



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall • 3rd Floor Council Chambers**

**300 N. Coal Street
Mexico, Missouri 65265**

**September 27, 2021
6:00 p.m.**

REGULAR SESSION

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. September 13, 2021 – Regular Session

4. Public Hearings

A. To Consider a Change to Sanitary Sewer Use Charge Rates

B. Final Approval of Lakeside at the Oaks Planned Unit Development (PUD)

5. Ordinances (Two Readings By Title Only and Passage)

A. Bill No. 2021 – 60. An Ordinance Amending Chapter 40, Article III, Division 4, Section 40-160(a) of the Mexico City Code Relating to the Sanitary Sewer Use Charges. Two Readings By Title Only and Passage.

B. Bill No. 2021 – 61. An Ordinance for Final Approval of Lakeside at The Oaks Planned Unit Development (PUD) in the City of Mexico, Missouri. Two Readings By Title Only and Passage.

C. Bill No. 2021 – 62. An Ordinance Amending Chapter 38, Article X, Schedule 13 of the Traffic and Vehicles Schedule of the Mexico City Code. Two Readings By Title Only and Passage.

6. Resolutions (Reading By Title Only and Passage)

A. Bill No. 2021 – 63. A Resolution Authorizing the City Manager to Sign an Agreement with Insituform Technologies USA, Inc. for CIPP Work. Reading By Title Only and Passage.

B. Bill No. 2021 – 64. A Resolution Authorizing the City Manager to Sign an Agreement with Duke's Root Control, Inc. for Chemical Root Control in the City's Sanitary Sewer Collection System. Reading By Title Only and Passage.

7. Other Business

- A. Staff Report – Purchase of a John Deere 85G Tracked Excavator for the Street Maintenance Department
- B. Discussion – American Rescue Act Funding Projects
- C. Claims

8. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

9. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETINGS MINUTES
SEPTEMBER 13, 2021**

The Council of the City of Mexico, Missouri met in regular session on September 13, 2021 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Vicki Briggs; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, Public Works Director; Major Brice Mesko, Department of Public Safety; Chad Shoemaker, Parks & Recreation Director; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well members of the media and interested citizens.

The Council Meeting was also live streamed on the City's Facebook account, City of Mexico – City Hall.

APPROVAL OF MINUTES – AUGUST 23, 2021 –REGULAR SESSION MEETING

Chairman Pro Tem Briggs moved for approval of the August 23, 2021 Regular Session minutes as presented. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. The Minutes were approved as presented.

PUBLIC HEARING

2021 – 2022 Operating and Capital Budget

Council Member Miller moved to open the public hearing. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none.

Mayor Miller called upon City Manager Slagle to make the report.

In accordance with Missouri State Statute Section 67.010, I am pleased to present the City of Mexico, Missouri's Operating Budget for the fiscal year October 1, 2021 to September 30, 2022.

City Manager Slagle reported that the past year and the variety of adversity and challenges that came along with it, the work of the City is a true testament to our team's ability to remain nimble and think strategically when faced with navigating unknown and unexpected challenges. This budget is based on City Council direction and the use of long-range financial planning, which uses a conservative financial balancing approach assuming an extended recovery from the current pandemic.

The question now becomes, to what extent will COVID-19 impact this budget? At this time, vaccines for the virus are being distributed throughout the country. While there is hope associated with the dispensing of the vaccine, there remains uncertainty as to whom will agree to be vaccinated and how long it will take to eradicate this pandemic. This budget begins the next phase of a conversation on how best to deliver city services and ensure the priorities of our community are maintained through the allocation of constrained resources. At the forefront of any decision made, is how best to fund the core and essential city service needs of citizens in the most effective and efficient manner possible.

The City of Mexico adheres to the Generally Accepted Accounting Principles (GAAP) applicable to governments. Governmental finance is based upon fund accounting. Fund accounting is an accounting system emphasizing accountability rather than profitability. Government agencies have special requirements to show, in financial statements and reports, how money is spent, rather than how much

profit was earned. Each Fund operates like a separate business within the greater organization. Each fund accounts for different services and activities.

The City is well aware of the current financial and emotional well-being of our citizens; therefore, we have worked diligently to mitigate increases in our utility fees as well as the property tax burden on our residents. This Budget maintains the fund balance reserves as required by City Council Policy and utilizes surplus savings from prior years to help fund non-recurring expenses and the purchase of capital assets. City Staff continues to pursue partnerships, grants, donations and other resources to supplement funding for operations and capital projects.

The preparation of this budget was a team effort by every level of the municipal organization and included citizen input. Unnecessary expenses have been removed, personnel costs have been controlled and program efficiencies have been implemented.

This budget is balanced and the City is operating in a lean and condensed state.

Total Operating Budget Fiscal Year 2022:

The total budgeted expenditures are estimated at \$19,405,701 with total revenues estimated to reach \$16,546,406. The expenditures exceed revenues by \$2,859,295 and will be funded by project reserves, unreserved surpluses from prior years' budgets and American Rescue Plan Funds. The additional expenditures are for interfund transfers, planned equipment purchases, planned capital improvement projects, project reserves and carry-over improvement projects.

Budget Overview:

The City's total adjusted property valuation for this budget year has increased over the prior year's valuation. Retail sales tax receipts have increased, lodging tax receipts are up slightly, but gross receipts tax income is down compared to last year's budget.

In June 2020, the citizens of Mexico approved the collection of a local use tax. A use tax allows for the local sales tax rate to be applied to purchases of goods by residents and businesses from out-of-state vendors. The use tax applies to purchases where no sales tax is currently being charged and does not apply to a purchase that is already subject to the local sales tax.

Retailers began collecting the use tax in October of 2020 and receipts from the use tax have exceeded expectations. The revenue from the use tax has been committed to support community and capital improvements, with current revenue paying in part for the recent construction of the Fairgrounds Aquatic Center.

The American Rescue Plan Act was signed by President Biden on March 11, 2021. Cities across America, including Mexico, will receive federal funds to meet the COVID pandemic response needs and rebuild a stronger and more equitable economy. The City of Mexico is expected to receive \$2,323,964. The Rescue Act contains several provisions and restrictions on the types of projects these funds may be spent on.

Governor Parson signed SB 262 into law on July 13, 2021, which is intended to increase transportation funding for critical state and local infrastructure projects across the state of Missouri. Revenues for the State Road Fund will increase by 2.5 cents per gallon of fuel purchased annually for five years, starting in 2021. The State distributes a portion of those funds to cities and counties for the maintenance and repairs of local streets and roads; therefore, the City's portion of these targeted revenues will also increase.

