



**To City of Mexico, Missouri  
City Council Meeting Agenda  
Regular Session  
City Hall  
300 N. Coal Street  
Mexico, Missouri 65265**

**January 25, 2021  
6:00 p.m.**

**NOTICE**

**Due to COVID – 19, the City of Mexico has limited seating for the public during this meeting.**

**The City of Mexico invites you to attend virtually by viewing the meeting live on Facebook Live (City of Mexico – City Hall). The meeting can also be viewed by tape delay on the City's website at [www.mexicomissouri.org](http://www.mexicomissouri.org), the day following the meeting.**

**The City apologizes for any inconvenience the meeting format change may pose to individuals but it is extremely important that extra measures be taken to protect residents, employees, and elected officials during these challenging times.**

**1. Call to Order**

**2. Roll Call**

**3. Presentation**

A. Williams – Keepers LLC – 2020 Audit and Financial Report

**4. Approval of Minutes**

A. January 11, 2021 – Regular Session

**5. Public Hearing**

A. To Discuss the Past Performance of the City of Mexico in Carrying Out the FY 2009 – ED – 02 Community Development Block Grant Project.

**6. Resolutions (Reading By Title Only and Passage)**

A. Bill No. 2021 – 02. A Resolution Authorizing the City Manager to Sign an Amendment to Contract Documents with Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC for Pretreatment Program Assistance. Reading By Title Only and Passage.

B. Bill No. 2021 – 03. A Resolution Authorizing the City Manager to Sign An Agreement with Plan B Development for the City's On-Call Maintenance Services. Reading By Title Only and Passage.

**7. Ordinance (Two Readings By Title Only and Passage)**

A. Bill No. 2021 – 04. An Ordinance Approving a Revision to the 2020 – 2021 Operating Budget. Two Readings By Title Only and Passage.

**8. Other Business**

A. Claims

**9. Comments**

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**10. Adjournment into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (1) litigation**

**11. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL REGULAR MEETINGS MINUTES  
JANUARY 11, 2021**

The Council of the City of Mexico, Missouri met in regular session on January 11, 2021 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Vicki Briggs; Council Member Chris Williams; Council Member Chris Miller; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Department of Public Safety; Marcy LeCount, City Clerk; as well as interested citizens.

Due to COVID – 19 Pandemic, the Council Meeting was also live streamed on the City’s Facebook account, City of Mexico – City Hall. There was limited public attendance.

The Regular Session Meeting was called to order with Mayor Shivers presiding.

**APPROVAL OF MINUTES – DECEMBER 14, 2020 – REGULAR SESSION MEETING**

Council Member Williams moved for approval of the December 14, 2020 Regular Session minutes as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. The Minutes were approved as presented.

**NEW BUSINESS – RESOLUTION**

***Bill No. 2021 – 01. A Resolution Authorizing the City Manager to Execute An Addendum to Contract Between the City of Mexico and Dayne’s Waste Disposal, Inc. to Incorporate Pricing Adjustments Based on Increased Landfill Fees.***

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

In April of 2013, the City entered into a second ten-year residential sanitation services contract with Dayne’s Waste Disposal, Inc. The contract includes annual pricing adjustments that are set to take place April 1st of each contract year. Dayne Love respectfully requests Council consideration to amend the existing contract to incorporate pricing adjustments based on a recent increase in landfill tonnage rates. This past June, Dayne’s Waste Disposal was subject to landfill tonnage fee increase of approximately \$8.00 per ton. Dayne’s Waste Disposal, Inc. has several residential refuse contracts in the surrounding area for which contract wording depicts situations where pricing adjustments can be made based on fuel cost, landfill fee increases and changes in federal regulations that directly impact the cost of providing refuse services; however, the contract between Dayne’s and the City does not fully incorporate such language. Dayne has estimated and City staff has confirmed, based on the average number of City residential refuse customers and average monthly tonnage delivered to the landfill, a sixty-four-cent increase per customer per month would provide a breakeven point in offsetting the landfill per ton fee increase. Given a history of excellent service provided by Dayne’s Waste Disposal, Inc. over the past seventeen years, current pricing to the City being well below area market pricing and honesty of the contract language oversight, staff has worked with Dayne Love to propose a pricing addendum that will incrementally work toward the requested sixty-four-cent adjustment over the remaining three years of the residential refuse contract. Annual adjustments are recommended as follows:

Contract Year	Original Rate Schedule	Annual Add-On	Adjustment Cumulative	Amended Rate Schedule
April 1, 2021	\$8.24 / mo.	\$0.32 / mo.	\$0.32 / mo.	\$8.56 / mo.
April 1, 2022	\$8.44 / mo.	\$0.16 / mo.	\$0.48 / mo.	\$8.92 / mo.
April 1, 2023	\$8.65 / mo.	\$0.16 / mo.	\$0.64 / mo.	\$9.29 / mo.

