



**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall • 3<sup>rd</sup> Floor Council Chambers**

**300 N. Coal Street  
Mexico, Missouri 65265**

**October 11, 2021  
6:00 p.m.**

**REGULAR SESSION**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

A. September 27, 2021 – Regular Session

**4. Resolutions (Reading By Title Only and Passage)**

A. Bill No. 2021 – 65. A Resolution Authorizing the City Manager to Sign A Contract with Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC for Industrial Pretreatment Program Services. Reading By Title Only and Passage.

B. Bill No. 2021 – 66. A Resolution Authorizing the Mayor to Sign a Water Line Easement to Missouri American Water. Reading By Title Only and Passage.

C. Bill No. 2021 – 67. A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens. Reading By Title Only and Passage.

**5. Other Business**

A. Staff Report – Purchase of a Wide Area Rotary Mower for the Parks Maintenance Department

B. Claims

**6. Comments**

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**7. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL REGULAR MEETINGS MINUTES  
SEPTEMBER 27, 2021**

The Council of the City of Mexico, Missouri met in regular session on September 27, 2021 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Vicki Briggs; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Major Brice Mesko, Department of Public Safety; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well members of the media and interested citizens.

The Council Meeting was also live streamed on the City’s Facebook account, City of Mexico – City Hall.

**APPROVAL OF MINUTES – SEPTEMBER 13, 2021 –REGULAR SESSION MEETING**

Council Member Haag moved for approval of the September 13, 2021 Regular Session minutes as presented. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. The Minutes were approved as presented.

**PUBLIC HEARINGS**

***To Consider a Change to Sanitary Sewer Use Charge Rates***

Council Member Miller moved to open the public hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

City Manager Slagle called upon Deputy City Manager Haynes to make the report.

A Notice of Public Hearing was advertised in the *Mexico Ledger* on August 18, 2021. This hearing is for purposes of discussing a wastewater rate adjustment that is proposed to be effective for the upcoming fiscal year.

	<u>User Charge Portion</u>	<u>Capital Charge Portion</u>	<u>Base Rate/Month</u>
Current Per 1,000 Gallons	\$ 1.30	\$ 5.53	\$ 9.09
Proposed Per 1,000 Gallons	\$ 1.34	\$ 5.75	\$ 9.09

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$43.24

Proposed: \$44.54

The City of Mexico retained the engineering services of Horner & Shifrin, Inc. of St. Louis, Missouri in 2008 to complete a capital asset analysis and facility plan on the City’s wastewater treatment operation. In 2009, a facility plan was presented by Horner & Shifrin Inc. to Council, the public and City staff that outlined an estimated \$12,461,400 in capital improvements. With voter approval, phase I and phase II improvements were financed through bonds issued during 2010 and 2011. During 2020, the bonds were refunded to take advantage of a lower interest rate which subsequently lowered the annual bond payment and reduced the payout term. Rather than financing a third phase of improvements through another bond issuance and taking on additional debt, the City has elected to tackle additional needs for capital improvements by priority ranking each need and putting into effect a pay as you go tactic where cash is reserved and then drawn down for anticipated capital outlays. From 2015 through 2020, the City of Mexico has been able to fund in excess of \$3.7 million dollars in capital improvements and equipment without additional borrowing. It is estimated that

fiscal year 2021 will end with \$626,000 in capital outlay and fiscal year 2022 budgets for \$777,000 in capital purchases and improvements, all without the need for financing. In addition to annual debt service payments and cash funded capital outlay, wastewater fees must be adequate to cover costs associated with daily operations, maintenance of equipment, repair, renewal, and replacement reserves. Staff presented wastewater fund financial projections and a recommended sewer rate adjustment that is needed to provide sufficient financial resources for continued debt service coverage, capital improvements and other operational costs related to the wastewater treatment facility and collection system for the 2022 fiscal year. Deputy City Manager Haynes recommended Council proceed with the advertised public hearing.

#### Council Comment

Council Members held discussion regarding residential use and the 3% increase in rates. Deputy City Manager Haynes provided additional information addressing Council Members inquires.