Recurring operational expenditures and the cost of replacing capital equipment continues to increase on a regular basis. The availability of capital equipment and the lead time required to manufacture equipment has created equipment replacement difficulties.

Missouri voters turned to the polls in 2018 to pass Proposition B, a Minimum Wage Initiative. The new law went into effect January 1, 2019 and it will raise the minimum wage \$0.85 each year until the wage rate reaches \$12 in the year 2023. This has required the City to increase our wage rates in order to attract and retain employees.

The nation-wide labor shortage, that is currently hitting many employment sectors, has also affected the City. The rate at which people are participating in the workforce has plateaued since the summer of 2020 and has made it very difficult to attract and retain employees, as well as, keep pace with rising wage pressure. Workers are not coming back to work which has become an issue for the City and our business community.

Growth in housing inventory has slowed over the past decade in the aftermath of the 2008 housing crisis, creating an “underbuilding gap”. Far fewer homes have been built compared to the number of people who want them; therefore, housing and rent prices are rising, respectively. This housing shortage has fueled a demand for incentives by cities to help meet the housing infrastructure needs of the community.

City Assessed Property Values:

The County assesses property at a percentage of Market Value; therefore, commercial property is assessed at 32%, personal property at 33.3%, residential at 19%, and agricultural at 12%, respectively. Tax rates are levied per 100 dollars of the assessed property value.

This year’s total property valuation is \$158,749,469 as compared to the previous year’s total valuation of \$155,037,677, a net assessed value increase of \$3,711,792. City property tax rates will be adjusted in compliance with the Missouri State Auditor’s Office Pro Forma Calculation accepting the state-imposed revenue neutral formula. Therefore, the City’s property tax rate will be \$0.7392 per 100 dollars of assessed valuation.

City Property Tax Revenues:

<u>Fund</u>	<u>Tax Rate</u>	<u>Estimated</u>
Per \$100	Revenue	
General	\$0.4404	\$736,257
Parks & Recreation	\$0.0996	\$166,511
Public Health	\$0.1992	\$333,001
Total	\$0.7392	\$1,235,769

City Sales Tax and Gross Receipts Tax:

Sales Tax Revenue for all funds is anticipated to increase compared to last year’s budget and is also expected to trend above the five-year average. Gross Receipts Taxes for 2022 are expected to be down due to a decrease in usage and rates. Lodging Tax receipts are anticipated to be up compared to last year. Use Tax Revenue is higher than expected and trending above State Department of Revenue projections.

Insurance Rates:

Property and Liability Insurance renewal rates are estimated to increase by ten percent (10%) over last year, mostly due to police liability and cyber security coverage. Dental Insurance premiums are estimated to increase by eight percent (8%) effective January 1, 2022. Employee Health Insurance premiums are estimated to increase by ten percent (10%) effective January 1, 2022. The budget includes costs associated with continuing the High Deductible Health Plan coupled with the use of a Health Savings Account (HSA) with dependent premium increases being split proportionately between the employee and the City.

All insurance rate increases have been estimated based on industry averages; however, all policies will be bid to ensure the best possible rate.

Staffing Needs:

Public and private employers throughout Missouri continue to seek quality employees; competition between agencies to recruit and retain good employees is intense and our City is no exception. Staffing problems continue to exist due to increasing wage pressure, a lack of available workers and a high employee turnover rate.

This budget includes a 1% COLA as well as a wage step increase for full-time employees on the wage schedule. Part-time hourly rates, volunteer fire personnel call-out pay and hourly employee on-call pay will all be increased. All wage adjustments will be implemented in accordance with the City's compensation plan and the employee personnel manual.

Full-time staffing levels will remain the same as compared to the current budget year.

Support for Outside Agencies:

Charitable Agencies	Request	Budgeted
Mexico Senior Center, Inc.	\$14,000	\$14,000
Audrain County Historical Society	\$5,500	\$4,900
Miss Missouri Scholarship Pageant	\$10,000	\$10,000
Help Center	\$10,000	\$5,000
Optimist Youth Sports	\$5,000	\$5,000
Contract Agencies	Request	Budgeted
Handi-Shop (Recycling Program)	\$12,000	\$12,000
Mexico Chamber of Commerce (Marketing)	\$13,000	\$13,000
Presser Hall (Community Theater)	\$10,000	\$10,000
Mexico Chamber of Commerce (ED Activities)	\$5,000	\$5,000
Total Support to Outside Agencies	\$84,500	\$78,900

External Revenue Sources for Capital Projects:

In this budget, the City will continue with the park signage and airport improvement projects. The City will also receive federal rescue funds for a new fire truck and other capital projects yet to be determined.

The following grants are anticipated in support of this budget:

MoDOT – TEAP – Liberty/Clark Street Study	\$8,000
DOT – Airport Runway Displacement	\$180,000
DOT – Airport AWOS Access Road	\$135,000
DOT – Airport Pavement Replacement	\$135,000
Federal CARES – Airport	\$10,000
American Rescue Plan Grant	\$1,050,000

The following donations are anticipated in support of this budget:

Park Foundation – Park Signage Project	\$12,500
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GENERAL FUND:

The General Fund is the City's chief operating fund. This fund supports those operations most closely identified with the City, such as Public Safety, Administration, Legal, Finance, Emergency Management, Engineering, Stormwater, Forestry, Cemetery, Community Development and Street Maintenance operations.

The General Fund budgeted revenue for Fiscal Year 2022 is estimated at \$6,979,808 and expenditures are estimated to reach \$7,923,808, plus a transfer out of \$30,000 to the Airport Fund and a set-aside of \$100,000 in project reserves for total expenditures of \$8,053,808. The estimated expenditures, qualifying capital expenditures, interfund transfers and project reserves are greater than revenues by \$1,074,000.

The non-recurring capital expenditures in the General Fund total \$2,190,225; they are listed below. The expenditure of \$1,200,000 for a new aerial fire truck will be funded with American Rescue Plan Grant funding. Therefore, considering the qualifying capital expenditures and the set aside for project reserves, no cash balances are being expended for recurring operating expenditures.

The ending fund balance goal by policy for the General Fund is 25% of expenditures less grants and non-recurring capital expenditures. The ending fund balance is estimated to be at 54%, including project reserves.