The original contract rate for roll-off services per ton is \$41.00 and the fee would be adjusted up by \$8.00 per ton to an amended rate of \$49.00 per ton for the remaining three years of the contract, beginning April 1, 2021. Deputy City Manager Haynes recommended Council proceed with reading by title only and passage of Bill No. 2021 – 01.

Council Member Miller moved for reading by title only of Bill No. 2021 – 01. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Reading By Title Only was given to Bill No. 2021 – 01 by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2021 – 01. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2021 – 01 was passed as Resolution No. 3998.

**OTHER BUSINESS**

***Staff Report – Purchase of a Tracked Mini Skid Steer for the Parks & Recreation Department***

City Manager Slagle called upon Director Shoemaker to present the report.

The 2020 – 2021 annual budget allows \$24,500 for the purchase of one (1) new 2020 or 2021 model mini skid steer with reinforced rubber tracks for the Parks Department. There is a trade-in of a 2015 Ditch Witch SK750 Compact Skid Steer, without bucket and no implements, with approximately 1,600 hours on the hour meter. Request for bids were sent to twelve (12) vendors and advertisements were placed in the *Mexico Ledger*. Staff received three (3) bids from two (2) vendors with Ditch Witch Sales, Inc. of Sullivan, Missouri submitting the best bid.

VENDOR	EQUIPMENT	BID PRICE	TRADE-IN	DISCOUNT/ADD	PURCHASE PRICE
<b>Ditch Witch Sales, Inc. Sullivan, Missouri</b>	<b>SK1050 Mini Skid Steer</b>	<b>\$36,997.00</b>	<b>\$12,500.00</b>	<b>(\$1,849.85)* (municipality)</b>	<b>\$22,647.15</b>
Vermeer Midwest Chesterfield, Missouri	CTX100	\$36,325.00	\$ 8,750.00	\$ 750.00* (add freight/prep)	\$28,325.00
Vermeer Midwest Chesterfield, Missouri	CTX160	\$39,750.00	\$ 8,750.00	\$ 750.00* (add freight/prep)	\$31,750.00

*\*Trade-In of a 2015 Ditch Witch SK750 Compact Skid Steer (no bucket or implements)*

Director Shoemaker recommended Council approve the purchase of the Ditch Witch SK1050 Mini Skid Steer from Ditch Witch of Sullivan, Missouri for the bid price of \$22,647.15 subject to the bidder’s ability to deliver the unit in an acceptable length of time.

Council Member Miller moved to approve the purchase of the Ditch Witch SK1050 Mini Skid Steer from Ditch Witch of Sullivan, Missouri for the bid price of \$22,647.15. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none.

***Appointment to the Mexico Park Board***

Mayor Shivers called upon City Manager Slagle to present the report.

This agenda item concerns an appointment to the Mexico Park Board that needs to be appointed by the City Manager. Mexico Park Board Ashley Kreyling resigned her position on this board, which expires June 2021. Albert Long and Joshua Price have expressed an interest in serving on this board. (*I position – Appointed by the City Manager*) City Manager Slagle recommended Council concur with his recommendation of Albert Long for appointment to the Mexico Park Board.

Council Member Miller moved to concur with City Manager Slagle's recommendation to appoint Albert Long to the Mexico Park Board to serve an unexpired 3-year term expiring June 2021. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none.

**Claims**

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none.

The list of claims was approved.

**COUNCIL COMMENTS**

Council Member Haag stated he was ill for the December 14, 2020 meeting and was unable to attend. Council Member Haag commented on COVID – 19 and asked all to be safe and wear mask. Council Member Haag made positive comments on the sidewalk improvements on South Muldrow.

Council Member Williams commented on COVID – 19 and to support wearing a mask and COVID's impact on the senior population. Council Member Williams stated that filing for City Council is open until January 19, 2021.

Chairman Pro Tem Briggs commented on COVID – 19 and being safe in the community.

Council Member Miller stated he was "living the dream in Mexico, Missouri".

