



**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING AGENDA**

**CITY HALL
300 N. COAL STREET
MEXICO, MISSOURI 65265**

**NOVEMBER 28, 2022
6:00 P.M.**

REGULAR SESSION

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. November 14, 2022 – Regular Session

4. New Business – Resolution (Reading By Title Only and Passage)

A. Bill No. 2022 – 71. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Audrain County Historical Society to Assist in Providing Services to Citizens. Reading By Title Only and Passage.

5. Other Business

A. Staff Report – Purchase of Video Surveillance System for the Singleton Maintenance Building, Mexico Animal Shelter and Brush Yard Facility

B. Claims

6. Comments

A. Council

B. Public

(Please state name and address for the record and keep comments to a maximum of three minutes).

7. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
NOVEMBER 14, 2022**

The Council of the City of Mexico, Missouri met in regular session on November 14, 2022 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Drew Williford, Public Works Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Department of Public Safety; Chad Shoemaker, Director of Parks & Recreation; Dave Streubel, City Attorney; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well members of the media and interested citizens. Absent, Chairman Pro Tem Chris Williams; Russell Runge, Assistant City Manager/Economic Development.

The Regular Council Meeting was live streamed on the City's Facebook account, City of Mexico – City Hall.

The Regular Session Meeting was called to order by Mayor Miller

APPROVAL OF MINUTES – OCTOBER 24, 2022 – REGULAR SESSION MEETING

Council Member Shivers moved to approve the October 24, 2022 Regular Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. The Minutes were approved as presented.

NEW BUSINESS – ORDINANCES

Bill No. 2022 – 66. An Ordinance Accepting the Regional Bridge Program Grant Award from the Missouri Highways and Transportation Commission and Authorizing the City Manager to Sign Agreement Documents Pertinent to this Award

City Manager Slagle called upon Director Williford to present the report.

The Missouri Department of Transportation (MoDOT) requested project applications for consideration in the new Regional Bridge Program this summer. The application window closed on July 22, 2022 and the City of Mexico received an official notification of award from MoDOT on November 1, 2022. Pollock Road Bridge has been on both the County and City's long-range plan for replacement with design originally slated to begin in 2025 and construction to follow in 2026. This approach was utilized due to the previous structure of the Off-System Bridge Replacement and Rehabilitation (BRO) program. Several updates to the program have taken place over the last year which have resulted in a decreased local cost match moving the match from approximately 20% to nearly 12%. Between the change to the local match and inflation values continuing to rise, the City and County considered it best to submit an application sooner rather than later. The cost estimate provided by MoDOT for replacement of the Pollock Road Bridge is \$1,295,000. Due to the new funding distribution of MoDOT's Regional Bridge Program, the anticipated cost to the City will be \$159,286.82. The new Regional Bridge Program requires this project to be under a contract for construction by October 1, 2024. As such, the City is moving forward with the intent to begin preliminary design work late in the 2022 – 2023 fiscal year. This will keep the majority of design costs, as well as a large portion of construction costs, within the 2023 – 2024 fiscal year. Any costs incurred within the current fiscal year will be covered by utilizing both savings through CIST line items and project reserves. The 2023 – 2024 budget will appropriately reflect the remaining costs of this project. Director Williford recommended Council proceed with two readings by title only and passage of Bill No. 2022 – 66, which had been posted the required length of time.

Council Member Briggs moved for First Reading By Title Only of Bill No. 2022 – 66. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. First Reading By Title Only was given to Bill No. 2022 – 66 by Council Member Briggs.

Council Member Briggs moved for Second Reading By Title Only of Bill No. 2022 – 66. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Second Reading By Title Only was given to Bill No. 2022 – 66 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2022 – 66. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Bill No. 2022 – 66 was passed as Ordinance No. 4518.

Bill No. 2022 – 67. An Ordinance Amending Chapter 1 of the Code of the City of Mexico, Missouri, Relating to Preemption By or Changes in Federal or State Law and Enforcement Provisions

Mayor Miller called upon City Manager Slagle to present the report.

