



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
OCTOBER 24, 2016
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Missouri’s Clean Indoor Air Law
Louis J. Leonatti, City Attorney
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Greg Miller

MAYOR

RECEIVED NOTICE:

RONALD LOESCH

STEVE NICHOLS

CHRIS WILLIAMS

GREG MILLER

CHRIS MILLER

**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**



**October 24, 2016
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. October 10, 2016 – Regular Session

4. Resolution (Reading and Passage)

A. Bill No. 2016 – 66. A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens. Reading and Passage.

B. Bill No. 2016 – 67. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens. Reading and Passage.

C. Bill No. 2016 – 68. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico. Reading and Passage.

D. Bill No. 2016 – 69. A Resolution Authorizing the City Manager to Execute An Agreement Funding the Downtown Square Sidewalk Reconstruction Project Contingent to the Procurement of Transportation Alternatives Program (TAP) Funding. Reading and Passage.

E. Bill No. 2016 – 70. A Resolution Accepting the Sanitary Sewer Improvements in Oak Acres 7 and Releasing the Cash Bond for the Improvements. Reading and Passage.

5. Other Business

A. Staff Report – Accepting a Bid from Plan B Development for the Construction of Restroom Facilities at R S Green Park

B. Claims

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment



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**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
OCTOBER 10, 2016**

The Council of the City of Mexico, Missouri met in regular session on October 10, 2016 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Greg Miller; Chairman Pro Tem Chris Williams; Councilman Ron Loesch; Councilman Steve Nichols; Councilman Chris Miller. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, Public Works Director/City Engineer, Chief Susan Rockett, Public Safety Department; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; City Attorney Lou Leonatti; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – SEPTEMBER 26, 2016 – REGULAR SESSION

Chairman Pro Tem Williams moved for approval of the September 26, 2016 regular session minutes as presented. Councilman Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, Nichols, Loesch, G. Miller. Nays, none. The Minutes were approved as presented.

RESOLUTION (READING AND PASSAGE)

Bill No. 2016 – 65. A Resolution Authorizing the City Manager to Sign Change Order No. 2 with Lumix Electrical Inc. for the Emergency Backup Generator Route J WWTP Project.

City Manager Slagle called upon Director Russell to provide the report.

Director Russell stated that Council awarded the Emergency Backup Generator Route J WWTP project bid to Lumix Electrical Inc. on April 11, 2016. Change Order No. 1 was approved by Council on June 13, 2016, which included the installation of two (2) additional electrical conduit runs to six (6) plant locations for future improvements. The conduits were placed in the same trench as the conduit being installed for the generator, making it the most cost effective time to do the work. Director Russell stated that the proposal for Change Order No. 2 is to provide for the furnishing and installation of fiber communications between the raw, intermediate, and effluent pump stations, including PLC modifications and programming modifications to set up safety interconnects for station shutdown. Change Order No. 2 also includes the installation of additional generator alarms. These modifications will prevent the pump stations from pumping out of sequence and potentially flooding the plant when running on generator power. The alarms will notify city personnel when the generator kicks in, using the existing on call telephone system. The original contract price was \$359,500 Change Order No. 1 added \$10,225 and Change Order No. 2 will add \$23,076 for a total of \$392,801. The annual budget allows for \$408,000 for the project. Director Russell recommended Council proceed with reading and passage of Bill No. 2016 – 65.

Discussion was held by Council Members regarding the project and Change Orders.

Councilman Loesch moved for reading of Bill No. 2016 – 65. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, Nichols, Loesch, G. Miller. Nays, none. Bill No. 2016 – 65 was read in its entirety by Councilman Loesch.

Councilman Loesch moved for passage of Bill No. 2016 – 65. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, Nichols, Loesch, G. Miller. Nays, none. Bill No. 2016 – 65 was passed as Resolution 3792.

OTHER BUSINESS

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Councilman Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, C. Miller, Nichols, Loesch, G. Miller. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Councilman Loesch congratulated City Manager Slagle for his recent award of the ICMA 25 years of service to municipal government and made positive comments regarding City Manager Slagle's service and experience.

Chairman Pro Tem Williams and Councilman Nichols stated that they echoed Councilman Loesch's comment congratulating City Manager Slagle.

Councilman Miller also commented on City Manager Slagle's award.

City Manager Slagle expressed appreciation to Council Members for acknowledging his accomplishments and made positive comments regarding the Mexico community.

Mayor Miller inquired on Morris Street and Monroe Street and the condition of the street. Director Russell addressed Mayor Miller's concerns.

