

**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**



**October 10, 2016
7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - A. September 26, 2016 – Regular Session
- 4. Resolution (Reading and Passage)**
 - A. Bill No. 2016 – 65. A Resolution Authorizing the City Manager to Sign Change Order No. 2 with Lumix Electrical Inc. for the Emergency Backup Generator Route J WWTP Project. Reading and Passage.
- 5. Other Business**
 - A. Claims
- 6. Comments**
 - A. Council
 - B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).
- 7. Adjournment into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (1) litigation.**
- 8. Adjournment**



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**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
SEPTEMBER 26, 2016**

The Council of the City of Mexico, Missouri met in regular session on September 26, 2016 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller; Chairman Pro Tem Chris Williams; Councilman Ron Loesch; Councilman Steve Nichols; Councilman Chris Miller. Also present were Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Kensey Russell, Public Works Director/City Engineer, Chief Susan Rockett, Public Safety Department; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; City Attorney Lou Leonatti; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – SEPTEMBER 12, 2016 – REGULAR SESSION

Councilman Loesch moved for approval of the September 12, 2016 regular session minutes as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G, Miller, Nichols, Williams, Loesch. Nays, none. The Minutes were approved as presented.

PUBLIC HEARING – A. TO CONSIDER A CHANGE TO SANITARY SEWER USE CHARGE RATES

Mayor Miller moved to open the Public Hearing. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G, Miller, Nichols, Williams, Loesch. Nays, none. The Public Hearing was opened.

Mayor Miller called upon Deputy City Manager Haynes to present the report.

Deputy City Manager Haynes stated that a Notice of Public Hearing was advertised in the Mexico Ledger on August 10, 2016. The hearing is for purposes of discussing a rate increase proposal of 3% as follows:

	<u>User Charge Portion</u>	<u>Capital Charge Portion</u>	<u>Base Rate/Month</u>
Current			
Per 1,000 Gallons	\$ 1.15	\$ 4.82	\$ 8.57
Proposed			
Per 1,000 Gallons	\$ 1.19	\$ 4.96	\$ 8.83

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$38.43

Proposed: \$39.58

Deputy City Manager Haynes provided a background on the sanitary sewer use charge rates and stated that in February of 2008, the City of Mexico retained the engineering services of Horner & Shifrin, Inc. of St. Louis, Missouri to complete a capital asset analysis and facility plan on the City’s wastewater treatment operation. On April 27, 2009, Horner & Shifrin Inc. made a presentation to Council on their findings and recommendations. The study clearly revealed that our aging infrastructure, industrial pretreatment program, and modifications to the regulatory requirements mandated by the Department of Natural Resources for effluent limitations created an immediate need for an upgrade of our existing wastewater facilities. The facility plan outlined an estimated \$12,461,400 in capital improvements, with an initial Phase I estimated investment of \$5,733,400 with the remaining facility and infrastructure improvements being made through succeeding phases. Deputy City Manager Haynes stated that

following Horner & Shifrin, Inc.'s presentation, Municipal & Financial Services Group reviewed with Council a multi-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and upcoming capital projects of the wastewater treatment plant. On August 4, 2009, voters approved through a bond election, sewerage system revenue bonds in the amount of sixteen million dollars (\$16,000,000) by a margin of 10 to 1. On August 24, 2009, with applicable Public Hearings and voter approval for issuing revenue bonds, City Council approved by Ordinance an amendment to change sanitary sewer use charges allowing for the funding mechanism to get needed capital improvements underway. With wastewater treatment facility and collection system improvement plan phases in and a 10-year financial projection of wastewater rates supporting costs associated with operations, maintenance, and capital projects, staff moved forward and secured bond financing in the amount of \$5,765,000 for Phase I and \$5,695,000 for Phase II. Deputy City Manager Haynes stated that in keeping with updated financial projections presented to Council and the public, a scheduled sewer rate adjustment is required to provide adequate financial resources for debt service and continued improvements to the wastewater treatment facility and collection system. Deputy City Manager Haynes recommended Council proceed with the advertised public hearing.

City Council held discussion regarding the proposed sanitary sewer rate charge.

Public Comments

None

Mayor Miller moved to close the Public Hearing. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G. Miller, Nichols, Williams, Loesch. Nays, none. The Public Hearing was closed.