Various new state or federal statutes and regulations continue to be enacted, supplemented, promulgated, amended, as well as subjected to judicial challenge regarding regulation of municipal authority. Staff along with the assistance of the City Attorney, drafted the attached Ordinance that enacts three new sections of Chapter 1 of the City Code regarding preemption of the Code by federal or state law and enforcement provisions for violations of City ordinances. The three proposed sections provide self-preempting in the event that any provision of the Code may violate a new state or federal law and the Code shall be deemed to be automatically interpreted and applied as required by the state or federal law; a new section that provides the City the option to recover its attorneys' fees where it is required to enforce the code against violators; and added protections in the event someone continues to use City land or facilities without an agreement or after an agreement expires and may be useful in negotiating terms of a new lease upon the expiration or termination of a prior lease. In the best interest of the City in enforcing provisions for violations of City Ordinances and recovering legal fees for the City, City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2022 – 67 which had been posted the required length of time.

Council Member Haag moved for First Reading By Title Only of Bill No. 2022 – 67. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. First Reading By Title Only was given to Bill No. 2022 – 67 by Council Member Haag.

Council Member Haag moved for Second Reading By Title Only of Bill No. 2022 – 67. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Second Reading By Title Only was given to Bill No. 2022 – 67 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2022 – 67. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Bill No. 2022 – 67 was passed as Ordinance No. 4519.

Bill No. 2022 – 68. An Ordinance Amending Chapter 40 of the Code of the City of Mexico, Missouri, Relating to Sewer User Charges.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

Bill No. 2022 – 68 amends Chapter 40, Section 40 – 164 by repealing the entire section and replacing it with a new Section 40 – 164. Section 40 – 164 addresses billing, payment and delinquency of sewer accounts owed to the City.

The proposed changes to Chapter 40, Section 40 – 164 includes: *(changes highlighted in blue)*

- (a) The city finance department shall be responsible for calculating the amount of the bill and sending the bill for sewage service. The city collector shall collect the bill for sewage service;
- (b) All accounts payable to the city for sewage service shall be due and payable within 15 days of mailing thereof and those accounts not paid in accordance therewith shall be deemed "past due." Those accounts not paid in full on the last day of the month, when they are due and payable, shall be declared delinquent. An amount of ten percent of the bill for sewage service shall be added to all accounts not paid by the last day of the month;
- (c) That if such accounts are declared delinquent, the city clerk shall certify to the proper authority, including the recorder of deeds in the county where the service address is situated, a notice of delinquency stating the legal description of the real property enjoying the use of the sewage system, together with the amount of the sewage charge plus penalty remaining unpaid, such amount to be placed on the tax roll for collection, subject to the same penalties and collected in like manner as other taxes are by law collectible, and shall become a lien upon the real property so served. The lien hereby created may be enforced by suit or foreclosure;
- (d) If such an account has been delinquent for more than three months, and the city has sent notice to the customer and property owner, declared delinquent has not been paid in full within four months of the initial due date, the city shall, at its option, disconnect the sanitary sewer from the city's collection system. The location of the disconnection shall be at the discretion of the city. The sewer may be reconnected to the city's collection system by the affected property owner, who shall bear the entire expense of all costs for the reconnection, providing provided the delinquent account has been paid in full and that the city has been reimbursed in full for all costs borne by the city resulting from disconnecting the sewer;
- (e) If such an account has been delinquent for more than three months, declared delinquent and the city has provided thirty days' written notice to the customer and property owner has not been paid in full after 30 days of the initial due date, the city may, at its option, request the water company, under provisions of an agreement between the Missouri Cities Water Company and the city and authorized by RSMo 393.015, to terminate water service to the sewer customer until such time as the sewer charges and all related costs of disconnection and restoration of water service are paid.

Deputy City Manager Haynes recommended Council proceed with two readings by title only and passage of Bill No. 2022 – 68, which had been posted the required length of time.

Council Member Briggs moved for First Reading By Title Only of Bill No. 2022 – 68. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. First Reading By Title Only was given to Bill No. 2022 – 68 by Council Member Briggs.

Council Member Briggs moved for Second Reading By Title Only of Bill No. 2022 – 68. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Second Reading By Title Only was given to Bill No. 2022 – 68 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2022 – 68. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Bill No. 2022 – 68 was passed as Ordinance No. 4520.