Significant capital projects and/or programs that are included in the General Fund Budget:

Public Safety:	
Aerial Fire Truck	\$1,200,000
Thermal Imaging Camera	\$13,300
Mobile Data Terminals	\$40,000
Training Room Lockers	\$5,500
Patrol Vehicles	\$69,000
Community Development:	
Copy-Scan-Photo Equipment	\$11,000
Mid-size Truck – Code Enforcement	\$25,000
Sidewalk Replacement Program	\$7,500
Engineering:	
Pub Works GIS Software	\$8,575
Plotter/Scanner – Large Format	\$9,500
Stormwater	
Lakeview Lake Dam Improvements	\$90,000
Annual Stormwater Improvements	\$10,000
Pipe Replacement – Fairgrounds/Lakeview	\$10,000
Culvert Replacement – Pollock Road	\$35,000
Stormwater Reconstruction – Abat & Love	\$15,000
Forestry-Brush Grinding:	
65ft Tracked Lift	\$95,000
Cemetery:	
Mini-Skid Steer Attachments	\$14,400
Storage Building Replacement	\$85,000
Streets & Maintenance:	
Flat Bed Trailer – Replacement	\$33,000
Equipment Trailer	\$5,000
Excavator – Large	\$59,950
Pickup – ¾ ton	\$34,000

Dump Truck	\$135,000
Snow Plow	\$8,700

Building & Grounds:	
City Hall – Painting & Repairs	\$15,000
City Hall – Elevator Rebuild	\$155,800

General Fund transfers to other Funds:	
Airport Fund – Operations	\$30,000

Unnecessary expenses have been removed, personnel costs have been controlled and program efficiencies have been implemented. Every departmental budget was combed through for savings and many departmental needs were not funded. There are some large ticket items in the near future, such as repairs to the Teal Lake Dam, Town Branch Improvements and City Hall replacement that will require consideration.

WASTEWATER OPERATION FUND:

Budgeted revenues for Fiscal Year 2022 are estimated at \$3,238,840. Operating expenditures are estimated at \$2,576,373, an inter-fund transfer of \$745,150 to the Wastewater Debt Service Fund and a project reserve of \$80,000 with total expenditures equaling \$3,401,523.

The minimum ending fund balance by policy for the Wastewater Fund is 25% of operational expenses less grants and non-recurring capital expenditures. The ending fund balance provides for ninety (90) days of operating cash reserves, required reserves for facilities restoration and replacement, funds for upcoming bond payments and future capital improvements. The ending fund balance by policy has been met.

This budget includes \$777,000 in planned capital improvement projects for this fiscal year and additional high cost improvements planned for upcoming fiscal years.

Significant projects and/or programs that are included in the 2022 Wastewater Operating Fund Budget:

Pickup – Extd Cab 4x4	\$43,500
Collection System Improvements	\$75,000
Collection System – Slip Lining	\$300,000
Collection System – I&I Sonar	\$30,000
Building Improvements – HVAC	\$93,500
Lift Station Pumps	\$25,000
Jet Truck Cleaning Equipment	\$10,000
WWTP Aeration Basin Diffusers	\$160,000
Lift Station Improvements	\$20,000
WWTP Drives and Alarms	\$20,000
Total	\$777,000

This budget reflects a 3% adjustment in wastewater rates for the upcoming fiscal year.

All cities across America are working on reducing Inflow and Infiltration (I&I) into their wastewater collection systems. The standard reduction capabilities are normally achieved by lining sewer mains and laterals, point repairs, pipe replacements and rehabilitating manholes.

The City of Mexico has a program and plan in place to perform system improvements that reduce I&I into the collection system. This has been an ongoing effort for several years, that also includes a private sewer line repair assistance program.

SANITATION OPERATION FUND:

Revenues received for the sanitation/garbage utility bills are deposited into this fund. The expenses for contracted residential refuse collection services, spring and fall clean ups, recycling and household hazardous waste disposal are paid out of this fund. The expenses for running the forestry and yard waste disposal operations are split between the General Fund and the Sanitation Fund.

Budgeted revenues for Fiscal Year 2022 are estimated at \$678,562 and expenditures for operations are estimated at \$668,516, plus a project reserve for equipment replacement in the amount of \$11,000 for total expenditures of \$679,516.

The ending fund minimum balance by policy for the Sanitation Fund is 25% of operational expenses less grants and non-reoccurring capital. The ending fund balance is estimated to be 54%.

The City has a ten-year residential refuse collection contract with Dayne's Waste Disposal that runs through March of 2024. The contract includes an annual pricing adjustment for the collection of residential refuse, but does not include a price increase related to landfill fees. Dayne's experienced a substantial increase in landfill fees one year ago and requested the City consider an amendment to their contract. The City Council authorized a three year rate adjustment for the increase in landfill fees; this budget includes the second increase for Dayne's effective April of 2022.

This budget anticipates a 5% adjustment in the base sanitation rate for the upcoming year effective in April 2022. This rate adjustment will cover the increase in landfill fees and the annual rate increase for residential refuse collection.

ECONOMIC DEVELOPMENT FUND:

The Budgeted revenues for Fiscal Year 2022 are estimated at \$304,886; expenditures are estimated to be \$233,550, plus an interfund transfer of \$123,169, with total expenditures amounting to \$356,719.

Lease revenue received from the city-owned industrial speculative building is deposited into this fund. Building owner expense related to the speculative building and the expenses for job creation, retention, industry recruitment and economic development planning are all paid from this fund. The City owns the railroad spur that serves the businesses located within the Business Park. The spur needs ongoing repairs and \$20,000 has been budgeted this fiscal year to make these repairs.

The City now owns the AP Green/MAB Property and lease revenue received from its tenants is deposited in this fund. An interfund transfer out of the fund is for purposes of making the MAB NID Bond Payment. As current owners of the AP Green/MAB Property, the City is also responsible for repairing a sewer line for one of the tenants at a cost of \$48,500 and continuing some demolition activities at an estimated cost of \$24,500.

The ending fund balance for 2022 is estimated to exceed the fund balance policy goal.

PARKS AND RECREATION FUND:

Revenue from a dedicated park property tax in the amount of 9.96 cents (.0996) per 100 dollars of assessed valuation, a one-half of one percent dedicated parks sales tax and charges from user fees for parks, pool and recreation programs are deposited into this fund.

The Parks and Recreation Fund budgeted revenue for Fiscal Year 2022 is estimated to reach \$1,325,693

with total expenditures estimated at \$1,527,862. The Parks and Recreation budget reflects a reduction in the cash balance by \$202,169, due to the current year carryover of capital projects, equipment purchases and planned capital projects. The ending fund balance minimum by policy for the Parks and Recreation Fund is 8% and the ending fund balance is estimated at 20%.

