



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall ▪ 300 N. Coal Street
Mexico, Missouri 65265**

**November 23, 2020
6:00 p.m.**

NOTICE

Due to COVID – 19, the City of Mexico has limited seating for the public during this meeting.

The City of Mexico invites you to attend virtually by viewing the meeting live on Facebook Live (City of Mexico – City Hall). The meeting can also be viewed by tape delay on the City’s website at www.mexicomissouri.org, the day following the meeting.

The City apologizes for any inconvenience the meeting format change may pose to individuals but it is extremely important that extra measures be taken to protect residents, employees, and elected officials during these challenging times.

REGULAR SESSION

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. November 9, 2020 – Regular Session

4. Ordinance (Two Readings By Title Only and Passage)

A. Bill No. 2020 – 69. An Ordinance Accepting Improvements Constructed within the Oak Acres 8 Subdivision in Mexico, Missouri. Two Readings By Title Only and Passage.

5. Claims

A. Staff Report – Purchase of Two (2) Patrol Vehicles for the Department of Public Safety

B. Staff Report – Accepting the Bid from Missouri Builders Services for the Replacement of a Flat Roof at the Wastewater Treatment Plant

C. Appointments to Zoning Board of Adjustments

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETINGS MINUTES
NOVEMBER 9, 2020**

The Council of the City of Mexico, Missouri met in regular session on November 9, 2020 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shiver; Chairman Pro Tem Vicki Briggs; Council Member Chris Williams; Council Member Chris Miller; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Department of Public Safety; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

Due to COVID – 19 Pandemic, the Council Meeting was also live streamed on the City’s Facebook account, City of Mexico – City Hall. There was limited public attendance.

The Regular Session Meeting was called to order with Mayor Shivers presiding.

APPROVAL OF MINUTES – OCTOBER 26, 2020 – REGULAR SESSION MEETING

Chairman Pro Tem Briggs moved for approval of the October 26, 2020 Regular Session minutes as presented. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. The Minutes were approved as presented.

NEW BUSINESS – RESOLUTION

Bill No. 2020 – 67. A Resolution Authorizing the City Manager to Execute an Amendment Lease with the Mexico Area Family YMCA

City Manager Slagle called upon Director Shoemaker to present the report.

Bill No. 2020 – 67 authorizes the City Manager to execute an Amendment Lease with the Mexico Area Family YMCA to recognize a described park road access to Fairgrounds Park and the Mexico Area Family YMCA as non-exclusive. The City of Mexico is currently making significant improvements to the Fairgrounds Pool necessitating long term financing. The lender, First State Community Bank, requires the road access to the Fairgrounds Pool (which the bank will hold as security) be accessible without restriction. The current lease between the City and the YMCA does not denote the City’s roadway within the lease area legal description as non-exclusive use. The proposed amendment identifies a tract of land (Tract 3a) within the current YMCA lease tract as non-exclusive, therefore clearly providing road access to Fairgrounds Pool. Director Shoemaker recommended Council approve the Amendment to Lease for the Mexico Area Family YMCA and proceed with reading by title only and passage of Bill No. 2020 – 67.

Council Member Haag moved for reading by title only of Bill No. 2020 – 67. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Reading By Title Only was given to Bill No. 2020 – 67 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2020 – 67. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Bill No. 2020 – 67 was passed as Resolution No. 3994.

NEW BUSINESS – ORDINANCE

Bill No. 2020 – 68. An Ordinance Calling for and Establishing the Filing Dates for the Municipal General Election to be held in 2021 to Fill Two Three-Year Terms on the Mexico, Missouri City Council.

Mayor Shivers called upon City Manager Slagle to present the report.

Bill No. 2020 – 68 sets forth the dates of the 2021 Municipal General Election and establishes the time period for candidate filing. Statements of Candidacy will be received by the City Clerk from Tuesday, December 15,

2020 through Tuesday, January 19, 2021. The Municipal General Election date will then be held Tuesday, April 6, 2021. In order to proceed with the mechanics of accepting Statements of Candidacy and establishing the election dates, Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Council Member Miller moved for first reading by title only of Bill No. 2020 – 66. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. First Reading By Title Only was given to Bill No. 2020 – 66 by Council Member Miller.

Council Member Miller moved for second reading by title only of Bill No. 2020 – 66. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Second Reading By Title Only was given to Bill No. 2020 – 66 by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2020 – 66. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Bill No. 2020 – 66 was passed as Ordinance No. 4459.