Bill No. 2022 – 69. An Ordinance Authorizing the City Manager to Execute an Agreement with the Missouri Highways and Transportation Commission for the Traffic Engineering Assistance Program (TEAP062)

City Manager Slagle called upon Director Williford to present the report.

In September 2022, the City of Mexico applied for funding through the Traffic Engineering Assistance Program (TEAP) to obtain a consultant for review of the South Clark Street area between Teal Lake Road and Pearl Drive. This area has numerous commercial driveways and is considered both a safety concern and congestion concern. This grant will assist the City of Mexico in studying this section of South Clark Street to determine if traffic flow improvements may be advisable. To initiate the project, an agreement between the City of Mexico and the Missouri Highways and Transportation Commission needs to be executed. The agreement initiates the obligation of funds and the schedule for program assistance. Funding for this project will include an 80% Federal cost share through MoDOT for a total project cost of \$15,000 (City paying \$3,000). Staff budgeted \$15,000 for the 2022 - 2023 fiscal year in anticipation of this project. Director Williford recommended Council proceed with two readings by title only and passage of Bill No. 2022 – 69, which had been posted the required length of time.

Council Member Shivers moved for First Reading By Title Only of Bill No. 2022 – 69. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. First Reading By Title Only was given to Bill No. 2022 – 69 by Council Member Shivers.

Council Member Shivers moved for Second Reading By Title Only of Bill No. 2022 – 69. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Second Reading By Title Only was given to Bill No. 2022 – 69 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2022 – 69. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Bill No. 2022 – 69 was passed as Ordinance No. 4521.

NEW BUSINESS - RESOLUTION

Bill No. 2022 – 70. A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

Bill No. 2022 – 70 authorizes the City Manager to enter into an agreement with the Mexico Area Chamber of Commerce to assist in marketing activities in the City of Mexico for the budget year 2022 – 2023. The City of Mexico would contribute to the Mexico Area Chamber of Commerce the sum of Thirteen Thousand and No/Dollars (\$13,000.00) for use in the cost of marketing activities. Deputy City Manager Haynes recommended Council proceed with reading by title only and passage of Bill No. 2022 – 70.

Dana Keller, Executive Director of the Mexico Chamber of Commerce, expressed appreciation to City Council for their continued support of the Chamber.

Council Member Haag moved for Reading By Title Only of Bill No. 2022 – 70. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Reading By Title Only was given to Bill No. 2022 – 70 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2022 – 70. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams. Bill No. 2022 – 70 was passed as Ordinance No. 4091.

OTHER BUSINESS

Staff Report – Purchase of Three (3) Patrol Vehicles for the Department of Public Safety

City Manager Slagle called upon Chief Rockett to present the report.

Advertisement for Bids was placed in the *Mexico Ledger*, on the City’s website and mailed to 6 vendors, to purchase three patrol vehicles for the Department of Public Safety. One bid proposal was received from Landmark Dodge of Independence, Missouri.

<u>Name of Company</u>	<u>Bid Amount</u>	
Landmark Dodge Independence, Missouri	\$35,696 each	2023 Charger Police AWD (3)
	Purchase of 3	\$107,088
	Less trade-in	- \$ 13,500
	Delivery (3)	+ \$ 585
		\$ 94,173
		Trade-In:
		2 – 2018 Dodge Charger - \$8,500
		1 – 2019 Dodge Charger - \$5,000
Joe Machens Ford Columbia, Missouri	Notified City that company is unable to receive vehicles due to supply chain issues	
Pearl Motor Company Mexico, Missouri	Notified City that company is unable to receive vehicles due to supply chain issues	

The purchase of patrol vehicles includes the trade-in of 3 vehicles, 2-2018 Dodge Charger, Car #108 with approximate 108,736 miles; Car #109 with approximate 115,913 miles; and 1-2019 Dodge Charger, Car #116 with approximate 98,341 miles. Chief Rockett recommended Council approve the purchase of three (3) patrol vehicles from Landmark Dodge of Independence, Missouri for the bid price of \$94,173, subject to the bidder’s ability to deliver the vehicles in an acceptable length of time and their ability to meet all the bid specifications.

