



**City of Mexico, Missouri
City Council Meeting Agenda
Work/Regular Sessions
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**February 22, 2021
6:00 p.m.**

NOTICE

Due to COVID – 19, the City of Mexico has limited seating for the public during this meeting.

The City of Mexico invites you to attend virtually by viewing the meeting live on Facebook Live (City of Mexico – City Hall). The meeting can also be viewed by tape delay on the City’s website at www.mexicomissouri.org, the day following the meeting.

The City apologizes for any inconvenience the meeting format change may pose to individuals but it is extremely important that extra measures be taken to protect residents, employees, and elected officials during these challenging times.

WORK SESSION

- 1. Call to Order**
- 2. Roll Call**
- 3. Council Discussion**
 - A. Department of Public Safety Update
Chief Susan Rockett
- 4. Other Business**
 - A. Consideration of Future Discussion Items
 - B. Project Updates
- 5. Adjournment into Regular Session**

**REGULAR SESSION
(Immediately Following Work Session)**

- 6. Call to Order**
- 7. Roll Call**
- 8. Approval of Minutes**
 - A. February 8, 2021 – Regular Session

9. Resolution (Reading By Title Only and Passage)

- A. Bill No. 2021 – 08. A Resolution Authorizing the City Manager to Execute An Agreement with the Freedom of the Road Riders Local 13 for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.

10. Other Business

- A. Claims

11. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

12. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETINGS MINUTES
FEBRUARY 8, 2021**

The Council of the City of Mexico, Missouri met in regular session on February 8, 2021 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Vicki Briggs; Council Member Chris Williams; Council Member Chris Miller; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Kensey Russell, Public Works Director/City Engineer; Louis Leonatti, City Attorney; Chief Susan Rockett, Department of Public Safety; Marcy LeCount, City Clerk; as well as interested citizens.

Due to COVID – 19 Pandemic, the Council Meeting was also live streamed on the City’s Facebook account, City of Mexico – City Hall. There was limited public attendance.

The Regular Session Meeting was amended and called to order with Mayor Shivers presiding.

APPROVAL OF MINUTES – JANUARY 25, 2021 – REGULAR SESSION MEETING

Chairman Pro Tem Briggs moved for approval of the January 25, 2021 Regular Session minutes as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. The Minutes were approved as presented.

NEW BUSINESS – RESOLUTIONS

Bill No. 2021 – 05. A Resolution Authorizing the City Manager to Execute a Contract of Obligation with the Missouri Department of Natural Resources Regarding Estimated Post-Closure Expenditures for the City of Mexico Sanitary Landfill (Permit No. 0100703).

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

The City of Mexico closed its landfill in 1998 and began a thirty-year post-closure process as required and regulated by the Missouri Department of Natural Resources (MDNR). As part of the post-closure process, the City of Mexico prepares an estimate of annual and cumulative costs related to post-closure activities and submits the report to MDNR for approval. This year staff will submit the executed Contract for Obligation along with an updated Financial Assurance Instrument (FAI) to MDNR noting a potential post-closure cost estimate of \$110,210. As of September 30, 2020, the City has \$165,209.82 in the post-closure fund, which is anticipated to cover estimated future expenses for post-closure. Based on the City’s Financial Assurance Instrument to be submitted, the City’s Standard & Poor’s credit rating of AA- (Stable), and the success of our post-closure funding mechanism, the City will be able to enter into a “Contract of Obligation” without being directed to expend funds to purchase an insurance policy naming MDNR as an additional insured for estimated post-closure expenditures. Deputy City Manager Haynes recommended Council proceed with reading by title only and passage of Bill No. 2021 – 05.

Council Member Haag moved for reading by title only of Bill No. 2021 – 05. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Reading By Title Only was given to Bill No. 2021 – 05 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2021 – 05. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2021 – 05 was passed as Resolution No. 4001.

Bill No. 2021 – 06. A Resolution Authorizing the City Manager to Execute Extensions to the Professional Services Agreement with Bartlett & West, Inc. for On-Call Engineering Services.
City Manager Slagle called upon Director Russell to present the report.

Council approved a contract for on-call engineering services with Bartlett & West, Inc. and Engineering Surveys and Services, LLC in January 2020. The original contracts provided the City of Mexico three, one-year renewal options. These would be the first option for renewal. Staff conducted an annual performance review meeting with Bartlett & West, Inc. on January 22, 2021 and with Engineering Surveys and Services the week of January 25, 2021. Staff is satisfied with the work completed this past year from both Bartlett & West, Inc. and Engineering Surveys and Services. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2021 – 06 and Bill No. 2021 – 07.

Council Member Williams moved for reading by title only of Bill No. 2021 – 06. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Reading By Title Only was given to Bill No. 2021 – 06 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2021 – 06. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2021 – 06 was passed as Resolution No. 4002.

Bill No. 2021 – 07. A Resolution Authorizing the City Manager to Execute Extensions to the Professional Services Agreement with Engineering Surveys and Services LLC for On-Call Engineering Services.

Council Member Miller moved for reading by title only of Bill No. 2021 – 07. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Reading By Title Only was given to Bill No. 2021 – 07 by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2021 – 07. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2021 – 07 was passed as Resolution No. 4003.

OTHER BUSINESS

Staff Report – Purchase of Single Axle Dump Truck for the Street Department

City Manager Slagle called upon Director Russell to present the report.