#### Public Comment

None

Mayor Miller moved to close the public hearing. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

#### ***Final Approval of Lakeside at the Oaks Planned Unit Development (PUD)***

Council Member Miller moved to open the public hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

City Manager Slagle called upon Director Jackson to make the report.

A request for Final Approval of Lakeside at the Oaks Planned Unit Development (PUD) was submitted by A Civil Group on behalf of Oak Tree Club, LLC. Lakeside at the Oaks PUD is located at 1801 E. Liberty. A Planned Unit Development (PUD) is a type of building development which is a designed grouping of both varied and compatible land uses, such as housing, recreation and commercial, all within one contained development. In accordance with Sec. 42-774 (a) of the City of Mexico Code, "The owner of a tract of land may submit to the Planning and Zoning Commission for its review, a preliminary plan for the use and development of such tract for a residential planned unit development, provided that the tract is located in any R district or a C-1 or C-2 district". The proposed Lakeside at the Oaks PUD tract of land is currently zoned R-1, Single Family District, and C-2, General Commercial District, which meets this requirement. Lakeside at the Oaks PUD totals 9.36 acres and includes 10 single family detached villas and 22 single family attached villas. A proposed private street (Fairway Oaks Court) will be 25' wide with a 5' sidewalk on the north side. Fairway Oaks Court intersects with East Liberty Street and has only one entrance with a turnaround at the end. There is a cart drive from The Oaks Clubhouse which can provide emergency access should the entrance be blocked. Fairway Oaks Court is to remain privately owned and maintained. There is no provision for the street to continue in the future. In accordance with Sec. 36-53 (a) of the Mexico City Code, new subdivisions shall have sidewalks on both sides of the street. Oak Tree Club, LLC, requested the City waive its requirement that sidewalks be installed on both sides of the street. They feel the sidewalk along the north side of the street should be adequate as the majority of homes within the subdivision are on the north side. Additionally, this is a golfing community, many individuals will own golf carts and may not benefit from direct access to a sidewalk. The existing 15" sanitary sewer is shown to be relocated. The sewer will be a publicly owned and maintained line because it carries flow from outside the development as well as internally to the development. After construction, it will be necessary to vacate the old line and easement. The new line and easement will need to be dedicated on the final plat. Locations for water and electric utilities are shown along the street. At the September 7, 2021, Planning and Zoning Commission meeting, the Commission made motion to grant Preliminary and Final Approval of Lakeside at the Oaks Planned Unit Development and grant the sidewalk waiver. Director Jackson recommended Council proceed with the advertised Public Hearing.

Council Comment  
None

Public Comment  
None

Mayor Miller moved to close the public hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

**NEW BUSINESS – ORDINANCES**

***Bill No. 2021 – 60. An Ordinance Amending Chapter 40, Article III, Division 4, Section 40-160(a) of the Mexico City Code Relating to the Sanitary Sewer Use Charges.***

Council Member Haag moved for first reading by title only of Bill No. 2021 – 60. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. First Reading By Title Only was given to Bill No. 2021 – 60 by Council Member Haag.

Council Member Haag moved for second reading by title only of Bill No. 2021 – 60. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Second Reading By Title Only was given to Bill No. 2021 – 60 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2021 – 60. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Bill No. 2021 – 60 was passed as Ordinance No. 4485.

***Bill No. 2021 – 61. An Ordinance for Final Approval of Lakeside at The Oaks Planned Unit Development (PUD) in the City of Mexico, Missouri.***

Council Member Williams moved for first reading by title only of Bill No. 2021 – 61. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. First Reading By Title Only was given to Bill No. 2021 – 61 by Council Member Williams.

Council Member Williams moved for second reading by title only of Bill No. 2021 – 61. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Second Reading By Title Only was given to Bill No. 2021 – 61 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2021 – 61. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Bill No. 2021 – 61 was passed as Ordinance No. 4486.

***Bill No. 2021 – 62. An Ordinance Amending Chapter 38, Article X, Schedule 13 of the Traffic and Vehicles Schedule of the Mexico City Code.***

City Manager Slagle called upon City Engineer Williford to present the report.

