

**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**



**June 13, 2016
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- A. May 23, 2016 – Work Session
- B. May 23, 2016 – Regular Session

4. New Business – Resolutions (Reading and Passage)

- A. Bill No. 2016 – 42. A Resolution Authorizing the City Manager to Sign a Lease with the Audrain County Historical Society. Reading and Passage.
- B. Bill No. 2016 – 43. A Resolution Authorizing the City Manager to Enter Into Agreements with the Mexico School District to Assist in Providing Additional Police Services to the School District. Reading and Passage.
- C. Bill No. 2016 – 44. A Resolution Authorizing the City Manager to Enter into an Agreement with Gilmore & Bell, PC for Post-Issuance Tax Compliance Services. Reading and Passage.
- D. Bill No. 2016 – 45. A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Lumix Electrical Inc. for the Emergency Backup Generator Route J WWTP Project. Reading and Passage.

5. Other Business

- A. Appointments to the Zoning Board of Adjustment
- B. Claims

6. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment



Scan QR Code for E-Packet

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
MAY 23, 2016**

The Council of the City of Mexico, Missouri met in work session on May 23, 2016 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller; Councilman Ron Loesch; Councilman Chris Miller. Also present were Bruce R. Slagle, City Manager; Roger Haynes, Deputy City Manager; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Chad Shoemaker, Parks & Recreation Director; Drew Williford, Civil Engineer, Patrick Shaw, IT Specialist; Dolly Jesse, Deputy City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Chris Williams and Councilman Steve Nichols.

The Meeting was called to order with Mayor Miller presiding.

COUNCIL DISCUSSION – EMERALD ASH BORER UPDATE, ANN KOENIG, MO DEPARTMENT OF CONSERVATION
City Manager Slagle called upon Director Shoemaker to provide an annual department update.

Director Shoemaker introduced Ann Koenig, MO Department of Conservation Community Forester to provide an update on the emerald ash borer. Koenig provided information to Council Members regarding the insect's effect on the community's ash trees. Koenig provided information on the transmission of the borer, the affected areas in the State of Missouri and signs of infestation. Koenig urged the council to begin working on educating the community on the problem and to put a preventive plan in place to curb any negative effects an emerald ash borer infestation might have on local community. Director Shoemaker stated that the City is reviewing the problem and will be educating homeowners about the problem by presenting options for managing the ash trees on private property.

COUNCIL DISCUSSION – PARKS & RECREATION DEPARTMENT UPDATE

City Manager Slagle called upon Director Shoemaker to provide an overview of the annual department update.

Director Shoemaker provided an overview of the Mexico Parks & Cemeteries projects that are currently being worked on or completed. The report covered department responsibilities and overview, boards and programs. Director Shoemaker reported on proposed projects along with the special projects that are presently being worked on with joint organizations. Director Shoemaker discussed with Council Members the current condition of the municipal pool.

Council Members and City Staff discussed projects to be completed throughout the park system and future projects.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS

Director Russell provided Council Members with information on the Livable Streets and Complete Streets program that provides benefits of transportation for all users in a community. Consensus of the Council was to proceed with the program.

PROJECT UPDATES

None

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Councilman Chris Miller. The Chair called for a vote and motion carried with the vote as follows: Ayes, Loesch, G. Miller, Williams. Nays, none.

The City Council Work Session Meeting was adjourned.

Mayor

City Clerk

APPROVED BY COUNCIL JUNE 13, 2016

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
MAY 23, 2016**

The Council of the City of Mexico, Missouri met in regular session on May 23, 2016 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller; Chairman Pro Tem Chris Williams; Councilman Ron Loesch; Councilman Chris Miller. Also present were Bruce R. Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Chad Shoemaker, Parks & Recreation Director; Kensey Russell, Public Works Director/City Engineer, Patrick Shaw, IT Specialist; Drew Williford, City Civil Engineer; Dolly Jesse, Deputy City Clerk; as well as members of the media and interested citizens. Not attending, Councilman Steve Nichols.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – MAY 9, 2016 – REGULAR SESSION

Chairman Pro Tem Williams moved for approval of the May 9, 2016 regular session minutes as presented. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, G. Miller. Nays, none. Abstaining, C. Miller. Absent, Nichols. The Minutes were approved as presented.