OTHER BUSINESS

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Haag commented on the weather and the Garfield Park youth basketball court project.

Council Member Williams wished everyone a Happy Thanksgiving and commented on the Garfield Park youth basketball court project.

Chairman Pro Tem Briggs commented on the stress of the election being over and that she has started seeing Christmas decorations in the community.

Council Member Miller commented that he is living the dream in Mexico, Missouri.

Mayor Shivers commented on the weather.

PUBLIC COMMENTS

None

ADJOURNMENT

Council Member Miller moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. The City Council Regular Session Meeting was adjourned.

CITY CLERK

Page 2

MAYOR

APPROVED BY COUNCIL NOVEMBER 23, 2020

City of Mexico, Missouri Council Minutes – November 9, 2020

CITY OF MEXICO, MISSOURI
OFFICE OF ENGINEERING/PUBLIC WORKS DIRECTOR

Agenda: November 23, 2020

Members of City Council
City of Mexico, MO

RE: An Ordinance Accepting Improvements Constructed within
the Oak Acres 8 Subdivision in Mexico, Missouri

Dear City Council Members:

The City of Mexico received a request to accept ownership and maintenance of certain improvements constructed within the Oak Acres 8 Subdivision. These improvements include:

- 592 centerline feet of concrete pavement
- 4 sanitary structures (3 manholes and 1 cleanout)
- 529 linear feet of sanitary sewer pipe
- 2 storm sewer structures (curb inlets)
- 240 linear feet of storm sewer pipe.

All improvements meet the City of Mexico's Standards and were inspected by City Staff. Staff found no issues with design or construction which would prohibit the City moving forward with accepting ownership and maintenance of these improvements.

Staff recommends Council proceed with two readings by title only of the attached Ordinance accepting the referenced improvements within the Oak Acres 8 Subdivision. The Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE, LS
Public Works Director

JKR
Attachment

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE ACCEPTING IMPROVEMENTS CONSTRUCTED WITHIN THE
OAK ACRES 8 SUBDIVISION IN MEXICO, MISSOURI**

WHEREAS, the City of Mexico received a request to accept ownership and maintenance of certain improvements constructed within the Oak Acres 8 Subdivision; and

WHEREAS, all improvements meet the City of Mexico's Standards and were inspected by City Staff; and

WHEREAS, the City of Mexico desires to own and maintain improvements constructed within the Oak Acres 8 Subdivision for public use.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

- Section 1. The City of Mexico accepts and will own and maintain the following improvements within the Oak Acres 8 Subdivision in Mexico, Missouri for public use:
- 592 centerline feet of concrete pavement
 - 4 sanitary structures (3 manholes and 1 cleanout)
 - 529 linear feet of sanitary sewer pipe
 - 2 storm sewer structures (curb inlets)
 - 240 linear feet of storm sewer pipe.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF NOVEMBER 2020

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPARTMENT OF PUBLIC SAFETY

Agenda: November 23, 2020

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Two (2) Patrol Vehicles for the
Department of Public Safety

Dear City Council Members:

Advertisement for Bids was placed in the *Mexico Ledger*, on the City’s website and mailed to 6 vendors, to purchase two patrol vehicles for the Department of Public Safety. Three bids were received.

The City’s Purchasing Policy allows for utilization of cooperative procurement programs. Cooperative procurement can prove advantageous to the City by utilizing better pricing obtained through large governmental contracts. In this case, the City of Mexico has been able to receive favorable pricing through use of such governmental purchasing agreements.

The City received a proposal to purchase two (2) 2020 Dodge Durango from Lou Fusz Ford in Chesterfield, Missouri under the cooperative procurement program.

Vendor	Description	Total Bid
Don Brown Chevrolet St. Louis, Missouri	2021 Chevrolet Tahoe (2)	\$77,025.00 With Trade-In
Landmark Dodge Independence, Missouri	2021 Dodge Durango (2)	\$77,939.50 With Trade-In
Lou Fusz Ford Chesterfield, Missouri	2020 Dodge Durango (2)	\$65,821.27 With Trade-In

**Trade – In: 2012 Tahoe, 97,000 miles and 2011 Chevrolet Impala, 75,000 miles*

The 2020 – 2021 annual budget allows \$69,000 for the purchase of two (2) patrol vehicles. After reviewing all bids received and utilizing the State’s cooperative procurement program, it was decided Lou Fusz of Chesterfield, Missouri was the best proposal at \$65,821.27.