The City's Engineering Division has received a petition for altering existing No Parking restrictions along Rivers Drive, between Sannebeck Drive and Christopher Drive (RT JJ). This petition includes signatures from

over ten properties along Rivers Drive. An evaluation of this request was conducted by Engineering staff and included the following steps: 1) Deployment of the City's traffic counter and analysis of gathered data; 2) review of on-site geometry; 3) review of crash history; 4) input from Public Safety; 5) consideration of history for implementing; and 6) no Parking restriction. Engineering's evaluation of the above items has concluded that an alteration to the existing No Parking restriction along Rivers Drive is acceptable. The recommended alteration to Schedule 13 of the Traffic and Vehicles Schedule to remove Section iii - Parking shall be prohibited on the north and south sides of Rivers Drive, west from State Route JJ to Country Place Court; add Section rrrr - Parking shall be prohibited along the entirety of the south side of Rivers Drive, between Sannebeck Drive and Christopher Drive, and along the north side of Rivers Drive a distance of 50 feet measured from the east curb line of Sannebeck Drive. City Engineer Williford recommended Council proceed with two readings by title only and passage of Bill No. 2021 – 62, which had been posted the required length of time.

Chairman Pro Tem Briggs moved for first reading by title only of Bill No. 2021 – 62. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. First Reading By Title Only was given to Bill No. 2021 – 62 by Chairman Pro Tem Briggs.

Chairman Pro Tem Briggs moved for second reading by title only of Bill No. 2021 – 62. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Second Reading By Title Only was given to Bill No. 2021 – 62 by Chairman Pro Tem Briggs.

Chairman Pro Tem Briggs moved for passage of Bill No. 2021 – 62. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Bill No. 2021 – 62 was passed as Ordinance No. 4487.

#### **NEW BUSINESS – RESOLUTIONS**

***Bill No. 2021 – 63. A Resolution Authorizing the City Manager to Sign an Agreement with Insituform Technologies USA, Inc. for CIPP Work.***

City Manager Slagle called upon Director Russell to present the report.

During sanitary sewer collection system monitoring and investigation by the Duke's 360 pilot program this year, two-line segments were identified as possible inflow sources. City maintenance crews followed up and located a creek crossing of a 15" line and a stretch of 8" pipe with bad joints that were allowing inflow during storm events. The cost of replacement exceeds the cost of cast in place pipe (CIPP) due to other utilities, sidewalk, and pavement replacement that would be required. The CIPP has been bid competitively through the cooperative purchasing site Buy Board. Insituform Technologies USA, Inc. of Chesterfield, Missouri has provided a cost estimate and proposal in accord with the Buy Board pricing as bid. The 2021 – 2022 annual budget has \$300,000 in the wastewater operation capital outlay. The cost of the contract is estimated \$40,654. Director Russell recommended Council proceed with reading and passage of Bill No. 2021 – 63.

Council Member Haag moved for reading by title only of Bill No. 2021 – 63. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Reading By Title Only was given to Bill No. 2021 – 63 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2021 – 63. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Bill No. 2021 – 63 was passed as Resolution No. 4037.

***Bill No. 2021 – 64. A Resolution Authorizing the City Manager to Sign an Agreement with Duke’s Root Control, Inc. for Chemical Root Control in the City’s Sanitary Sewer Collection System***

City Manager Slagle called upon Director Jackson to present the report.

For several years the Wastewater Division has been using Duke’s Root Control to treat segments of the sanitary sewer collection system for roots. The treatment foams up in the pipeline, coating roots that intrude from all directions desiccating them and is guaranteed for 3 years. The treatment does not use any copper compounds. The contract is competitively bid through Buy Board, a cooperative purchasing group that the City is a member and the cost of the contract will be an estimated \$25,338.04. The cost of this project is included in the 2021 – 2022 annual budget from the professional services line item in the Wastewater Fund. Director Russell recommended Council proceed with reading and passage of the Bill No. 2021 – 64.

Council Member Shivers moved for reading by title only of Bill No. 2021 – 64. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Reading By Title Only was given to Bill No. 2021 – 64 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2021 – 64. Chairman Pro Tem Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Bill No. 2021 – 64 was passed as Resolution No. 4038.

**OTHER BUSINESS**

***Staff Report – Purchase of a John Deere 85G Tracked Excavator for the Street Maintenance Department***  
City Manager Slagle called upon Director Russell to present the report.