RESOLUTIONS (READING AND PASSAGE)

Bill No. 2016 – 39. A Resolution Authorizing the City Manager to Sign Contract Documents with Donaldson Excavating LLC for the 2016 Green Estate Park Culvert & Drainage Improvements.
City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker stated that advertisements for bids were placed in the *Mexico Ledger* on April 21, 2016 for the 2016 Green Estate Park Culvert and Drainage Improvements. Drawings, specifications and other related contract information were also available at American Document Solutions or planroom.adsmo.net. Bids were opened on May 6, 2016 with three (3) bids received. Bids received were: Donaldson Excavating LLC of Mexico, Missouri - \$21,401.39; Mick Mehler & Sons Inc of Silex, Missouri - \$36,246.00; and Plan B Development of Mexico, Missouri - \$41,490.00. Donaldson Excavating LLC submitted the low bid. Director Shoemaker recommended Council proceed with reading and passage of Bill No. 2016 – 39.

City Council Members held discussion regarding the bids received and the vendors.

Councilman Loesch moved for reading of Bill No. 2016 – 39. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. Bill No. 2016 – 39 was read in its entirety by Councilman Loesch.

Councilman Loesch moved for passage of Bill No. 2016 – 39. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. Bill No. 2016 – 39 was passed as Resolution No. 3776.

Bill No. 2016 – 40. A Resolution Authorizing the City Manager to Execute An Agreement with the Mexico Jaycees for Requested Funding from the Mexico Tourism Tax.

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

Deputy City Manager Haynes stated that the City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. Bill No. 2016 – 40 authorizes the City Manager to execute an agreement with the Mexico Jaycees to receive tourism funding for an advertising campaign. The Mexico Tourism Commission has reviewed the application and recommends to the Mexico City Council the distribution of funds to the Mexico Jaycees for their 2016 Soybean Festival Advertising in the amount of \$5,000. Deputy

City Manager Haynes recommended Council concur with the Mexico Tourism Commission's recommendation and proceed with reading and passage of Bill No. 2016 – 40.

Chairman Pro Tem Williams moved for reading of Bill No. 2016 – 40. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. Bill No. 2016 – 40 was read in its entirety by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2016 – 40. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. Bill No. 2016 – 40 was passed as Resolution No. 3777.

ORDINANCE (Two Readings By Title Only and Passage)

Bill No. 2016 – 41. An Ordinance Amending the Code of the City of Mexico, Missouri, Chapter 7, Motor Vehicles and Traffic, Article X, Schedules.

City Manager Slagle called upon Director Russell to provide the report.

Director Russell stated that the City received a request from Coach's Pizza World in 2010 to establish a limited time parking space that could be reserved for their carryout customers. A fifteen minute parking limit on the east side of Washington Street between Promenade and Jackson Streets from the south side of the alley in the middle of the block to a point twenty-four feet (24') south of the alley was added to the Motor Vehicles and Traffic, Article X, Schedules. Due to the closing of the restaurant, the limited time parking space is no longer needed. Deleting Section (a) from the schedule will return the spot to regular two hour parking. Director Russell recommended Council proceed with two readings and passage by title only of Bill No. 2016 – 41.

Councilman Miller moved for first reading by title only of Bill No. 2016 – 41. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. First reading by title only was given to Bill No. 2016 – 41 by Councilman Miller.

Councilman Miller moved for second reading by title only of Bill No. 2016 – 41. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. Second reading by title only was given to Bill No. 2016 – 41 by Councilman Miller.

Councilman Miller moved for passage of Bill No. 2016 – 41. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. Bill No. 2016 – 41 was passed as Ordinance No. 4350.

OTHER BUSINESS

Appointments to the Zoning Board of Adjustment

Mayor Miller called upon City Manager Slagle to provide the report.

City Manager Slagle stated that this agenda item concerns openings on the Zoning Board of Adjustment which need to be appointed by the City Manager. Murray Purcell and Bob Allen's terms on this board expired June 2015 and Bruce Oliver's term expires June 2016. Mr. Purcell, Mr. Allen and Mr. Oliver have each expressed an interest in reappointment. City Manager Slagle recommended that Murray Purcell be reappointed to a five (5) year term that will expire June 2020, Mr. Allen be appointed to a full position for a five (5) year term that will expire June 2021 and Mr. Oliver be reappointed to an alternate position for a five (5) year term that will expire June 2021. City Manager Slagle requested Council concur with his recommendation of appointments to the Zoning Board of Adjustment.