Staff recommends Council approve the purchase of two (2) 2020 Dodge Durango from Lou Fusz Ford of Chesterfield, Missouri under the cooperative purchasing provisions of the State of Missouri, subject to the dealer’s ability to deliver the vehicles in an acceptable length of time.

Respectfully submitted,

Chief Susan Rockett
Department of Public Safety

Reviewed by: Bruce Slagle, City Manager



Administrative Services Department
Purchasing Office
300 North Coal Street
Mexico, Missouri 65265
Voice: 573.581.2100
Fax: 573.581.6261
www.mexicomissouri.net

PUBLIC NOTICE

The City of Mexico, MO is accepting sealed bids until 2:00 p.m., Tuesday, October 27, 2020 for the following:

Two (2) current production model year, 4 door 4WD/AWD SUV police package vehicles.

Complete bid specifications and information are available at City Hall, Administrative Services Department, 300 N. Coal St., Mexico, MO 65265 and on our website www.mexicomissouri.net. Bids should be sealed and clearly marked on the outside of the envelope "Sealed Bid SUV Police Vehicles" and returned to the Administrative Services Department.

The City of Mexico, MO reserves the right to accept or reject any and all bids and to waive any formalities in the bidding.

MEXICO LEDGER – CLASSIFIED ADS

Please place the above in Public Notice for Wednesday, October 14, 2020.

Please provide affidavit of publications, if there are any questions, contact Kerri Brandow at 581.2100 x 227.

Please email proof to Kerri at kbrandow@mexicomissouri.org

mailed 10/6/20

VENDOR LIST 2020-2021

Pearl Motor Company
Attn: Troy Teel
3100 S. Clark – PO Box 430
Mexico, MO 65265

Auffenberg Motor Company
202 West Liberty Street
Mexico, MO 65265

Joe Machens Ford
Attn: Kelly Sells
1911 West Worley
Columbia, MO 65203
1-573-445-4411
ksells@machens.com

Lou Fusz Ford
Attn: Mike Benz
3480 Hwy K
O'Fallon, MO 63368
636-442-8129/cell #636-322-8059

Landmark Dodge
Attn: Larry Wilson
1900 S. Noland Road
Independence, MO 64055
1-816-651-6767
1-816-833-0948
Landmarkdodge1@yahoo.com

received
10/26/20 11:23 AM

Don Brown Chevrolet
Attn: Dave Helterbrand/Jeremy Kennedy
2244 S. Kingshighway Blvd
St. Louis, MO 63110
314-333-6106 Direct
314-772-1022 fax
314-800-6883 Mobile
dave@donbrownchevrolet.com
jkennedy@donbrownchevrolet.com

received
10/16/20 2:00 pm

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: November 23, 2020

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Accepting the Bid from Missouri Builders Services for the Replacement of a Flat Roof at the Wastewater Treatment Plant

Dear City Council Members:

Advertisement for Bids was placed in the *Mexico Ledger*, on the City's website and mailed to four (4) vendors for the replacement of a flat roof at the Wastewater Treatment Plant. Five (5) bids were received with Missouri Builders Services, Inc. submitting the lowest and best bid.

<i>Vendor</i>	<i>Bid Amount</i>
Flowmaster Construction LLC Mexico, Missouri	\$19,994.00
Missouri Builders Services, Inc Jefferson City, Missouri	\$13,232.00
RSS Roofing Services & Solutions Columbia, Missouri	\$17,998.00
Weathercraft, Inc. Hartsburg, Missouri	\$15,472.00
Watkins Roofing, Inc. Columbia, Missouri	\$18,355.00

Two of the submitted bids included an added cost for an "air membrane" in order for their product to be warranted and that cost was included in the bid evaluation. An air membrane provides energy efficiency to the structure and how the roofing system is tied to the wall system of the building.

This project is a carryover from the previous year and is covered in the Wastewater Department budget. Missouri Builders Services, Inc. has previously repaired two (2) roofs at the wastewater plant and the work has been satisfactory.

Staff recommends Council approve the bid of Missouri Builders Services, Inc. in the amount of \$13,232 for the replacement of a flat roof at the Wastewater Treatment Plant.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

Reviewed by: Bruce Slagle, City Manager



Administrative Services Department
Purchasing Office
300 North Coal Street
Mexico, Missouri 65265
Voice: 573.581.2100
Fax: 573.581.6261
www.mexicomissouri.net

PUBLIC NOTICE

The City of Mexico Mo is accepting sealed bids until 3:00 p.m., Thursday, November 4, 2020 for the replacement of a flat roof at the Wastewater Treatment Plant, 1050 Agricultural Street. Roof dimensions are approximately 15' by 44'.