Council Member Shivers moved to approve the purchase of three (3) patrol vehicles from Landmark Dodge of Independence, Missouri for the bid price of \$94,173, subject to the bidder’s ability to deliver the vehicles in an acceptable length of time and their ability to meet all the bid specifications. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams.

Staff Report – Purchase of 2-Wheel Drive Pickup Truck for the Street Department

City Manager Slagle called upon Director Williford to present the report.

Advertisement for bids were placed in the *Mexico Ledger*, listed on the City’s website and also mailed to seven (7) vendors for one (1) new 2023 or 2024 model ¾ ton, regular cab, 2-wheel drive or 4-wheel drive pickup for the Street Department. Bids were opened on November 2, 2022, with a single response received from Don Brown Chevrolet in St. Louis, Missouri. A call to one local vendor indicated that they were unable to obtain the requested ¾ ton truck and therefore did not submit a bid.

<u>Vendor</u>	<u>Bid Price</u>
Bob McCosh Chevrolet, Buick, GMC, Cadillac Columbia, Missouri	No Bid
Jim Butler Chevrolet Centralia, Missouri	No Bid
Joe Machens Ford Columbia, Missouri	No Bid
Landmark Dodge Independence, Missouri	No Bid

Lou Fusz Ford Chesterfield, Missouri	No Bid
Pearl Motor Company Mexico, Missouri	No Bid
Don Brown Chevrolet St Louis, Missouri	\$49,596.00*
<i>*This price includes a lift gate and bed liner</i>	

The 2021 – 2022 annual budget allows \$40,000 for the purchase of a 2-wheel drive pickup from the Street Department Fund. While the bid did include a trade in for the City’s existing pickup (06’ Chevy 2500 4x2 standard cab with 102,000 miles) at a price of \$2,800, Staff deems a greater return is likely by selling the existing vehicle via auction or similar method. The difference in price will be covered through line-item savings when purchasing the hydro-excavation trailer. Director Williford recommended Council approve the purchase of the 2-wheel drive pickup, with a lift gate and spray on bed liner, for the Street Department from Don Brown Chevrolet of St. Louis, Missouri, for the price of \$49,596.00, subject to the dealer’s ability to deliver the truck in an acceptable length of time and the ability to meet all the bid specifications.

Council Member Shivers moved to approve the purchase of the 2-wheel drive pickup, with a lift gate and spray on bed liner, for the Street Department from Don Brown Chevrolet of St. Louis, Missouri, for the price of \$49,596.00, subject to the dealer’s ability to deliver the truck in an acceptable length of time and the ability to meet all the bid specifications. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams.

Staff Report – Purchase of Hydro-Excavation Trailer for the Street Department
City Manager Slagle called upon Director Williford to present the report.

The 2022 – 2023 annual budget allows \$125,000 for the purchase of a hydro-excavation trailer. These units have a number of uses which both increase efficiency, promote safety, and are essential when routinely excavating around underground utilities. The City of Mexico is a member of the cooperative purchase site, Sourcewell. Staff solicited quotes from Vermeer and Ditch Witch, also members of the cooperative. The following bids were provided using the Sourcewell Cooperative Purchase system, with Vermeer Midwest of Chesterfield, Missouri submitting the lowest and best bid:

<i>Vendor</i>	<i>Price</i>
Ditch Witch – Sullivan, Missouri	\$119,221.20
Vermeer Midwest – Chesterfield, Missouri	\$116,750.00

The purchase of a hydro-excavator will allow City crews to locate buried utilities in a manner that is considered non-destructive. This is an increasingly important consideration as our public rights-of-ways are growing more congested every year with underground telecommunication, gas, electric, and water infrastructure. The implementation of this equipment will allow crews to work in a safer manner and mitigate the chance of negatively impacting a utility in the City right-of-way. Additionally, the purchase of this unit will allow crews to more efficiently clean storm drains, culverts, sanitary sewer lines, and much more. The Street and Engineering Divisions of Public Works have conducted an extensive review of two hydro-excavation units - one model from Vermeer and a similar model from Ditch Witch. During review, a number of factors were evaluated ranging from ease of use by the crew (i.e. a hydraulic boom to alleviate hose weight) to feedback from active users of these models. The following factors are considered to be in-favor of the Vermeer model and have led Staff to the conclusion that this model is the best fit for the City of Mexico’s needs: winter operation, cleaning functionality, customer service, and customer feedback. Director Williford recommended Council approve the purchase of a hydro-excavation trailer for the Street Department from Vermeer Midwest of Chesterfield, Missouri, for the bid price of \$116,750.