The City swimming pool was over 30 years old and had reached the end of its intended life cycle. Therefore, the City completed a major renovation project on the City’s pool and rededicated it as the Fairgrounds Aquatic Center in May of 2021. Money from the Parks and Recreation Fund and the Use Tax are making the principal and interest payment on a 10-year bank loan used to help finance the aquatic center renovation.

Significant projects and/or programs that are included in the 2022 Parks and Recreation Fund Budget:

Parks Operations:	
Welding Tools	\$8,450
Cargo Trailer	\$10,500
Wide Area Mower	\$62,000
Vehicle Replacement – Recreation Dept	\$28,000
Lift Gate Replacement for Truck	\$16,300
Parks Map Signage Project	\$12,500
Picnic Tables	\$9,500
Building Improvements – Vehicle Lean-to	\$24,500
Pool Operations:	
Pool Fixtures, Furniture & Equipment	\$7,500

The Parks Signage Project is being funded by a donation from the Mexico Parks Foundation.

PUBLIC HEALTH AND ANIMAL CONTROL FUND:

Revenue from a dedicated public health tax in the amount of 19.92 cents (.1992) per 100 dollars of assessed valuation, animal licensing and charges for animal impoundments are deposited into this fund. The costs for running the animal shelter, nuisance abatements, dangerous building demolitions and pest control are paid out of this fund.

Public Health and Animal Control Fund budgeted revenue for Fiscal Year 2022 is estimated to be \$354,886 and expenditures are estimated at \$433,936. The expenditures exceed revenues and will be funded by unreserved surpluses from prior budgets.

The reduction in cash balance is intended to support continued funding for the dangerous building demolition program and nuisance abatements, which the City is currently experiencing an influx in requests to address. In this budget, the City will also fund a new floor surface in the animal holding areas of the animal shelter building.

The ending fund balance goal by policy for the Public Health Fund is 25%; however, the ending fund balance is estimated to reach 85%.

AIRPORT FUND:

Revenue for this fund is reliant on an interfund transfer from the General Fund along with hangar rental and a percentage of fuel sales. Operating expense for the Fixed Based Operator’s Management Contract and the day-to-day airport operational expenses are paid out of this fund.

Budgeted revenue for Fiscal Year 2022 is estimated to be \$518,180 with expenditures estimated at

\$582,072. A \$30,000 transfer from the General Fund is being made to support base operations. The ending fund balance is projected at \$60,328, which is above the 17% minimum ending fund balance policy.

The capital expenditure for a new approach to the main runway in the amount of \$200,000, an AWOS Access Road in the amount of \$150,000 and a pavement replacement project in the amount \$150,000 are all funded ninety percent (90%) by a DOT Grant. The City also expects to receive a CARES Grant in the amount of \$10,000 to support maintenance projects at the Airport.

CAPITAL IMPROVEMENT SALES TAX (C.I.S.T.) FUND:

Revenue for this fund is from tax on retail sales set at the State Statute limit of one-half of one percent. This sales tax pays for the construction, maintenance and repair of streets, curbs and gutters, stormwater piping, bridges, drainage ditches and culverts, as well as any other capital improvements that may be needed for the growth and development of the City of Mexico.

The dedicated Capital Improvement Sales Tax and investment income is estimated to bring in \$897,626 in revenue. All expenditures from this fund are for the capital outlay projects listed below and a transfer of \$470,000 to the General Fund for street maintenance and stormwater projects.

The ending fund balance is projected to be at 29%, which meets the fund balance policy goal of 10%.

Projects and programs included in the Capital Improvement Sales Tax Fund:

Asphalt Overlays	\$280,000
Sidewalk Improvements	\$65,000
Pavement and Curb Replacement	\$60,000
Smiley Lane Extension	\$216,300
Mars Street Extension Planning	\$10,000
Project Reserves	\$20,000

CAPITAL PROJECT RESERVE FUND:

This fund was originally established to transfer unreserved surplus funds from the City's General Fund to be held in reserve for future capital projects. As a part of the City's Debt Management Plan, the City plans ahead, saves money and uses a pay-as-we-go approach for most capital project purchases.

This approach conserves credit and primarily only using debt as a tool to finance large capital investments and facilities. Planning ahead, saving and using the pay-as-we-go approach may increase cash reserves at times; however, it avoids the added cost of processing fees and interest payments associated with borrowing. By using this approach, the City was able to save and contribute \$1,259,671 in cash towards the new Fairgrounds Aquatic Center.

In June of 2020, the citizens of Mexico approved the collection of a local use tax. The revenue from said use tax was committed to support community and capital improvement projects. The dedicated receipts from the Use Tax Collections are now being deposited into this fund.

The estimated revenue for 2022 into this fund is \$233,485 with expenditures estimated at \$135,465. The only expenditure in this fund is for an interfund transfer to the Parks and Recreation Fund to support a portion of the principal and interest payment on a bank loan for Fairgrounds Aquatic Center.

ACKNOWLEDGEMENTS:

The preparation of this budget document was a team effort and its timely preparation could not have been accomplished without the cooperation of the entire City Staff. The cooperative effort to balance this budget was done in such a way as to reflect the goals and objectives of City Council and to maintain services being provided to citizens.

City Manager Slagle thanked and acknowledged Roger Haynes, Vicki Duenke and Department Directors for their assistance and preparation of this budget. City Manager Slagle stated that it is his hope that budget is well received by City Council and the Citizens of Mexico.

Council Comment

Chairman Pro Tem Briggs commented on the diffuser that is listed on the agenda for approval. City Manager Slagle provided information on the diffuser purchase.

Public Comment

None

Mayor Miller moved to close the public hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none.

NEW BUSINESS – ORDINANCE

Bill No. 2021 – 57. An Ordinance Revising the Budget for the City of Mexico, Missouri, for the Fiscal Year October 1, 2020 to September 30, 2021, Inclusive, and Adopting the Budget for the Fiscal Year October 1, 2021 to September 30, 2022, Inclusive, Appropriating the Funds as Allocated to Various Accounts and Authorizing the Expenditure of Such Funds by the City Manager and Other Officials for the Purposes Indicated.

Mayor Miller asked if Council Member had any questions regarding Bill No. 2021 - 57.

Council Member Haag moved for first reading by title only of Bill No. 2021 – 57. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. First Reading By Title Only was given to Bill No. 2021 – 57 by Council Member Haag.