OLD BUSINESS - ORDINANCE (SECOND READING BY TITLE ONLY AND PASSAGE)

Bill No. 2016 – 60. An Ordinance Revising The Budget For The City Of Mexico, Missouri, For The Fiscal Year October 1, 2015 To September 30, 2016, Inclusive, And Adopting The Budget For The Fiscal Year October 1, 2016 To September 30, 2017, Inclusive, Appropriating The Funds As Allocated To Various Accounts And Authorizing The Expenditure Of Such Funds By The City Manager And Other Officials For The Purposes Indicated.

Mayor Miller called upon Deputy City Manager Haynes to provide the report.

Deputy City Manager Haynes stated that the Operating and Capital Budget for 2016 – 2017 was presented to Council for approval at the September 12, 2016 council meeting. Council held a Public Hearing and gave first reading consideration to the attached Ordinance at that meeting. Deputy City Manager Haynes recommended Council proceed with second reading by title only and passage of Bill No. 2016 – 60.

Councilman Loesch moved for second reading by title only of Bill No. 2016 – 60. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G. Miller, Nichols, Williams, Loesch. Nays, none. Second reading by title only was given to Bill No. 2016 – 60 by Councilman Loesch.

Councilman Loesch moved for passage of Bill No. 2016 – 60. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G. Miller, Nichols, Williams, Loesch. Nays, none. Bill No. 2016 – 60 was passed as Ordinance No. 4356.

RESOLUTION (READING AND PASSAGE)

Bill No. 2016 – 63. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax.

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

Deputy City Manager Haynes stated that the City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with various organizations to receive tourism funding for an advertising campaign. The Mexico Tourism Commission has reviewed the application and recommends to the Mexico City Council the distribution of funds to Missouri Life for the 2016-2017 Advertising Campaign Advertising - \$11,500 and Presser Performing Arts Center for the 2016 Holiday Production Advertising - 3,000. Deputy City Manager Haynes recommended Council concur with the Mexico Tourism Commission’s recommendation and proceed with reading and passage of Bill No. 2016 – 63.

Council Members and City Staff held discussion regarding the award of tourism funds to various organizations.

Chairman Pro Tem Williams moved for reading of Bill No. 2016 – 63. Councilman Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G. Miller, Nichols, Williams, Loesch. Nays, none. Bill No. 2016 – 63 was read in its entirety by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2016 – 63. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G. Miller, Nichols, Williams, Loesch. Nays, none. Bill No. 2016 – 63 was passed as Resolution 3791.

ORDINANCE (SECOND READING BY TITLE ONLY AND PASSAGE)

Bill No. 2016 – 64. An Ordinance Amending Chapter 14, Article III, Division 4, Section 14-123 of the Mexico City Code Relating to the Sanitary Sewer Use Charges.

Mayor Miller called upon Deputy City Manager Haynes to provide the report.

Deputy City Manager Haynes stated that the Public Hearing was held earlier this evening providing the Council both background and future planning information for necessary capital improvements to the wastewater treatment facility and collection system. Deputy City Manager Haynes stated that Council was provided a 5-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and capital projects currently underway and forthcoming addressing both capacity and compliance in the City’s wastewater treatment operation. Based on the 5-year financial projection staff provides the following comparison between current rates and the proposed rates.

User Rate Comparison

Current Basic Sewage Charge

	<u>User Charge</u> <u>Portion</u>	<u>Capital Charge</u> <u>Portion</u>	<u>Total</u>
Administrative Charge – All Customers	--	--	\$ 8.57/month
Monthly Variable Portion	\$ 1.15	\$ 4.82	\$ 5.97 per 1,000 gallons

Updated Basic Sewage Charge:

Administrative Charge – All Customers	--	--	\$8.83/month
Monthly Variable Portion (per 1,000 gallons)	\$ 1.19	\$ 4.96	\$ 6.15 per 1,000 gallons

Also, users of the utility collection system that are located and/or deliver sewer flow from outside the City's corporate limits shall be billed at a rate of one hundred fifty (150) percent of rates established for user types based on monthly metered water flow received from those flow contributors within the City's corporate limits. Deputy City Manager Haynes recommended Council proceed with two readings by title only and passage of Bill No. 2016 – 64.