Advertisements for bids was placed in the Mexico Ledger and were also solicited for a single axle dump truck for the Street Division. Nine (9) bids were received from four (4) vendors with Scheppers International Truck Center of Jefferson City, Missouri submitting the best bid. The 2020 – 2021 annual budget allows \$105,000 for the purchase of a single axle dump truck for the Street Department. A 2006 International 7300 was offered for trade-in and bids received are listed in the table attached. The low bid of \$97,847.88 from Scheppers International Truck Center for an International MV607 is within the budgeted amount of \$105,000. The bed included in this price is from Henderson Products, Inc of Fulton, Missouri and the truck and bed with controls meets specifications. recommends Council approve the purchase of an International MV607 with Henderson Products, Inc. bed from Scheppers International Truck Center of Jefferson City, Missouri in the bid amount of \$97,847.88.

Council Members and City Staff held discussion regarding the single axle dump truck bids received, the products bid and quality of the bid.

Council Member Miller moved to approve the purchase of an International MV607 with Henderson Products, Inc. bed from Scheppers International Truck Center of Jefferson City, Missouri in the bid amount of \$97,847.88 or the lowest bid possible. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none.

Staff Report – Purchase of a V-Box Stainless Steel Slip-In Spreader for the Street Department

City Manager Slagle called upon Director Russell to present the report.

Advertisements for Bids were placed in the *Mexico Ledger* and was also solicited for a new v-box stainless steel slip-in 10 ft spreader for use in the Street Department. Five (5) bids were received with Knapheide Truck Equipment of Jefferson City, Missouri submitting the low bid meeting the bid specifications.

<i>Vendor</i>	<i>Brand</i>	<i>Exceptions</i>	<i>Bid Price</i>
Discovery Design Truck Body & Equipment Inc St Peters, Missouri	Unknown	12g stainless	\$13,022.00
<i>Knapheide Truck Equipment Jefferson City, Missouri</i>	<i>Swenson</i>		<i>\$23,664.00</i>
Kranz Body Co. LLC St. Louis, Missouri	Saltdogg	12g stainless	\$20,835.00
Midwest Systems Truck Equipment St Louis, Missouri	Saltdogg	12g stainless	\$15,198.00
Viking Cives Midwest Oran, Missouri	Swenson		\$31,395.00

The 2020 – 2021 annual budget allows \$18,500 for the purchase of a v-box stainless steel slip-in spreader. Three of the bids received were for a spreader made of lighter gauge steel than was specified in the bid documents. The bid specifications required the sides of the spreader be 10 gauge and the floor 7 gauge. The bids meeting the specifications were received from Viking Cives Midwest and Knapheide Truck Equipment. The low bid submitted by Knapheide Truck Equipment is \$5,164 over budget, however there is \$7,152 available funds in the Street Department capital outlay budget due to the single axle dump truck coming in under budget. Council may approve the use of these funds for the purchase or may reject all bids and Staff will rebid the v-box stainless steel slip-in spreader purchase. Director Kensey recommended Council approve the purchase of a v-box stainless steel slip-in spreader from Knapheide Truck Equipment of Jefferson City, Missouri, in the amount of \$23,664.00, utilizing available capital outlay funds in the Street Division budget.

Council Members and City Staff held discussion regarding the bids received for the v-spreader box, the product bid and quality of the bid.

Council Member Haag moved to approve the purchase of a v-box stainless steel slip-in spreader from Knapheide Truck Equipment of Jefferson City, Missouri, in the amount of \$23,664.00, utilizing available capital outlay funds in the Street Division budget. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none.

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Miller commented about the recent snow accumulation in the community and the Street Department’s effort for snow removal.

Chairman Pro Tem Briggs commented on the current weather and driving conditions in the community. Chairman Pro Tem Briggs commented on the COVID – 19 vaccination.

Council Member Williams commented on the COVID – 19 mass vaccination and expressed appreciation to the organizations that organized and implemented the event. Council Member Williams inquired about road conditions of the city streets. Director Russell provided additional information on working the streets and snow accumulation.

Council Member Haag commented on roads conditions due to extreme weather conditions and snow accumulation. Council Member Haag commented on the recent Martin Luther King Jr. Holiday celebration that was held and the speakers for the event.

Mayor Shivers commented on the weather conditions and encouraged everyone to stay safe and warm. Mayor Shivers stated that she will be attending the next Council Meeting virtual due to an upcoming surgery schedule.

PUBLIC COMMENTS

None

ADJOURNMENT

Council Member Haag moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Haag, Briggs, Shivers, Williams, Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL FEBRUARY 22, 2021

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: February 22, 2021

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement with the Freedom of the Road Riders Local 13 for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute an agreement with the Freedom of the Road Riders Local 13 to receive tourism funding for their advertising campaigns.

The Mexico Tourism Commission reviewed an application for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Freedom of the Road Riders Local 13	2021 Car Show and Veterans' Cruise	Advertising	\$1,600	\$650

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE FREEDOM OF THE ROAD RIDERS LOCAL 13 FOR REQUESTED FUNDING FROM THE MEXICO TOURISM TAX

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Freedom of the Road Riders Local 13 be allowed to receive tourism funding for their tourism advertising campaigns.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into agreements on behalf of the City of Mexico with the Freedom of the Road Riders Local 13 to receive tourism funding for tourism advertising campaign.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF FEBRUARY 2021

MAYOR

ATTEST:

CITY CLERK