Council Member Haag moved for second reading by title only of Bill No. 2021 – 57. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Second Reading By Title Only was given to Bill No. 2021 – 57 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2021 – 57. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Bill No. 2021 – 57 was passed as Ordinance No. 4484.

NEW BUSINESS – RESOLUTIONS

Bill No. 2021 – 58. A Resolution Authorizing the City Manager to Enter into an Agreement with SMICO Contracting Group, LLC for Aeration Diffuser Replacement Work at the Wastewater Treatment Facility.

City Manager Slagle called upon Director Russell to present the report.

Advertisement for bids were placed in the Mexico Ledger and also placed on the Quest CDN Electronic

Plan Room and on the City’s website for aeration diffuser replacement work at the wastewater treatment facility. Five bids were received and were opened on August 3, 2021 with SMICO Contracting Group, LLC of Odessa, Missouri submitting the best bid. This project will replace the diffuser membranes in the aeration basins and remove the grit and snails from these basins. The work includes lawful disposal of the biosolids in accordance with EPA CFR 503 and state requirements WQ423, WQ424, and WQ426. The 2020 – 2021 annual budget allows \$120,000 for the diffuser replacement project. Additional funding has also been included in the 2021 – 2022 annual budget (\$160,000).

<i>Contractor</i>	<i>Location</i>	<i>Price</i>
Clean Infusion	Columbia, Missouri	\$279,645.00
Heggeman, Inc.	Warrenton, Missouri	\$257,357.00
Irvinbilt Constructors, Inc.	Chillicothe, Missouri	\$302,700.00
Martin General Contractors	Eolia, Missouri	\$324,500.00
SMICO Contracting Group, LLC	Odessa, Missouri	\$244,113.00

Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2021 – 58.

Council Member Williams held discussion regarding replacement work at the wastewater treatment facility. Director Russell provided information on the expressed concerns.

Chairman Pro Tem Briggs moved for reading by title only of Bill No. 2021 – 58. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Reading By Title Only was given to Bill No. 2021 – 58 by Chairman Pro Tem Briggs.

Chairman Pro Tem Briggs moved for passage of Bill No. 2021 – 58. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Bill No. 2021 – 58 was passed as Resolution No. 4035.

Bill No. 2021 – 59. A Resolution Authorizing the City Manager to Sign a Modernization Proposal with Kone, Inc. for the City Hall Elevator.

City Manager Slagle called upon Director Jackson to present the report.

A scheduled equipment inspection for the city hall elevator was completed on April 19, 2021 by ATIS Elevator Inspections. The inspection determined that the elevator no longer met safety codes and Americans with Disability Act requirements. A proposal was solicited for upgrades from Kone, Inc., sole source provider for the elevator model. The proposal was based on a 2022 installation to modernize the current elevator. Kone, Inc.’s proposal was \$155,789 and includes a new control system; a new door operator; and a new pushbutton panel in the halls and in the elevator car. Funding for this project is included in the 2021 – 2022 annual budget in the amount of \$155,800. Approving the proposal would allow Kone, Inc. to order parts, which has a 14-week lead time. Approval will also allow the upgrades to be scheduled for a January 2022 completion date. Director Jackson recommended Council proceed with reading by title only and passage of Bill No. 2021 – 59.

Discussion was held by Council Members and City Staff regarding the proposal for the elevator modernization.

Council Member Shivers moved for reading by title only of Bill No. 2021 – 59. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Reading By Title Only was given to Bill No. 2021 – 59 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2021 – 59. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. Bill No. 2021 – 59 was passed as Resolution No. 4036.

OTHER BUSINESS

Staff Report – Purchase of Replacement Parts for Wastewater Pumps

City Manager Slagle called upon Director Russell to present the report.

The City’s wastewater treatment facility has four influent pumps that pump wastewater into the treatment plant for processing. These pumps were installed approximately 10 years ago and wear and tear occur on the impellers and sleeves, due primarily to grit in the influent. The recent maintenance inspection performed by Vandevanter Company, under contract with the City, showed two of the pumps have significant wear. A price quote for the necessary replacement parts has been obtained from Vandevanter Engineering Company of Fenton, Missouri. The pumps and parts are sold through a sole source distributor for the manufacturer. Purchasing these parts now will allow them to be installed at the next inspection, saving a service call and mobilization costs. The 2020 – 2021 annual budget allows \$25,000 for equipment replacement for lift station pumps. Bid received: Vandevanter Engineering Co. of Fenton, Missouri – \$18,706.00. Director Russell recommended Council accept the bid in the amount of \$18,706.00 from Vandevanter Engineering Co. for the necessary replacement parts for the lift station pumps.

Council Member Haag moved to accept the bid from Vandevanter Engineering Co. for the amount of \$18,706.00 for the necessary replacement parts for the lift station pumps. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none.

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Haag made comments regarding a good start to the school year and he hopes that it will continue. Council Member Haag encouraged everyone to get out and enjoy the parks and the weather.

Council Member Williams congratulated Council Member Haag on the MHS football ranking.

Chairman Pro Tem Briggs expressed appreciation to the Engineering Department for being a job shadow for an MMA Cadet.

Council Member Shivers commented on the community support for the Edward Williams benefit. Council Member Shivers commented on the recent Relay for Life event held in the downtown area.

City Manager Slagle reported on community events that will be held; Homecoming and Walk Back In Time to mention a few.

PUBLIC COMMENTS

Jennifer Prior, 1903 Pollock Road, commented on Low Speed Vehicles (LSV) to be licensed by the State and expressed concerns regarding allowing golf carts, ATV/UTVs on the streets.

Discussion was held regarding licensing and allowing golf carts, ATV/UTVs, lawn mowers and motorized wheel chairs on streets

Steve Nichols, 11 Quantico, stated that he would like to request that Council consider allowing low speed vehicles and side-by-sides and golf carts to be operated on the streets of Mexico. Nichols also commented on unlicensed mini-bikes running on the streets without reflectors or lights.

Mayor Miller inquired if the Council was interested in having the City Manager look into allowing golf carts and side-by-sides to be operated on city streets. Council Member Shivers and Chairman Pro Tem Briggs held discussion regarding the request and stated that previous discussion was definitive on the matter.

REVISED STATUTES OF MISSOURI § 610.021 (1) LITIGATION AND (3) PERSONNEL MATTERS

Mayor Miller moved to adjourn into executive session pursuant to the Revised Statutes of Missouri §610.021 (1) litigation and (3) personnel matters. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none.