Chairman Pro Tem Williams moved to accept City Manager Slagle's recommendation to reappoint Murray Purcell to a five (5) year term that expires June 2020; appoint Robert Allen to a full position for a five (5) year term that expires June 2021; and reappoint Bruce Oliver to an alternate position for a five (5) year term that expires June 2021. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols.

The list of claims was approved.

COUNCIL COMMENTS

Councilman Loesch congratulated Deputy City Manager Haynes for his recent award of Financial Officer of the Year. Councilman Loesch also commented on the recent legislation regarding overtime payment on certain jobs enacted by the Government. Discussion was held by Staff and Council Members regarding the recent legislation.

Chairman Pro Tem Williams congratulated Deputy City Manager Haynes on his recent award and stated that the Mexico Optimist Club's summer youth baseball will be starting. Chairman Pro Tem Williams also commented on the Brick City Bad Boys Cruise Night event that was held downtown.

Councilman Miller congratulated Deputy City Manager Haynes on his recent award and made positive comments on the Brick City Bad Boys Cruise Night event.

Mayor Miller congratulated Deputy City Manager Haynes on his recent award. Mayor Miller also made positive comments on the Morris Street project.

PUBLIC COMMENTS

Thomas Fiedler, 1617 Meadow Lane, commented on the May 23, 2016 e-packet, Deputy City Manager Haynes' award and the Libertarian Party.

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Loesch, Williams, C. Miller, G. Miller. Nays, none. Absent, Nichols. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JUNE 13, 2016

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: June 13, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign a Lease with
the Audrain County Historical Society

Dear City Council Members:

With Council's approval, the City of Mexico and the Audrain County Historical Society (ACHS) entered into a 20 year lease in 1996. The Lease allowed the ACHS the use of land owned by the City of Mexico in the Robert S. Green Park, the current location of the ACHS complex.

The Lease expired February 2016 and the ACHS and the City of Mexico are interested in renewing the lease for an additional 10 year term. The Lease provides a designated area for the development of the "Historical Village Complex" and provides that ACHS maintains all buildings and grounds within the designated area. There are no fees associated with the Lease.

Staff recommends Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign a Lease with the Audrain County Historical Society.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2016 – 42

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A LEASE WITH
THE AUDRAIN COUNTY HISTORICAL SOCIETY**

WHEREAS, the Audrain County Historical Society desires to Lease land from the City of Mexico for the development of a “Historical Village Complex”; and

WHEREAS, the City of Mexico desires to support the Audrain County Historical Society by providing the use of park land for the complex development.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute a Lease with the Audrain County Historical Society to provide the use of park land for the development of the historic village complex.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13TH DAY OF JUNE 2016

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF CHIEF OF PUBLIC SAFETY

Agenda: June 13, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into
Agreements with the Mexico School District to Assist in Providing
Additional Police Services to the School District

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into agreements with the Mexico School District to assist in providing additional police service at all school district locations.

The City of Mexico, by its Public Safety Department, would assist by providing police services for the safety and protection of the students in the public school district. The costs for these services will be funded by the Mexico School District.

Staff recommends that the City of Mexico and the Mexico School District enter into agreements providing one full-time and one part-time School Resource Officer and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Susan Rockett
Chief of Public Safety

Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS WITH THE MEXICO SCHOOL DISTRICT TO ASSIST IN PROVIDING ADDITIONAL POLICE SERVICES TO THE SCHOOL DISTRICT

WHEREAS, the Mexico School District desires to contract with the City of Mexico for one full-time and one part-time School Resource Officer to provide for the safety and protection of the students in the public school system; and

WHEREAS, the City of Mexico by and through its Public Safety Department, desires to assist in the effort by providing additional police services at all public school district locations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute agreements with the Mexico School District to assist in providing additional police services to the School District.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13TH DAY OF JUNE 2016

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: June 13, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter into an Agreement with Gilmore & Bell, PC for Post-Issuance Tax Compliance Services

Dear City Council Members:

The City of Mexico currently has five Bond Issuances for which professional tax compliance services are required. Those Bond Issuances include: Series 2010A Sewer Bonds, Series 2010B Sewer Bonds, Series 2010A NID Bonds, Series 2010B NID Bonds, and Series 2011 Sewer Bonds. The Series 2010A Sewer Bonds will pay off on July 1, 2016.