Complete bid specifications and information are available at City of Mexico, Administrative Services Department, 300 N. Coal St., Mexico, Mo 65265 and on our website www.mexicomissouri.net. Bids should be sealed and clearly marked on the outside of the envelope "Sealed Bid Replacement Roof" and returned to the Administrative Services Department.

The City of Mexico Mo reserves the right to accept or reject any and all bids and to waive any formalities in the bidding.

MEXICO LEDGER – CLASSIFIED ADS

Please place the above in Public Notice for Wednesday, October 21, 2020. Please provide affidavit of publication, if there are any questions please contact Kerri at 581.2100x227.

mailed 10/13/20

Vendor List 2020

RT Hodges LLC
PO Box 244
Mexico, MO 65265

Missouri Builders Services, Inc.
3807 Route CC
Jefferson City, MO 65110
573.636.7733

received
11/4/20 12:00 pm
\$ 13,232.00

Watkins Roofing, Inc.
Bret Palliser
4401 I-70 Drive SE
Columbia, MO 65201
573.449.2951

received
11/3/20 11:59 AM
\$ 16,725.00

Septagon Construction
3890 Rangeline St., Suite 101
Columbia, MO 65202
573.442.6187

Flowmaster Construction LLC
\$ 19,994.00

received
11/3/20 8:52 AM

Weathercraft Inc
Sheri Prenger
11595 County Rd 395
Hartsburg, MO 65039

received
11/3/20 11:59 AM

\$ 12,832.00
\$ 2,640.00 - add price

RSS
Roofing Services + Solutions
1835 Old Highway 40 East
Columbia, MO 65202
\$ 17,998.00

received
11/4/20 10:29 AM



Administrative Services Department
Purchasing Office
300 North Coal Street
Mexico, Missouri 65265
Voice: 573.581.2100
Fax: 573.581.6261
www.mexicomissouri.net

The City of Mexico, Mo is accepting sealed bids for the replacement of the Finals Building roof at the Wastewater Treatment Plant, 1050 Agricultural Street, until 3:00 p.m., Wednesday, November 4, 2020.

The replacement work should include the following:

- Remove the existing membrane and insulation down to the decking
- Mechanically fasten ¼" per foot tapered insulation to the deck starting with an insulation thickness at the drains of 4 and ½".
- Fully adhere a 60 mil thick EPDM roofing membrane
- Remove existing perimeter coping and wrap membrane up and over the perimeter walls.
- Install new aluminum coping
- Flash all roof penetrations and equipment curbs
- Provide a roof warranty

Proposals should state a lump sum price and the warranty period. Material manufacturer information must be provided to the city prior to installation.

Roof dimensions are approximately 15' by 44'. Bidders are responsible for their own measurements.

Questions regarding bid should be directed to Rick Dunker, Wastewater Superintendent at 573.473.0938.

Bids should be sealed and clearly marked on the outside of the envelope "Sealed Bid Replacement Roof" and returned to City of Mexico, Administrative Services Department, 300 N. Coal St., Mexico, Mo 65265.

The City of Mexico Mo reserves the right to accept or reject any and all bids and to waive any formalities in the bidding.

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: November 23, 2020

Members of City Council
City of Mexico, Missouri

RE: Appointments to the Zoning Board of Adjustment

Dear City Council Members:

This agenda item concerns appointments to the Zoning Board of Adjustment that needs to be made by City Manager.

Zoning Board of Adjustment Jacob Shellabarger resigned his term on this board due to moving outside the city limits and Murray Purcell's term expired June 2020. Mr. Purcell has expressed an interest in reappointment and Staff has received an application from Lew Melahn expressing an interest in serving. *(2 positions – Appointed by City Manager)*

Staff recommends City Council concur with the City Manager's recommendation for appointments to the Zoning Board of Adjustment.

Respectfully submitted,

Bruce R. Slagle
City Manager

ZONING BOARD OF ADJUSTMENT

Called meetings. **Appointed by City Manager.**

<u>Name</u>	<u>Term (5 yr. term)</u>
Bob Fenlon	6/2013 – 6/2023
James Wooten	6/2007 – 6/2022
Murray Purcell	6/2000 – 6/2020
Bruce Oliver	6/2014 – 6/2024
Robert Allen	6/2016 – 6/2021
Jacob Shellabarger, Alternate	6/2015 – 6/2020
James Medley, Alternate	6/2016 – 6/2021