ADJOURNMENT INTO OPEN SESSION FROM EXECUTIVE SESSION

No Discussion/Comments

ADJOURNMENT

Council Member Shivers moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Haag, Shivers, Briggs. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL SEPTEMBER 27, 2021

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER/ADMINISTRATIVE SERVICES

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: Public Hearing – To Consider a Change to Sanitary Sewer Use
Charge Rates

Dear City Council Members:

A Notice of Public Hearing was advertised in the *Mexico Ledger* on August 18, 2021. This hearing is for purposes of discussing a wastewater rate adjustment that is proposed to be effective for the upcoming fiscal year.

	<u>User Charge Portion</u>	<u>Capital Charge Portion</u>	<u>Base Rate/Month</u>
Current Per 1,000 Gallons	\$ 1.30	\$ 5.53	\$ 9.09
Proposed Per 1,000 Gallons	\$ 1.34	\$ 5.75	\$ 9.09

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$43.24

Proposed: \$44.54

Background

In 2008, the City of Mexico retained the engineering services of Horner & Shifrin, Inc. of St. Louis, Missouri to complete a capital asset analysis and facility plan on the City's wastewater treatment operation.

In 2009, a facility plan was presented by Horner & Shifrin Inc. to Council, the public and City staff that outlined an estimated \$12,461,400 in capital improvements.

With voter approval, phase I and phase II improvements were financed through bonds issued during 2010 and 2011. During 2020, the bonds were refunded to take advantage of a lower interest rate which subsequently lowered the annual bond payment and reduced the payout term.

Rather than financing a third phase of improvements through another bond issuance and taking on additional debt, the City has elected to tackle additional needs for capital improvements by priority ranking each need and putting into effect a pay as you go tactic where cash is reserved and then drawn down for anticipated capital outlays.

From 2015 through 2020, the City of Mexico has been able to fund in excess of \$3.7 million dollars in capital improvements and equipment without additional borrowing.

It is estimated that fiscal year 2021 will end with \$626,000 in capital outlay and fiscal year 2022 budgets for \$777,000 in capital purchases and improvements, all without the need for financing.

In addition to annual debt service payments and cash funded capital outlay, wastewater fees must be adequate to cover costs associated with daily operations, maintenance of equipment, repair, renewal, and replacement reserves.

This evening staff presents wastewater fund financial projections and a recommended sewer rate adjustment that is needed to provide sufficient financial resources for continued debt service coverage, capital improvements and other operational costs related to the wastewater treatment facility and collection system for the 2022 fiscal year.

Staff recommends that Council proceed with the advertised public hearing.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

RDH

Reviewed by: Bruce R. Slagle, City Manager

City of Mexico
Notice of Public Hearing Regarding the
Proposed Wastewater Sewer User Rate Increase

On September 27, 2021, 6:00 p.m. at the regularly scheduled Council Meeting of the City of Mexico, the City Council will be holding a Public Hearing in the City Council Chambers located at 300 North Coal Street, Mexico, Missouri to discuss the proposed Wastewater Sewer Rate Increase. The purpose of the Public Hearing is to discuss the rate adjustment and to gather input regarding the Wastewater User Rate Ordinance from the tax payers.

The proposal would revise the City's wastewater rates to meet operational and capital requirements of the wastewater system. The basis on which the proposed wastewater rates have been calculated is available in a report filed with the City Clerk. The report includes a five-year financial report projection of wastewater rates and takes into consideration cost increases resulting from significant capital improvements to meet DNR and EPA treatment facility requirements, daily operating costs, equipment repair and replacement, and fund balance reserve requirements.

	<u>User Charge</u> <u>Portion</u>	<u>Capital Charge</u> <u>Portion</u>	<u>Base Rate /</u> <u>Month</u>
Current:			
Per 1,000 Gallons	\$1.30	\$5.53	\$9.09
Proposed:			
Per 1,000 Gallons	\$1.34	\$5.75	\$9.09

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$43.24

Proposed: \$44.54

Also, users of the utility collection system that are located and/or deliver sewer flow from outside the City's corporate limits shall be billed at a rate of one hundred fifty (150) percent of rates established for user types based on monthly metered water flow received from those flow contributors within the City's corporate limits.

Questions or comments may be directed to the Administrative Services Department, 2nd Floor, City Hall, 300 North Coal Street or by phone (573) 581-2100.

By Order of the Council
Marcy LeCount, City Clerk
Mexico, Missouri

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: Public Hearing – Final Approval of Lakeside at the
Oaks Planned Unit Development (PUD) in the
City of Mexico, Missouri

Dear City Council Members:

This Public Hearing concerns a request for Final Approval of Lakeside at the Oaks Planned Unit Development (PUD) submitted by A Civil Group on behalf of Oak Tree Club, LLC. Lakeside at the Oaks PUD is located at 1801 E. Liberty.

A Planned Unit Development (PUD) is a type of building development which is a designed grouping of both varied and compatible land uses, such as housing, recreation and commercial, all within one contained development. In accordance with Sec. 42-774 (a) of the City of Mexico Code, “The owner of a tract of land may submit to the Planning and Zoning Commission for its review, a preliminary plan for the use and development of such tract for a residential planned unit development, provided that the tract is located in any R district or a C-1 or C-2 district”. The proposed Lakeside at the Oaks PUD tract of land is currently zoned R-1, Single Family District, and C-2, General Commercial District, which meets this requirement.

Lakeside at the Oaks PUD totals 9.36 acres and includes 10 single family detached villas and 22 single family attached villas.

A proposed private street (Fairway Oaks Court) will be 25' wide with a 5' sidewalk on the north side. Fairway Oaks Court intersects with East Liberty Street and has only one entrance with a turnaround at the end. There is a cart drive from The Oaks Clubhouse which can provide emergency access should the entrance be blocked. Fairway Oaks Court is to remain privately owned and maintained. There is no provision for the street to continue in the future.

In accordance with Sec. 36-53 (a) of the Mexico City Code, new subdivisions shall have sidewalks on both sides of the street. Oak Tree Club, LLC, requested the City waive its requirement that sidewalks be installed on both sides of the street. They feel the sidewalk along the north side of the street should be adequate as the majority of homes within the subdivision are on the north side. Additionally, this is a golfing community, many individuals will own golf carts and may not benefit from direct access to a sidewalk.