Gilmore & Bell, PC, which has served as the City of Mexico's Bond Counsel for each of the above listed issues, has by prior agreement assisted the City of Mexico with both Annual Disclosure and Post-Issuance Tax Compliance Services. With the original agreements expiring, the City of Mexico seeks to enter into a new five-year Post-Issuance Tax Compliance Services Agreement with Gilmore & Bell, PC. This professional service is essential and is of benefit to the City of Mexico and Bond Investors through the firm's detailed review of Bond related activities to assure the City's compliance with SEC and United States Treasury regulations (i.e. Arbitrage).

The cost of services listed within the agreement total \$20,500 to be paid over the next six fiscal years. Of that total, the City of Mexico expects to recover \$7,000 in fees from Shamrock Assets for compliance reviews related to Series 2010A and 2010B Mid-America Brick Refractory NID Bonds.

Staff recommends that Council proceed with reading and passage of the attached Resolution authorizing the City Manager to enter into an agreement with Gilmore & Bell, PC for the aforementioned professional services.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
AN AGREEMENT WITH GILMORE & BELL, PC FOR POST-ISSUANCE
TAX COMPLIANCE SERVICES**

WHEREAS, the City of Mexico has received the proceeds of the municipal securities and is required to comply with a variety of ongoing Federal tax law compliance requirements; and

WHEREAS, it has been determined that the City of Mexico would like to engage Gilmore & Bell to perform the compliance services in connection with the Bonds, and Gilmore & Bell has agreed to perform such services in accordance with the terms of this Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to enter into an agreement with Gilmore & Bell, PC for post-issuance tax compliance services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13TH DAY OF JUNE 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: June 13, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign
Change Order No. 1 with Lumix Electrical Inc. for the
Emergency Backup Generator Route J WWTP Project

Dear City Council Members:

The City Council awarded the Emergency Backup Generator Route J WWTP project bid to Lumix Electrical Inc. on April 11, 2016.

The proposal included the installation of two (2) additional electrical conduit runs to six (6) plant locations for future improvements. The conduits will be placed in the same trench as the conduit being installed for the generator, making it the most cost effective time to do the work.

The contract price prior to Change Order No. 1 was \$359,500 and this change order will add \$10,225 for a total of \$369,725.

Staff recommends Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign Change Order No. 1 with Lumix Electrical Inc.

Respectfully submitted,

J. Kensey Russell, PE. LS.
Public Works Director/City Engineer

Attachments

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2016 – 45

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDER NO. 1
WITH LUMIX ELECTRICAL INC. FOR THE EMERGENCY BACKUP GENERATOR
ROUTE J WWTP PROJECT**

WHEREAS, the City of Mexico entered into a contract with Lumix Electrical Inc., for the Emergency Backup Generator Route J WWTP Project; and

WHEREAS, Change Order No. 1 will include two (2) additional electrical conduit runs to six (6) plant locations for future improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign Change Order No. 1 with Lumix Electrical Inc., for the Emergency Backup Generator Route J WWTP Project to add \$10,225 to the contract amount.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13TH DAY OF JUNE 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: June 13, 2016

Members of City Council
City of Mexico, Missouri

RE: Appointments to the Zoning Board of Adjustment

Dear City Council Members:

This agenda item concerns openings on the Zoning Board of Adjustment which need to be appointed by the City Manager.

Zoning Board of Adjustment Scott Meislin has resigned his position from this board and there is an Alternate position that needs to be filled. Bruce Oliver currently serves as an Alternate and is eligible for appointment to a full position. Staff has also received an application expressing an interest in serving on this board from Jacob Shellabarger.

Staff recommends appointing Bruce Oliver to a full position, filling the unexpired term of Scott Meislin, expiring June 2019 and appointing Jacob Shellabarger as an Alternate with a term expiring June 2020.

Staff requests Council concur with the recommendation of appointments to the Zoning Board of Adjustment.

Respectfully submitted,

Bruce R. Slagle
City Manager

ZONING BOARD OF ADJUSTMENT

Called meetings. **Appointed by City Manager.**

<u>Name</u>	<u>Term (5 yr. term)</u>
Bob Fenlon	6/2013 – 6/2018
Larry Hickman <i>(Resigned Position of Carl Roberts)</i>	6/2002 – 6/2017
Murray Purcell	6/2000 – 6/2018
Scott Meislin	6/2014 – 6/2019
Robert Allen	6/2016 – 6/2021
Bruce Oliver, Alternate	6/2014 – 6/2021
Vacant, Alternate	6/2015 – 6/2020