



**City of Mexico, Missouri
City Council Meeting Agenda**

**City Hall, 300 N. Coal Street
Mexico, Missouri 65265**

**May 22, 2023
6:00 p.m.**

REGULAR SESSION

1. Call to Order

2. Roll Call

3. Presentation

- A. Discussion of Urban Chickens
Rita Jackson, Community Development Director

4. Approval of Minutes

- A. May 8, 2023 – Regular Session

5. Public Hearing

- A. Rezone Property Located at 2100 Lakeview Road, Southside Christian Church, from R-1, Single Family District, R-3A, Multiple-Family District and R-3B, Office and Professional District to R-3A, Multiple-Family District.

6. Ordinances (Two Readings By Title Only and Passage)

- A. Bill No. 2023 – 29. An Ordinance Rezoning Property Located at 2100 Lakeview Road and Amending the District Map Referred to in Section 42-205 of the Code of the City of Mexico, Missouri (Zoning), to R-3A, Multiple Family District. Two Readings By Title Only and Passage.
- B. Bill No. 2023 – 30. An Ordinance Amending Chapter 38, Article X, Schedules 13 and 21 of the Traffic and Vehicles Schedule of the Mexico City Code. Two Readings By Title Only and Passage.
- C. Bill No. 2023 – 31. An Ordinance Authorizing the City Manager to Execute Certain Documents Pertaining to the Disposition of Excess Property Located at 515 Eastholm, Mexico, Missouri. Two Readings By Title Only and Passage.

7. Resolutions (Reading By Title Only and Passage)

- A. Bill No. 2023 – 32. A Resolution Authorizing the City Manager to Sign Task Order No. 16 with Horner & Shifrin, Inc. for the Geographic Information System Update. Reading By Title Only and Passage.

- B. Bill No. 2023 – 33. A Resolution Authorizing the City Manager to Sign A Proposal with Tiger Eye Engineering, LLC for the Pavement Evaluation Project. Reading By Title Only and Passage.
- C. Bill No. 2023 – 34. A Resolution Authorizing the City Manager to Execute An Agreement with Various Organizations for Recommended Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.
- D. Bill No. 2023 – 35. A Resolution Authorizing the City Manager to Sign An Extension to the Voluntary Annexation Agreement with Mark Korman LLC Properties. Reading By Title Only and Passage.

8. Other Business

- A. Staff Report –Authorize Repair of the Influent Wet Well Pump for the Wastewater Department
- B. Appointments to Various Boards and Commissions
- C. Claims

9. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

10. Adjournment into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (1) litigation and legal advice

11. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETINGS MINUTES
MAY 8, 2023**

The Council of the City of Mexico, Missouri met in regular session on May 8, 2023 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Vicki Briggs; Chairman Pro Tem Steve Haag; Council Member Chris Williams; Council Member Larry Webber. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Major Brice Mesko, Department of Public Safety; Rita Jackson, Community Development Director; Drew Williford, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; Dave Streubel, City Attorney; as well members of the media and interested citizens. Absent, Council Member Chris Miller; Amy O'Brien, Assistant City Manager/Economic Development.

The Regular Council Meeting was live streamed on the City's Facebook account, City of Mexico – City Hall.

The Regular Session Meeting was called to order by Mayor Briggs.

PRESENTATION – DEPARTMENT OF PUBLIC SAFETY UPDATE

City Manager Slagle called upon Major Brice Mesko to provide the report.

Major Mesko provided an overview of the department's staff and reported on the National Incident-Based Reporting System. An overview was provided on the NIB report during the year along with a comparison to various area communities. Major Mesko provided an overview of equipment that was purchased for the fire and police divisions and information on Staff promotions, reviewing recently hired Public Safety Officers. Major Mesko reviewed with Council Members programs that are held and sponsored by the Department of Public Safety.

APPROVAL OF MINUTES – APRIL 24, 2023 – REGULAR SESSION MEETING

Council Member Williams moved for approval of the April 24, 2023 Regular Session minutes as presented. Chairman Pro Tem Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. The Minutes were approved as presented.

NEW BUSINESS – RESOLUTIONS

Bill No. 2023 – 23. A Resolution Authorizing the City Manager to Execute A Memorandum of Understanding with the East Central Drug Task Force.

City Manager Slagle called upon Major Mesko to present the report.