The Street Maintenance Department uses a tracked excavator for a number of purposes, including housing demolition, storm sewer replacement, and street patching. Maintenance Crews currently use a 2016 Bobcat E85 that will be used as a trade-in. The State of Missouri has a cooperative purchasing contract that will be used for the purchase of a John Deere 85G tracked excavator. Martin Equipment of Ashland, Missouri has the bid under the State contract. The 2021 John Deere 85G is the same size as the Bobcat E85 and is currently available in Martin Equipment’s yard.

<i>Vendor</i>	<i>Equipment</i>	<i>Bid</i>
Martin Equipment		\$114,975.00
Ashland, Missouri	2021 John Deere 85G	Trade-in - \$ 53,000.00
		<u>\$ 61,975.00</u>

The 2021 – 2022 annual budget allows for \$59,950 for this purchase. Director Russell recommended Council approve the purchase of the John Deere 85G tracked excavator from Martin Equipment of Ashland, Missouri.

Council Member Williams moved to approve the purchase of the John Deere 85G tracked excavator from Martin Equipment of Ashland, Missouri in the amount of \$61,975. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

***Claims***

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

The list of claims was approved.

**COUNCIL COMMENTS**

Council Member Haag made comments regarding Step Up for Down Syndrome which was supported by Mexico businesses.

Council Member Williams commented on the Walk Back In Time event that was recently held.

Chairman Pro Tem Briggs commented on the Walk Back In Time event that was recently held.

Council Member Shivers commented on the Walk Back In Time 1816 Baseball game. Council Member Shivers commented on events held in the community, Homecoming and Walk Back In Time.

City Manager Slagle commented on a program that provided by Dr. Shivers in providing Rodney Sampson as speaker. City Manager Slagle commented on the upcoming City’s Fall Cleanup and guidelines that will be enforced.

Mayor Miller commented on the Walk Back In Time event, Homecoming Parade and football game and the upcoming “Odd Couple” production that will be held at the Presser Performing Arts Center.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Council Member Shivers moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. The City Council Regular Session Meeting was adjourned.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED BY COUNCIL OCTOBER 11, 2021

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: October 11, 2021

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign A  
Contract with Kim Hoskins Environmental Consulting,  
LLC, d/b/a KimHEC for Industrial Pretreatment Program  
Services

Dear City Council Members:

Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC has been providing technical expertise and assistance in administering the City's industrial pretreatment program services for the past year. Kim previously provided the same type of service to the City through Horner & Shifrin, Inc.

Due to the increasing technical requirements of the regulations and our need for manpower to address collection system needs, Staff recommends KimHEC to continue to provide assistance with this program and its regulations. Ultimately, it will free up Staff in order to more aggressively address collection system needs.

The proposed contract from KimHEC is a not to exceed amount of \$23,100. Funding is available in the 2021 – 2022 annual budget, wastewater fund for Industrial Pretreatment of \$40,000.

Staff recommends Council proceed with reading by title only and passage of the attached resolution authorizing the City Manager to sign a contract with Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR:lo  
Attachments

Reviewed by: Bruce Slagle, City Manager



**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A CONTRACT WITH  
KIM HOSKINS ENVIRONMENTAL CONSULTING, LLC, D/B/A KIMHEC FOR INDUSTRIAL  
PRETREATMENT PROGRAM SERVICES**

WHEREAS, the City of Mexico has realized increasing technical requirements of Industrial Pretreatment Regulations and its need for manpower to address collection system needs; and

WHEREAS, Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC has been providing technical expertise and assistance in administering the City’s industrial pretreatment program services for the past year and wishes to do so in the future.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO MISSOURI AS FOLLOWS:

- Section 1. The City of Mexico Missouri accepts the estimated cost not to exceed of \$23,100 from Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC for industrial pretreatment program services.
- Section 2. The City Manager is hereby authorized to execute on behalf of the City an Agreement with Kim Hoskins Environmental Consulting, LLC, d/b/a KimHEC.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 11<sup>TH</sup> DAY OF OCTOBER 2021

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: October 11, 2021

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the Mayor to Sign a Water Line  
Easement to Missouri American Water

Dear City Council Members:

Missouri American Water has requested the City of Mexico to grant a permanent water line easement on the A.P. Green (Abacus/Shamrock) property.