Mayor Shivers commented on COVID – 19 and for each to take personal responsibility for safety.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Chairman Pro Tem Briggs moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

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MAYOR

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CITY CLERK

APPROVED BY COUNCIL JANUARY 25, 2021

**CITY OF MEXICO, MISSOURI**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**

Agenda: January 25, 2021

Members of City Council  
City of Mexico, Missouri

RE: Public Hearing – To Discuss the Past Performance of the  
City of Mexico in Carrying Out the FY 2009-ED-02  
Community Development Block Grant Project.

Dear City Council Members:

This public hearing is to discuss the past performance by the City of Mexico in carrying out the City's 2009-ED-02 Community Development Block Grant (CDBG) project, an Industrial Infrastructure Grant in the amount of \$1,050,000. The grant was awarded to the City in March 2010 to provide water, sanitary sewer and street to the Plant Science Center (PSC) with the national objective of job creation.

Infrastructure constructed to serve the PSC included 3,054 linear feet of 24 feet wide street with shoulders, 530 linear feet of 27 feet wide street with curb and gutter, drainage improvements, 1,910 linear feet of gravity sanitary sewer, 2,200 linear feet of force main, a sanitary sewer lift station, and 3,740 linear feet of water distribution main being adequate for usage and fire flow.

Soy Labs, LLC, the company that occupied the PSC, failed to meet their job creation commitment of 50 jobs. Soy Labs, LLC ceased operations in February 2014. The Department of Housing and Urban Development (HUD) will close and classify this grant as a failed project. This failed project classification will not jeopardize the City's eligibility with the CDBG program.

Staff recommends Council proceed with the advertised public hearing.

Respectfully Submitted,

Rita Jackson  
Community Development Director

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 25, 2021

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign an Amendment to Contract Documents with Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC for Pretreatment Program Assistance

Dear City Council Members:

Council authorized a contract with KimHEC at the September 14, 2020 meeting to assist with administering the wastewater pretreatment program while the City's pretreatment coordinator was on military duty. Since that time, as work progressed the needed scope of work has increased, including required updates from Missouri Department of Natural Resources.

This contract amendment adds the needed tasks to the scope of work and increases the contract, not to exceed price from the original \$21,600 to \$38,400. Costs will be covered from the Wastewater Department's current budget line item, allowing \$72,500 for professional services. There are no other contracts encumbered in this line item to date.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign a contract amendment with Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC for pretreatment program assistance.

Respectfully submitted,

J. Kensey Russell, PE.LS.  
Public Works Director/City Engineer

JKR  
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AMENDMENT TO CONTRACT DOCUMENTS WITH KIM HOSKINS ENVIRONMENTAL CONSULTING, LLC, D/B/A KIMHEC FOR PRETREATMENT PROGRAM ASSISTANCE**

WHEREAS, the City’s pretreatment coordinator is a member of the Army Reserve and has orders that will keep him on active duty for 12 months; and

WHEREAS, the City has a contract with KimHEC for interim pretreatment program assistance at the wastewater treatment facility during the coordinator’s active duty; and

WHEREAS, there is a need to increase the scope of work and make an amendment to the Contract Documents.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign a contract amendment with Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC for Pretreatment Program Assistance.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 25<sup>TH</sup> DAY OF JANUARY, 2021

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MAYOR

ATTEST:

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CITY CLERK



CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 25, 2021

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign An Agreement with Plan B Development for the City's On-Call Maintenance Services

Dear City Council Members:

The City of Mexico has maintained a contract with a local contractor to provide various maintenance services on hourly equipment and labor cost basis. This service has been used primarily to repair sewer lines, but has also been used to help with street patching and snow removal around the square from time to time. Most recently the contractor was used on the Clark Street storm sewer replacement. The contract is a one-year contract with an option to renew up to two times.

The request for services was advertised according to the City's purchasing policy with bids received on January 12, 2021. Three (3) contractors responded with Plan B being the recommended contractor.

Response time is very important and a local contractor would have the best available response. As typical jobs are analyzed with the rates bid, a labor-intensive job favors S & A Equipment and Builders of Fulton, Missouri, however local preference in the City's Purchasing Policy offsets that. An equipment intensive job favors Plan B Development of Mexico, Missouri.