Council Member Briggs moved to approve the purchase of a hydro-excavation trailer for the Street Department from Vermeer Midwest of Chesterfield, Missouri, for the bid price of \$116,750. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams.

Claims

The list of claims was presented for approval.

Council Member Shivers moved for approval of the list of claims as presented. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Haag commented on the snow forecast and wished everyone a Happy Thanksgiving.

Council Member Briggs commented on the snow forecast and driving conditions. Council Member Briggs commented on the availability of purchasing equipment.

Council Member Shivers commented on the snow forecast and asked that there be a pathway provided to the hospital. Council Member Shivers and Public Works Director Williford discussed the request and its location. Council Member Shivers wished everyone a Happy Thanksgiving.

PUBLIC COMMENTS

None

ADJOURNMENT

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Shivers. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Shivers, Haag, Miller. Nays, none. Absent, Williams.

The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL NOVEMBER 28, 2022

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: November 28, 2022

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Audrain County Historical Society to Assist in Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Audrain County Historical Society to assist in providing services to citizens.

The 2021 – 2022 budget allows for the City of Mexico to contribute to the Audrain County Historical Society (ACHS) the sum of Four Thousand Nine Hundred and No/100Dollars (\$4,900) for the use in providing programs and activities to citizens. The City has provided assistance to the ACHS since 2000.

Staff recommends that the City of Mexico and the Audrain County Historical Society enter into an agreement and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

RDH

Attachment Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO AN AGREEMENT WITH THE AUDRAIN COUNTY
HISTORICAL SOCIETY TO ASSIST IN PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by the Audrain County Historical Society to citizens; and

WHEREAS, the City of Mexico acknowledges the need for the programs and activities; and

WHEREAS, the City of Mexico and the Audrain County Historical Society desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Audrain County Historical Society to assist in providing services to citizens.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28th DAY OF NOVEMBER 2022

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER/ADMINISTRATIVE SERVICES

Agenda: November 28, 2022

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Video Surveillance System for the Singleton Maintenance Building, Mexico Animal Shelter and Brush Yard Facility

Dear City Council Members

The 2022 – 2023 annual budget allocates \$24,750 for the purchase and installation of a video surveillance system for the building and grounds area of the Singleton Maintenance Building, Mexico Animal Shelter and brush yard facility.

An RFP for replacing the current video surveillance system was advertised in the *Mexico Ledger*, mailed to three vendors and also posted on the City’s website. The current system was purchased in March of 2016 and is no longer reliable and is technologically outdated. The following seven (7) proposals were received:

<i>Vendor Name</i>	<i>Camera System</i>	<i>Purchase Price</i>	<i>Warranty</i>
Alpha Low Voltage Fulton, Missouri	HIKVISION	\$19,933.81	1-year
Cam-Dex Security Corp. Maryland Heights, Missouri	Hanwha QNO	\$29,579.46	3-year
Capital Technologies Columbia, Missouri	UNV	\$29,481.00	3-year
<i>Communications Technologies Chesterfield, Missouri</i>	<i>Dahua</i>	<i>\$19,181.00 (Option #1)</i>	<i>5-year</i>
Communications Technologies Chesterfield, Missouri	Dahua	\$51,283.00 <i>(Option #2)</i>	10-year
Sound Solutions Mexico, Missouri	DSG	\$27,043.00	3-year
Wireless USA Maryland Heights, Missouri	Avigilon	\$65,534.47	5-year

Administrative Services Staff reviewed proposals for compliance to RFP specifications and found Communications Technologies to meet each specification. References were contacted and all comments were positive.

Staff recommends that Council approve the purchase of the video surveillance system (Option #1) from Communications Technologies of Chesterfield, Missouri at the proposed price of \$19,181, subject to the bidder’s ability to deliver and install the equipment in an acceptable length of time and their ability to meet all bid specifications.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager/Administrative Services Director

RDH

Reviewed by: Bruce Slagle, City Manager