PUBLIC COMMENTS

Ayana Shivers, 1426 Arcadia, announced that on October 14th, the Mexico community will have 50 college representatives visiting Mexico to participate in the MMA College Career Fair/Workshop that will be held at the MHS sports complex, from 9:00 a.m. – 11:00 a.m.

ADJOURNMENT INTO EXECUTIVE SESSION PURSUANT TO THE REVISED STATUTES OF MISSOURI § 610.021 (1) LITIGATION

Mayor Miller moved to adjourn into executive session pursuant to the Revised Statutes of Missouri §610.021 (1) Litigation. The motion was seconded by Councilman Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, C. Miller, Nichols, Loesch, G. Miller. Nays, none.

ADJOURNMENT INTO REGULAR SESSION

No Business Discussed

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, C. Miller, Nichols, Loesch, G. Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL OCTOBER 24, 2016

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 24, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with The Help Center to assist in the offset of operational costs related to providing services to citizens.

The 2016 – 2017 budget allows for the City of Mexico to contribute to The Help Center the sum of Ten Thousand and No/100 Dollars (\$10,000.00) for the use in the offset of operational costs related to providing programs, activities and services to citizens. The City provided assistance to The Help Center in 2004, 2009, 2010 and 2011 in the amount of \$5,000. In 2012, Council approved to increase the level of support to The Help Center to \$10,000.

Staff recommends that the City of Mexico and The Help Center enter into an agreement and that Council proceed with reading and passage to the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HELP CENTER TO OFFSET OPERATIONAL COSTS RELATED TO PROVIDING SERVICES TO CITIZENS

WHEREAS, the City of Mexico recognizes the many benefits provided by The Help Center to its citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and services provided to citizens; and

WHEREAS, the City of Mexico and The Help Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with The Help Center to assist in the offset of operational costs related to providing these services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24th DAY OF OCTOBER 2016

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
DEPUTY CITY MANAGER

Agenda: October 24, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens. Attached is a narrative of the nutrition program.

The 2016 – 2017 budget allows for the City of Mexico to contribute to the Mexico Senior Nutrition Center the sum of Fourteen Thousand and No/100Dollars (\$14,000.00) to assist in the offset of operational costs related to providing programs, activities and nutritional luncheon services. The City has been providing assistance to the Mexico Nutrition Center since 2000 in the amount of \$11,000.

Staff recommends that the City of Mexico and the Mexico Senior Nutrition Center enter into an agreement and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

RDH
Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEXICO SENIOR NUTRITION CENTER TO ASSIST IN PROVIDING SERVICES FOR SENIOR CITIZENS

WHEREAS, the City of Mexico recognizes the many benefits provided by the Mexico Senior Nutrition Center to its senior citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and nutritional luncheon services provided to senior citizens; and

WHEREAS, the City of Mexico and the Mexico Senior Nutrition Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens.

- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24th DAY OF OCTOBER 2016

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
DEPUTY CITY MANAGER'S OFFICE

Agenda: October 24, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Area Chamber of Commerce to assist in marketing activities in the City of Mexico for the budget year 2016 – 2017.

The City of Mexico would contribute to the Mexico Area Chamber of Commerce the sum of Thirteen Thousand and No/Dollars (\$13,000.00) for use in the cost of marketing activities listed in the agreement.

Staff recommends that the City of Mexico and the Mexico Area Chamber of Commerce enter into an agreement to promote Marketing activities and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH THE MEXICO AREA CHAMBER OF
COMMERCE TO ASSIST IN MARKETING ACTIVITIES**

WHEREAS, the City of Mexico recognizes the many benefits derived by the City, its businesses and citizens resulting from marketing activities in Mexico, Missouri; and

WHEREAS, the City of Mexico acknowledges the need for marketing activities and also recognizes the benefits associated with promoting the City of Mexico in marketing markets; and

WHEREAS, the City of Mexico and the Mexico Area Chamber of Commerce desire to enter into an agreement to promote Marketing activities to the City of Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Area Chamber of Commerce to assist in promoting marketing activities in the City of Mexico.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF OCTOBER 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: October 24, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement
Funding the Downtown Square Sidewalk Reconstruction Project
Contingent to the Procurement of Transportation Alternatives Program
(TAP) Funding

Dear City Council Members:

The City of Mexico is seeking funding to reconstruct the downtown square sidewalks. This project will remove the current brick pavers and replace them with a concrete sidewalk and decorative strip (i.e. the new sidewalk will be similar to what currently exists around the County Courthouse). In addition, this project will update the square to comply with current American's with Disabilities Act (ADA) standards. The City of Mexico is finalizing an application to MoDOT for funding through the Transportation Alternatives Program (TAP). This program will allow the City to utilize a cost match funding approach where up to 80% of the total project cost will be paid through federal TAP funds and the remaining 20% will be through City funds. As part of this application process, the City is required to obtain an "Official Project Sponsor Funding Resolution".