Contractor	Plan B Development Mexico, Missouri	S&A Equipment & Builders Fulton Missouri	Mick Mehler & Sons, Inc. Silex, Missouri
	<i>per hour</i>	<i>per hour</i>	<i>per hour</i>
Backhoe	N/A	\$120	\$160
Tracked Excavator	<b>88 HP - \$125 40HP - \$95</b>	Large \$130	\$225 HP - \$188
Tandem Dump	N/A	\$85	\$95
Single Axle Dump	<b>\$95 Lo Boy In &amp; Out - \$100</b>	\$80	\$90
Skid Steer	<b>\$95</b>	\$110	\$120
General Labor	<b>\$55</b>	\$40	\$62
Working Foreman	<b>\$75</b>	\$50	\$67
Response Time	<b>As Required</b>	24 Hours	2 Hours

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to enter into a contract for various maintenance services with Plan B Development of Mexico, Missouri.

Respectfully submitted,

J. Kensey Russell, PE.LS.  
Public Works Director/City Engineer

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH PLAN B DEVELOPMENT FOR THE CITY'S ON-CALL MAINTENANCE SERVICES**

WHEREAS, bids made pursuant to the invitation to bid for the various maintenance services were opened on January 12, 2021; and

WHEREAS, it was determined that the bid of Plan B Development of Mexico, Missouri was the best acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, contract documents with Plan B Development, 1515 E. Liberty, Mexico, Missouri for various maintenance services.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 25<sup>TH</sup> DAY OF JANUARY 2021

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MAYOR

ATTEST:

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CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER/ADMINISTRATIVE SERVICES

Agenda: January 25, 2021

Members of City Council  
City of Mexico

RE: An Ordinance Approving a Revision to the 2020 – 2021  
Operating Budget

Dear City Council Members:

The 2020-2021 Budget included an anticipated MAB NID assessment payment from Abacus Financial Member, LLC in the amount of \$158,609.38 to cover 2010 Series Neighborhood Improvement District Limited General Obligation Bond (Mid-America Brick) bond payments for fiscal year 2021.

Abacus Financial Member, LLC, who purchased the MAB property and assumed the responsibility of making the annual NID assessment, has not met the assessment payment obligation.

Although the City of Mexico is currently proceeding with legal options in regard to the non-payment on the assessment, the City has an obligation under the MAB NID bond covenants to step in and fulfill the bond payment obligation, of which the first payment for fiscal year 2021 is due March 1, 2021.

Therefore, the City of Mexico respectfully requests the 2020 – 2021 Budget be amended to provide a transfer of funds from the Economic Development Fund to the MAB (NID) Fund in an amount up to \$42,000, which when added to the current MAB NID Fund's available cash balance, will provide the funds necessary to make fiscal year 2021 bond payment obligations.

The original 2020 – 2021 Operating Budget anticipated an Economic Development Fund unrestricted ending balance of \$492,406 on September 30, 2020. The budget amendment to transfer \$42,000 from the Economic Development Fund to the MAB (NID) Fund will reduce the original unrestricted fund balance estimate in the Economic Development Fund to \$450,406.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance making a revision to the 2020 – 2021 Operating Budget. The Ordinance has been posted the required length of time.

Respectfully Submitted,

Roger D. Haynes  
Deputy City Manager

Reviewed By: Bruce R. Slagle, City Manager

**AN ORDINANCE APPROVING A REVISION TO THE 2020 – 2021 OPERATING BUDGET**

WHEREAS, the City of Mexico recognizes the need to ensure timely bond payments related to a Neighborhood Improvement District funded through the issuance of bonds more specifically identified as the Neighborhood Improvement District Limited General Obligation Bonds (Mid-America Brick Project) Series 2010; and

WHEREAS, the City has been notified the noted obligor for payment on the MAB NID assessment, Abacus Financial Member, LLC, has defaulted on the MAB NID assessment for 2020; and

WHEREAS, the non-payment of 2020 NID assessment makes it necessary to find another source in funding to meet the scheduled bond payments for fiscal year 2021; and

WHEREAS, the proposed operating budget revisions are being made to provide bond payment funding for fiscal year 2021.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:**

- Section 1. There is a need to transfer up to \$42,000 from the Economic Development Fund to the MAB (NID) Fund to make NID related annual bond payments coming due during fiscal year 2021.
- Section 2. The re-allocation of funds allowed through the 2020-2021 Operating Budget, as amended, will make available necessary funds for the bond payments to be made.
- Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 25<sup>TH</sup> DAY OF JANUARY 2021

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MAYOR

ATTEST:

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CITY CLERK