin Canine	7/1/2017 (third term)
Kathy Craghead (<i>resigned position of Laura Pitts</i>)	7/1/2016 (third term)
Jan Heaton	7/1/2016 (third term)
Bob Fenlon	7/1/2018 (second term)

MEXICO TOURISM COMMISSION (MTC)

Est. 2004. Monthly Meeting. Appointed by City Council. Can only serve no more than two consecutive terms.

<u>Name</u>	<u>Term (3 yr. term)</u>
Vacant – Tourism	9/1/2015 - 9/1/2018 (first full term)
Kathy Lewis – Business	9/1/2013 - 9/1/2016 (first term)
Janine Vogel – Tourism	9/1/2012 - 9/1/2018 (2nd full term)
Derek Stuckenschneider – Business	9/1/2013 - 9/1/2016 (first term)
Sheila Bhakta - Hotel/Motel	9/1/2014 - 9/1/2017 (First term)



300 North Coal Street
Mexico, Missouri 65265
Voice: 573.581.2100
Fax: 573.581.2236
www.mexicomissouri.net

Application for City Board or Commission

Board or Commission desired: Mexico Audrain Library Board

DAVID A. Nevenof 1960 WINDSOR COURT
Name Address

How long have you lived in Mexico? 20 years

Occupation: Retired from Audrain Medical Center

Please give a brief statement why you would like to serve on this board or commission:

I enjoy serving on not for profit boards
and have served on the YMCA, Chamber of
Commerce, Hospital, Kiwanis, AND United
Way boards. I currently serve on the
Help Center AND Progress Mexico boards.
These organizations make our community
A better place to live AND AS A board
member I can contribute to their success.

David A. Nevenof
Signature

3/19/16
Date