Councilman Nichols moved for first reading by title only of Bill No. 2016 – 64. Mayor Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G, Miller, Nichols, Williams, Loesch. Nays, none. First reading by title only was given to Bill No. 2016 – 64 by Councilman Nichols.

Councilman Nichols moved for second reading by title only of Bill No. 2016 – 64. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G, Miller, Nichols, Williams, Loesch. Nays, none. Second reading by title only was given to Bill No. 2016 – 64 by Councilman Nichols.

Councilman Nichols moved for passage of Bill No. 2016 – 64. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G, Miller, Nichols, Williams, Loesch. Nays, none. Bill No. 2016 – 64 was passed as Ordinance No. 4359.

OTHER BUSINESS

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, C. Miller, G, Miller, Nichols, Williams, Loesch. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Councilman Loesch expressed appreciation for the support received from volunteers at the Walk Back In Time event. Councilman Loesch made positive comments on the recent approval of the city budget for 2016-2017 and commented on Troop 57s attendance at tonight's council meeting.

Chairman Pro Tem Williams also stated his appreciation for the city's budget for 2016-2017 and commented on all events that were held in the community the past weekend. Chairman Pro Tem Williams stated that he attended training for a weather spotter and welcomed Boy Scout Troop 57 to the meeting.

Councilman Nichols made comments on the city's budget for 2016-2017 and on the recent Walk Back In Time event.

Councilman Miller made comments regarding the Walk Back In Time event held and Troop 57s attendance at the council meeting.

Deputy City Manager Haynes made comments regarding recent events held in the community for the past weekend which included Walk Back In Time and the Zenith Fly-In.

Mayor Miller welcomed Boy Scout Troop 57 to the meeting. Mayor Miller made comments regarding the Walk Back In Time held this past weekend and the Morris Street project and the completion of other projects.

PUBLIC COMMENTS

Rebekah Fiedler, 1617 Meadowlane, made comments regarding the tourism funding for organizations.

Thomas Fiedler, 1617 Meadowlane, complimented Deputy City Manager Haynes on his recent presentation. Fiedler also made comments regarding tourism funding and other funding received by organizations.

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Councilman Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, C. Miller, G. Miller, Nichols, Williams, Loesch. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL OCTOBER 10, 2016

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: October 10, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign
Change Order No. 2 with Lumix Electrical Inc. for the
Emergency Backup Generator Route J WWTP Project

Dear City Council Members:

The City Council awarded the Emergency Backup Generator Route J WWTP project bid to Lumix Electrical Inc. on April 11, 2016.

Change Order No. 1 was approved by Council on June 13, 2016, which included the installation of two (2) additional electrical conduit runs to six (6) plant locations for future improvements. The conduits were placed in the same trench as the conduit being installed for the generator, making it the most cost effective time to do the work.

The proposal for Change Order No. 2 is to provide for the furnishing and installation of fiber communications between the raw, intermediate, and effluent pump stations, including PLC modifications and programming modifications to set up safety interconnects for station shutdown. Change Order No. 2 also includes the installation of additional generator alarms. These modifications will prevent the pump stations from pumping out of sequence and potentially flooding the plant when running on generator power. The alarms will notify city personnel when the generator kicks in, using the existing on call telephone system.

The original contract price was \$359,500 Change Order No. 1 added \$10,225 and Change Order No. 2 will add \$23,076 for a total of \$392,801. The annual budget allows for \$408,000.

Staff recommends Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign Change Order No. 2 with Lumix Electrical Inc.

Respectfully submitted,

J. Kensey Russell, PE. LS.
Public Works Director/City Engineer

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDER NO. 2
WITH LUMIX ELECTRICAL INC. FOR THE EMERGENCY BACKUP GENERATOR
ROUTE J WWTP PROJECT**

WHEREAS, the City of Mexico entered into a contract with Lumix Electrical Inc. for the Emergency Backup Generator Route J WWTP Project; and

WHEREAS, Change Order No. 2 will include the furnishing and installation of fiber communications between the Raw, Intermediate and Effluent pump stations, including PLC mods and programming mods to set up safety interconnects for station shutdown. Change Order No. 2 also includes the installation of additional generator alarms.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign Change Order No. 2 with Lumix Electrical Inc. for the Emergency Backup Generator Route J WWTP Project to add \$23,076 to the contract amount.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 10TH DAY OF OCTOBER 2016

MAYOR

ATTEST:

CITY CLERK