The easement is 25' in width and runs generally adjacent to and parallel with the railroad, on the north side of the property and Green Boulevard on the west side of the property. A new main, on this easement, will replace parts of an older main that previously had multiple breaks. The easement will also provide for looping and redundant connectivity, strengthening the water system.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the Mayor to sign a water line easement to Missouri American Water.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR:lo  
Attachments

Reviewed by: Bruce Slagle, City Manager

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A WATER  
LINE EASEMENT TO MISSOURI AMERICAN WATER**

WHEREAS, Missouri American Water has requested the City of Mexico to grant a permanent water line easement on the A.P. Green (Abacus/Shamrock) property; and

WHEREAS, the easement is 25' in width and runs generally adjacent to and parallel with the railroad, on the north side of the property and Green Boulevard on the west side of the property. A new main, on this easement, will replace parts of an older main that previously had multiple breaks. The easement will also provide for looping and redundant connectivity, strengthening the water system.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO MISSOURI AS FOLLOWS:

- Section 1. The Mayor of the City of Mexico is hereby authorized to execute on behalf of the City a water line easement to Missouri American Water.
- Section 2. The City of Mexico will grant a permanent water line easement on the A.P. Green (Abacus/Shamrock) property.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 11<sup>TH</sup> DAY OF OCTOBER 2021

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 11, 2021

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with The Help Center to assist in the offset of operational costs related to providing services to citizens.

The 2021 – 2022 budget allows for the City of Mexico to contribute to The Help Center the sum of Five Thousand and No/100 Dollars (\$5,000) for the use in the offset of operational costs related to providing programs, activities and services to citizens. The City provided assistance to The Help Center in 2004, 2009, 2010 and 2011 in the amount of \$5,000. In 2012, Council approved to increase the level of support to The Help Center to \$10,000 based on the need for additional assistance. Council approved the level of funding to return to \$5,000 in 2017.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to enter into an agreement with The Help Center.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

Attachment Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HELP CENTER TO OFFSET OPERATIONAL COSTS RELATED TO PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by The Help Center to its citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and services provided to citizens; and

WHEREAS, the City of Mexico and The Help Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with The Help Center to assist in the offset of operational costs related to providing these services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 11<sup>th</sup> DAY OF OCTOBER 2021

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF MEXICO, MISSOURI  
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: October 11, 2021

Members of City Council  
City of Mexico, Missouri

RE: Staff Report – Purchase of Wide Area Rotary Mower for Parks  
Maintenance Department

Dear City Council Members:

The 2021 – 2022 annual budget allows \$62,000 for the purchase of a wide area rotary mower for the Parks Maintenance Department. The Parks Department will trade-in a 2012 Toro 4000d wide area mower.

Request for bids were sent to fourteen (14) vendors and advertisements were placed in the *Mexico Ledger* and posted on the City’s website. Bids were received from two vendors with TurfWerks of Hazelwood Missouri submitting the best bid.

VENDOR	EQUIPMENT	BID PRICE	TRADE-IN	NET COST
Farm Power Lawn & Leisure, Inc. Columbia, Missouri		No Bid		
McKeown Farm & Lawn Moberly, Missouri	Do Not Carry Wide Area Mowers	No Bid		
MTI Distributing, Inc. Berkeley, Missouri	Toro Groundmaster 4000-D	\$72,983.52	(\$9,000.00)	\$63,983.52
<b><i>TurfWerks Hazelwood, Missouri</i></b>	<b><i>Jacobson HR600</i></b>	<b><i>\$71,370.00</i></b>	<b><i>(\$8,000.00)</i></b>	<b><i>\$63,370.00</i></b>

Staff recommends that Council approve the purchase of the Jacobson HR600 wide area mower from TurfWerks of Hazelwood, Missouri for the bid price of \$63,370, subject to the bidder’s ability to deliver the mower in an acceptable length of time.

Respectfully submitted,

Chad Shoemaker  
Parks & Recreation Director

CS  
Attachments

Reviewed by: Bruce Slagle, City Manager