



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**July 26, 2021
6:00 p.m.**

REGULAR SESSION

1. Call to Order

2. Roll Call

3. Presentations

A. Audrain County Health Unit

B. Bird Rides, Inc.

4. Approval of Minutes

A. July 12, 2021 – Regular Session

5. New Business – Resolution (Reading By Title Only and Passage)

A. Bill No. 2021 – 51. A Resolution Authorizing the City Manager to Execute An Agreement with the Audrain County Historical Society for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.

6. Other Business

A. Claims

7. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

8. Adjournment into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (3) personnel matters

9. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETINGS MINUTES
JULY 12, 2021**

The Council of the City of Mexico, Missouri met in regular session on July 12, 2021 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Chairman Pro Tem Vicki Briggs; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, Public Works Director; Chief Susan Rockett, Department of Public Safety; Chad Shoemaker, Parks & Recreation Director; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well members of the media and interested citizens. Absent, Mayor Chris Miller.

The Council Meeting was also live streamed on the City's Facebook account, City of Mexico – City Hall.

APPROVAL OF MINUTES – JUNE 28, 2021 –REGULAR SESSION MEETING

Council Member Williams moved for approval of the June 28, 2021 Regular Session minutes as presented. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. The Minutes were approved as presented.

NEW BUSINESS – ORDINANCES

Bill No. 2021 – 47. An Ordinance of the City of Mexico, Missouri to Establish A Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials.

Chairman Pro Tem Briggs called upon City Manager Slagle to present the report.

In accordance with the provisions of S.B. 262, each political subdivision with an annual operating budget in excess of one million dollars must file personal financial interest statements or devise a code of ethics. Bill No. 2021 – 47 establishes a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City. City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2021 – 47, which had been posted the required length of time.

Council Member Williams moved for first reading by title only of Bill No. 2021 – 47. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. First Reading By Title Only was given to Bill No. 2021 – 47 by Council Member Williams.

Council Member Williams moved for second reading by title only of Bill No. 2021 – 47. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Second Reading By Title Only was given to Bill No. 2021 – 47 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2021 – 47. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Bill No. 2021 – 47 was passed as Ordinance No. 4477.

Bill No. 2021 – 48. An Ordinance Approving the Final Plat of TBC Holdings Subdivision to the City of Mexico, Missouri.

City Manager Slagle called upon Director Jackson to present the report.

Bill No. 2021 – 48 concerns a request for Final Approval of TBC Holdings Subdivision Plat submitted by Kevin Smith, TBC Holdings, LLC. This is a 2.17-acre tract of land located on East Liberty between the US 54 bypass and Sannebeck Drive and is being subdivided into two (2) lots. The submitted plat by Lewis-Bade, Inc., signed June 14, 2021, contains all the required information for a Final Plat. There are no improvements planned as part of this subdivision. Engineering Staff have reviewed the plat and it meets the City's subdivision requirements. Mr. Smith is subdividing this property to separate land currently in-use for quarry and construction related operations from land which serves in a residential capacity. All land within the proposed subdivision is currently zoned I-1, Light Industrial. Mr. Smith has plans to sell the portion of land identified as Lot 2 in the TBC Holdings Subdivision Plat. Currently, there is a house located on Lot 2 (4099 E. Liberty). Final Approval was given to the plat on July 6, 2021 by the Planning and Zoning Commission. Director Jackson recommended Council proceed with two readings by title only and passage of Bill No. 2021 – 48, which had been posted the required time.

Council Member Williams moved for first reading by title only of Bill No. 2021 – 48. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. First Reading By Title Only was given to Bill No. 2021 – 48 by Council Member Shivers.

Council Member Shivers moved for second reading by title only of Bill No. 2021 – 48. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Second Reading By Title Only was given to Bill No. 2021 – 48 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2021 – 48. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Bill No. 2021 – 48 was passed as Ordinance No. 4478.

Bill No. 2021 – 49. An Ordinance Amending Chapter 38, Article X, Schedules 2, 3 and 13 of the Traffic and Vehicles Schedule of the Mexico City Code.

City Manager Slagle called upon City Engineer Williford to present the report.

Over the past several months, the Street Division has been working with the Engineering Division to catalog discrepancies in the City's Traffic Schedules. This effort includes instances where traffic signage may be present in the field with no entry in the Traffic Schedules as well as instances where an entry in the Traffic Schedules may have no signage in the field. Bill No. 2021 – 49 modifications to Traffic Schedules 2 (Yield Signs), 3 (Stop Signs) and 13 (No Parking Any Time) which brings the Traffic Schedules and signage in sync at the locations specified in the Traffic Schedule. City Engineer Williford recommended Council proceed with two readings by title only and passage of Bill No. 2021 – 49, which had been posted the required length of time.