The existing 15" sanitary sewer is shown to be relocated. The sewer will be a publicly owned and maintained line because it carries flow from outside the development as well as internally to the development. After construction, it will be necessary to vacate the old line and easement. The new line and easement will need to be dedicated on the final plat.

Mexico City Council
September 27, 2021
Page 2

Locations for water and electric utilities are shown along the street.

At the September 7, 2021, Planning and Zoning Commission meeting, the Commission made motion to grant Preliminary and Final Approval of Lakeside at the Oaks Planned Unit Development and grant the sidewalk waiver.

Staff recommends that Council proceed with the advertised Public Hearing.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachments

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER / ADMINISTRATIVE SERVICES

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 40, Article III, Division 4,
Section 40-160(a) of the Mexico City Code Relating to the
Sanitary Sewer Use Charges

Dear City Council Members:

A Public Hearing was held earlier this evening providing the Council both background and future planning information for necessary capital improvements to the wastewater treatment facility and collection system.

Staff has provided to Council and the public a 5-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and capital projects currently underway and forthcoming potential funding needs addressing capacity and compliance in wastewater collection and treatment operations.

Staff provides the following comparison between current rates and the proposed rates.

User Rate Comparison

Current Basic Sewage Charge

	<u>User Charge</u> <u>Portion</u>	<u>Capital Charge</u> <u>Portion</u>	<u>Total</u>
Administrative Charge – All Customers	--	--	\$ 9.09/month
Monthly Variable Portion	\$ 1.30	\$ 5.53	\$ 6.83 per 1,000 gallons

Updated Basic Sewage Charge:

Administrative Charge – All Customers	--	--	\$9.09/month
Monthly Variable Portion (per 1,000 gallons)	\$ 1.34	\$ 5.75	\$ 7.09 per 1,000 gallons

Also, users of the utility collection system that are located and/or deliver sewer flow from outside the City's corporate limits shall be billed at a rate of one hundred fifty (150) percent of rates established for user types based on monthly metered water flow received from those flow contributors within the City's corporate limits.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AMENDING CHAPTER 40, ARTICLE III, DIVISION 4, SECTION 40 – 160(A) OF THE MEXICO CITY CODE RELATING TO SANITARY SEWER USE CHARGE

WHEREAS, the City of Mexico, has caused a study to be made of its wastewater treatment facility and rates and charges; and

WHEREAS, the City of Mexico, in order to remain compliant with current and upcoming state and federal wastewater treatment regulation requirements, provide for best public health benefit, and plan for and accommodate growth, finds it necessary to make significant capital improvements to the Route J Treatment Facility and collection system; and

WHEREAS, the City of Mexico, as operator of the municipal wastewater utility finds it necessary to establish rates which will generate sufficient income for the full proper and prudent operation, management and maintenance of said utility, as well as the provision of continued quality wastewater utility service to its customers; and

WHEREAS, said requirements include the generation of cash operating expenses, payment of debt service, debt service reserves, compensation for depreciation, sufficient funds for extensions and replacements; and

WHEREAS, the City of Mexico believes that while revenues for said utility need to be increased, the most prudent ways to increase revenues to the required level would be through a gradual tier process, rather than at one time.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. Chapter 40, Article III, Division 4, Section 40-160, subsection (a), is hereby deleted and a new Section 40-160, subsection (a), is enacted to read as follows:

(a) *Basic sewage service charge.* Each user of the sewage system of the city shall pay for the use of such system monthly sewage service charges based on the following rates:

	<i>User Charge Portion</i>	<i>Capital Charge Portion</i>	<i>Total</i>
Administrative Charge – All Customers	--	--	\$ 9.09/month
Monthly Variable Portion (per 1,000 gallons)	\$ 1.34	\$ 5.75	\$ 7.09 per 1,000 gallons

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 27TH DAY OF SEPTEMBER 2021

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: An Ordinance for Final Approval of Lakeside at the Oaks Planned Unit
Development (PUD) in the City of Mexico, Missouri

Dear City Council Members:

The attached Ordinance, a request for Final Approval of Lakeside at the Oaks Planned Unit Development (PUD), submitted by A Civil Group on behalf of Oak Tree Club, LLC. This development was discussed in the previously held Public Hearing.

Staff recommends Council proceed with the two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachment

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE FOR FINAL APPROVAL OF LAKESIDE AT THE OAKS PLANNED UNIT DEVELOPMENT (PUD) IN THE CITY OF MEXICO, MISSOURI

WHEREAS, Oak Tree Club, LLC, plan to develop certain land in the City of Mexico, Missouri, and has submitted to the Planning and Zoning Commission a site plan of the proposed development. The name of the development will be “Lakeside at the Oaks” Planned Unit Development; and

WHEREAS, the owners, by the site plan endorsed thereon, propose to offer to the City perpetual easements to the land, as shown on the site plan, for the construction and maintenance of utilities by the City and appropriate utility companies; and

WHEREAS, City Council has examined the site plan and accepts the recommendation of the Planning and Zoning Commission concerning the plan.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The site plan of the proposed Lakeside at the Oaks Planned Unit Development is hereby approved. The land dedicated by the owners to use as perpetual easements is hereby accepted by the City, and the City Clerk is directed to endorse on said site plan the officer’s proper certification of this approval.
- Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 27TH DAY OF SEPTEMBER 2021

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 38, Article X, Schedule 13 of the
Traffic and Vehicles Schedule of the Mexico City Code

Dear City Council Members:

The City's Engineering Division has received a petition for altering existing No Parking restrictions along Rivers Drive, between Sannebeck Drive and Christopher Drive (RT JJ). This petition includes signatures from over ten properties along Rivers Drive.

An evaluation of this request was conducted by Engineering staff and included the following steps:

- Deployment of the City's traffic counter and analysis of gathered data.
- Review of on-site geometry.
- Review of crash history.
- Input from Public Safety.
- Consideration of history for implementing No Parking restriction.

Engineering's evaluation of the above items has concluded that an alteration to the existing No Parking restriction along Rivers Drive is acceptable. The recommended alteration to Schedule 13 of the Traffic and Vehicles Schedule is provided below:

- Remove Section iii - Parking shall be prohibited on the north and south sides of Rivers Drive, west from State Route JJ to Country Place Court.
- Add Section rrrr - Parking shall be prohibited along the entirety of the south side of Rivers Drive, between Sannebeck Drive and Christopher Drive, and along the north side of Rivers Drive a distance of 50 feet measured from the east curb line of Sannebeck Drive.

Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE AMENDING CHAPTER 38, ARTICLE X, SCHEDULE
13 OF THE TRAFFIC AND VEHICLES SCHEDULE OF THE MEXICO CITY CODE**

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. Chapter 38, Traffic and Vehicles, Article X Schedules, Schedule 13, Section iii is hereby deleted:

~~(iii) Parking shall be prohibited on the north and south sides of Rivers Drive, west from State Route JJ to Country Place Court.~~

Section 2. Chapter 38, Traffic and Vehicles, Article X Schedules, Schedule 13, Section rrrr is hereby added:

(rrrr) Parking shall be prohibited along the entirety of the south side of Rivers Drive, between Sannebeck Drive and Christopher Drive, and along the north side of Rivers Drive a distance of 50 feet measured from the east curb line of Sannebeck Drive.

Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 27TH DAY OF SEPTEMBER 2021

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign
An Agreement With Insituform Technologies USA,
Inc. for CIPP Work

Dear City Council Members:

During sanitary sewer collection system monitoring and investigation by the Duke's 360 pilot program this year, two-line segments were identified as possible inflow sources.

City maintenance crews followed up and located a creek crossing of a 15" line and a stretch of 8" pipe with bad joints that were allowing inflow during storm events. The cost of replacement exceeds the cost of cast in place pipe (CIPP) due to other utilities, sidewalk, and pavement replacement that would be required.

The CIPP has been bid competitively through the cooperative purchasing site Buy Board. Insituform Technologies USA, Inc. of Chesterfield, Missouri has provided a cost estimate and proposal in accord with the Buy Board pricing as bid.

The 2021 – 2022 annual budget has \$300,000 in the wastewater operation capital outlay. The cost of this contract is estimated to be \$40,654.

Staff recommends Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign an agreement with Insituform Technologies USA, Inc. for CIPP work.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/ Public Works Director

Attachments

Reviewed By: Bruce R. Slagle, City Manager

BILL NO. 2021 – 63

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT
WITH INSITUFORM TECHNOLOGIES USA, INC FOR CIPP WORK**

WHEREAS, the City of Mexico has discovered inflow in two sanitary sewer lines;
and

WHEREAS, Buy Board, a cooperative purchasing entity has competitively bid
cast in place pipe services.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF MEXICO MISSOURI AS FOLLOWS:

- Section 1. The City of Mexico Missouri accepts the estimated cost of \$40,654 from
Insituform Technologies USA, Inc. through Buy Board.
- Section 2. The City Manager is hereby authorized to execute on behalf of the City an
Agreement with Insituform Technologies USA, Inc.
- Section 3. This Resolution shall be in full force and effect from and after the time of
its passage.

PASSED THIS 27TH DAY OF SEPTEMBER 2021

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign
An Agreement with Duke's Root Control, Inc. for
Chemical Root Control in the City's Sanitary Sewer
Collection System

Dear City Council Members:

For several years the Wastewater Division has been using Duke's Root Control to treat segments of the sanitary sewer collection system for roots. The treatment foams up in the pipeline, coating roots that intrude from all directions desiccating them and is guaranteed for 3 years. The treatment does not use any copper compounds.

The contract is competitively bid through Buy Board, a cooperative purchasing group that the City is a member and the cost of the contract will be an estimated \$25,338.04.

The cost of this project is included in the 2021 – 2022 annual budget from the professional services line item in the Wastewater Fund.

Staff recommends Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign an agreement with Duke's Root Control for chemical root control in the City's sanitary sewer collection system.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/ Public Works Director

Attachments

Reviewed By: Bruce R. Slagle, City Manager

BILL NO. 2021 – 64

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH DUKE’S ROOT CONTROL, INC. FOR CHEMICAL ROOT CONTROL IN THE CITY’S SANITARY SEWER COLLECTION SYSTEM

WHEREAS, the City of Mexico has previously used Duke’s Root Control Inc. for sanitary sewer root control; and

WHEREAS, Buy Board, a cooperative purchasing entity has competitively bid sanitary sewer root control and established unit prices.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO MISSOURI AS FOLLOWS:

- Section 1. The City of Mexico Missouri accepts the estimated cost of \$25,338.04 from Duke’s Root Control Inc., through Buy Board.
- Section 2. The City Manager is hereby authorized to execute on behalf of the City a contract with Duke’s Root Control Inc.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 27TH DAY OF SEPTEMBER 2021

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: September 27, 2021

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of a John Deere 85G Tracked
Excavator for the Street Maintenance Department

Dear City Council Members:

The Street Maintenance Department uses a tracked excavator for a number of purposes, including housing demolition, storm sewer replacement, and street patching. Maintenance Crews currently use a 2016 Bobcat E85 that will be used as a trade-in.

The State of Missouri has a cooperative purchasing contract that will be used for the purchase of a John Deere 85G tracked excavator. Martin Equipment of Ashland, Missouri has the bid under the State contract. The 2021 John Deere 85G is the same size as the Bobcat E85 and is currently available in Martin Equipment's yard.

<i>Vendor</i>	<i>Equipment</i>	<i>Bid</i>
Martin Equipment Ashland, Missouri	2021 John Deere 85G	Trade-in - \$114,975.00 - <u>\$ 53,000.00</u> <u>\$ 61,975.00</u>

The 2021 – 2022 annual budget allows \$59,950 for this purchase.

Staff recommends Council approve the purchase of the John Deere 85G tracked excavator from Martin Equipment of Ashland, Missouri.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR:lo
Attachments

Reviewed by: Bruce Slagle, City Manager

American Recue Act Funding Projects

The City of Mexico is expected to receive \$2,323,964. The Community needs list as discussed in the Budget Work Session is below and not all projects may be eligible to receive funding. The Rescue Act contains several provisions and restrictions on the types of projects these funds may be spent on. However, it is still important to rank the full list, so please rank them from 1 to 11 and if so moved add any project you feel deserves consideration.

	<u>RANKING</u>
▶ Aerial Fire Truck	_____
▶ Pollock Bridge Replacement	_____
▶ Wastewater Collection System Improvement Projects	_____
▶ Stormwater Projects – Dam Safety Projects	_____
▶ ADA Sidewalks	_____
▶ Monroe & Morris Intersection Realignment	_____
▶ Replace Cemetery Building	_____
▶ Plunket Lake – clean out	_____
▶ Garfield Park Entrance/Bridge & Parking Lot	_____
▶ City Hall Elevator Rebuild	_____
▶ Housing Incentive Program – Housing Subdivision Assistance	_____
▶ Other: _____	_____