Therefore, staff recommends that Council proceed with reading and passage of the attached Resolution authorizing the City Manager to execute an agreement funding the downtown square sidewalk reconstruction project contingent to the procurement of TAP funding.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FUNDING THE DOWNTOWN SQUARE SIDEWALK RECONSTRUCTION PROJECT CONTINGENT TO THE PROCUREMENT OF TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDING

WHEREAS, the City of Mexico acknowledges the need for sidewalk renovations along the downtown square; and

WHEREAS, the City of Mexico has received letters of support from the County Commission, City Mayor, Progress Mexico, and Village Square Association; and

WHEREAS, the City of Mexico is seeking Transportation Alternatives Program funding to reconstruct the downtown square sidewalks.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement funding the downtown sidewalk reconstruction project contingent to the procurement of TAP funds.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF OCTOBER, 2016

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: October 24, 2016

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting the Sanitary Sewer Improvements
in Oak Acres 7 and Releasing the Cash Bond for the
Improvements

Dear City Council Members:

A request for Final Approval of Oak Acres Plat 7 was submitted by Jack and Mary Creason in April 2016. At that time the sewer and water improvements had not been completed which required that the developer post a cash bond with the City to ensure completion of the improvements. Jack Creason and Mary Creason posted two cashier checks with the City, one in the amount of \$15,000 for the completion of the lift station and one in the amount of \$10,000 for water main construction. The improvements are now completed and have been approved by the office of the City Engineer. The cash bond may be released.

Staff recommends Council proceed with reading and passage of the attached Resolution accepting the sanitary sewer improvements in Oak Acres 7 and releasing the cash bond for the improvements.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR/JDP
Attachments

Reviewed By: Bruce R. Slagle, City Manager

BILL NO. 2016 – 70

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING THE SANITARY SEWER IMPROVEMENTS IN OAK ACRES 7 AND
RELEASING THE CASH BOND FOR THE IMPROVEMENTS**

WHEREAS, a cash bond was posted by Jack Creason and Mary Creason to ensure the completion of the sanitary sewer improvements for Oak Acres 7; and

WHEREAS, the improvements have been completed and approved by the office of the City Engineer and the bond may be released.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The sanitary sewer improvements in Oak Acres 7 are completed and the cash bond may be released

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF OCTOBER 2016

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: October 24, 2016

Members of City Council
City of Mexico, Missouri

RE: Staff Report – To make use of the Public Works Annual
Repair Contract Vendor to complete services for the
Construction of Restrooms at the RS Green Park

Dear City Council Members:

The 2016 – 2017 budget allows \$55,000 for construction of restrooms at RS Green Park. This project was advertised and bid twice with no acceptable bids returned. This fulfills the City obligation to bid services and allows Staff to negotiate a price for the work with a vendor. To facilitate the construction of this facility in a timely manner, Staff recommends using the Public Works Annual Repair Contract Vendor, Plan B Construction, to complete a portion of the needed construction. Staff and other vendors, if needed will complete the other portions of the construction project.

Services quoted for this portion of construction were acquired from two vendors to verify that a reasonable price is being attained. Plan B Construction of Mexico, Missouri provided the best quote for services.

Construction services totaling \$27,730 were negotiated for the connection, according to the engineer's drawings, at the RS Green restroom site to connect to the existing 10" sewer main, providing and installing a 4 foot diameter manhole, backfilling trenches with granular fill, repairs to the street and parking lot, constructing a 30 inch by 12 foot frost free footers, constructing a restroom slab with blackouts and 6 inch risers, 120 lineal feet of 4 foot reinforced sidewalk, rough in plumbing, a 1" copper service line, and 150 feet of electrical conduit with fittings.

Staff recommends that the Council authorize Staff to utilize the Public Works Annual Repair Agreement to proceed with the quoted partial construction of the R.S. Green restroom project.

Respectfully submitted,

Chad Shoemaker
Parks and Recreation Director

Attachments

Reviewed by: Bruce R. Slagle, City Manager