Council Member Williams moved for first reading by title only of Bill No. 2021 – 49. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. First Reading By Title Only was given to Bill No. 2021 – 49 by Council Member Williams.

Council Member Williams moved for second reading by title only of Bill No. 2021 – 49. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Second Reading By Title Only was given to Bill No. 2021 – 49 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2021 – 49. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Bill No. 2021 – 49 was passed as Ordinance No. 4479.

NEW BUSINESS – RESOLUTION

Bill No. 2021 – 50. A Resolution Authorizing the City Manager to Execute Change Order No. 4 with Insituform Technology, USA for the CIPP Contract.

City Manager Slagle called upon Director Russell to present the report.

City Council approved a contract with Insituform Technology, USA at the March 22, 2021 meeting. The contract provided cast in place pipe lining of various segments of the sanitary sewer collection system. The lining portion of the contract work is complete and Change Order No. 4 will adjust the original estimated quantities to the actual as constructed quantities. Change Order No. 4 adds \$12,719.11 to the contract for a total contract amount of \$254,869.30. The 2020 – 2021 budget allows \$300,000 for the 2021 CIPP (Cured In Place Pipe) Project. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2021 – 50.

Council Member Shivers moved for reading by title only of Bill No. 2021 – 50. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Reading By Title Only was given to Bill No. 2021 – 50 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2021 – 50. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. Bill No. 2021 – 50 was passed as Resolution No. 4032.

OTHER BUSINESS

Staff Report – Ruth Court Drainage Project

City Manager Slagle called upon Director Russell to present the report.

As Council is aware, Linda Reed, co-owner of property located at 900 Ruth Court, presented information to Council Members regarding drainage concerns on her property at the June 28, 2021 Council Meeting. Ms. Reed indicated that City Staff had also been contacted regarding the drainage concern. City Engineer Staff researched the drainage concerns and stormwater inlets on Virginia Court (to the north) and Ruth Court drain through a pipe between 900 and 901 Ruth Court. The pipe then turns south and discharges to a swale behind 900 Ruth Court. Ultimately the water drains to the dead end of Singleton Street and then down the gutter of Singleton. Additional information is included in the attached Memo. The Public Works Department generally maintains pipes that drain streets unless there is a clear indication that they were installed privately. City Staff recommends that it would be reasonable in this case, to accept a pipe extension for maintenance if a plan was put together maintaining the current pipe diameter, showing the grade of the pipe and enough information to show that the berm covering the pipe would not create a problem on adjacent land. As this has been a longstanding situation that has not been an issue, City Staff does not recommend City participation in the cost. Staff will proceed with the project following City Council's guidance.

Council Member Shivers moved to accept City Staff's recommendation to provide engineering services for the design of an drainage pipe extension with the property owners paying for the purchase and placement of the pipe. Once the pipe extension has been installed and inspected by City Staff, the City of Mexico would accept maintenance of the pipe. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Shivers, Briggs. Nays, none. Abstain, Williams. Absent, Miller

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Haag commented on the recent 4th of July activities held in the community.

Council Member Williams commented on the recent Presser Performing Arts Center's summer camp production. Council Member Williams commented on the shooting and enforcement of fireworks within the city limits. Council Member Williams commented on tall and excessive grass height on the former Kit Bond property and enforcement of tall grass ordinances throughout the community.

Chairman Pro Tem Briggs commented on the 4th of July activities in the community

Council Member Shivers commend on the enforcement of fireworks use within the community. Council Member Shivers commented on the recent increase in COVID – 19 numbers in the community and county.

City Manager Slagle presented a thank you note from the Miss Missouri Organization for the City's continued support and passed it to Council Members. City Manager Slagle reported on the recent Missouri American project of sending letters to 2,800 local residents concerning lead and copper pipes in households.

PUBLIC COMMENTS

None

ADJOURNMENT

Council Member Shivers moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Haag, Shivers, Briggs. Nays, none. Absent, Miller. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JULY 26, 2021

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: July 26, 2021

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement with the Audrain County Historical Society for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute an agreement with the Audrain County Historical Society to receive tourism funding for their advertising campaigns.

The Mexico Tourism Commission reviewed an application for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Audrain County Historical Society	2021 Walk Back In Time	Advertising	\$9,335.68	\$9,335.68

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT
WITH THE AUDRAIN COUNTY HISTORICAL SOCIETY FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to the Mexico City Council that the Audrain County Historical Society be allowed to receive tourism funding for their tourism advertising campaigns.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico with the Audrain County Historical Society to receive tourism funding for tourism advertising campaign.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 26TH DAY OF JULY 2021

MAYOR

ATTEST:

CITY CLERK