The East Central Drug Task Force, organized in 2001, is a joint cooperative effort between the Sheriff's offices in Audrain, Cooper, Howard, Montgomery, Monroe, Pike and Warren Counties and Police Departments in the cities of Bowling Green, Fayette, Glasgow, High Hill, Jonesburg, Mexico, Montgomery City, New Florence, New Franklin, Palmyra, Vandalia, and Warrenton; and the Missouri State Highway Patrol. The East Central Drug Task Force identifies and targets for prosecution the most criminally active drug enterprises that affect the Task Force area and all criminal activities of the drug enterprises are addressed by the Task Force. The Task Force enhances the effectiveness of federal, state and local law enforcement resources through a well-coordinated initiative seeking the

most effective investigative and prosecutive avenues by which to convict and incarcerate drug offenders. The Task Force is a joint operation with all agencies acting as partners and an Executive Board comprised of the participating entities. The Memorandum of Understanding outlines the operation of the Task Force for the 2022 – 2023 grant year. The City of Mexico is anticipated to contribute \$11,500 during this grant year and has been properly funded. Major Mesko recommended Council proceed with reading by title only and passage of Bill No. 2023 – 23.

Council Member Williams moved for Reading By Title Only of Bill No. 2023 – 23. Chairman Pro Tem Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Reading By Title Only was given to Bill No. 2023 – 23 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2023 – 23. Chairman Pro Tem Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Bill No. 2023 – 23 was passed as Resolution No. 4121.

Bill No. 2023 – 24. A Resolution Authorizing the City Manager to Execute An Agreement with the County of Audrain and the County Collector to Collect Motor Vehicle License Fees, City Personal Property and Real Estate Taxes

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

Bill No. 2023 - 24 authorizes the City Manager to execute an Agreement with the County of Audrain and the County Collector to collect motor vehicle licenses fees, city personal property and real estate taxes on behalf of the City of Mexico. The City of Mexico entered into an agreement with the County of Audrain in 1986 to allow the County Collector to send out tax bills and collect the City's personal property and real estate tax. The Agreement was revised in 2000 to include the collection of city motor vehicle license fees. The Agreement was again revised in years 2013 and 2019 to incorporate changes in the fee collection structure as governed by State Statutes. This Agreement provides an efficient way for collection of fees and taxes and does not add any additional cost to the taxpayer. The 2023 Agreement, as in the 2019 Agreement, includes a fee charged by the County to the City on current and current delinquent tax payments in the amount of three percent (3%) and a \$4,000 payment to the County to compensate the Collector for collection, abstraction and distribution of funds collected for City taxes and motor vehicle license fees. The 2023 Agreement, as in the 2019 Agreement stipulates a two and one-half (2.50%) fee charged by the County on collection of back taxes. The Agreement, under Section XII does add: "The parties mutually agree that if the City chooses to no longer have the Collector of Revenue collect delinquent taxes, such decision will be effective to terminate collection as of December 31 of that year. The County shall retain the ability to collect delinquent taxes for any taxes due and owing prior to the termination date." The Agreement retains the language written within the 2019 Agreement that the Agreement would be void should the City or any of its subsidiaries enter into a Property Assessment Clean Energy Program or similar program that falls under the Property Assessment Clean Energy Act. Deputy City Manager Haynes recommended Council proceed with reading by title only and passage of Bill No. 2023 – 24.

Chairman Pro Tem Haag moved for reading by title only of Bill No. 2023 – 24. Council Member Webber seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Reading By Title Only was given to Bill No. 2023 – 24 by Chairman Pro Tem Haag.

Chairman Pro Tem Haag moved for passage of Bill No. 2023 – 24. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Bill No. 2023 – 24 was passed as Resolution No. 4122.

Bill No. 2023 – 25. A Resolution Authorizing the City Manager to Execute An Agreement with Westport Pools as the Design/Builder for the Design and Construction of A Waterslide at the Fairgrounds Aquatic Center

City Manager Slagle called upon Director Shoemaker to present the report.

Bill No. 2023 – 25 authorizes the City Manager to sign an Agreement with Westport Pools of Maryland Heights, Missouri for the design and construction of a waterslide at the Fairgrounds Park Aquatic Center for the stipulated sum of \$670,879. The State mandated process for the design/build selection competition was followed by City Staff. Requests for Qualifications (RFQ) for an aquatic architecture firm was advertised in December 2016 and SFS Architecture Inc. was selected in 2017 for a preliminary aquatic feature design. At Council’s direction, Aquatic Architecture Inc. developed cost estimates to determine the scope of a project for the design/build hiring process. Staff traveled to several pool construction sites across Missouri to review building quality and technique for three preselected design/build contractors. These contractors were invited to participate in the design/build competition. The design/build contractor selection was based on how well the design fulfilled the goals listed in the competition document and considered overall competencies. Westport Pools of Maryland Heights, Missouri was unanimously selected by the Selection Committee. This project was part of the original design and is a continuation of the design build process. \$200,000 of the funding for this project is supplied by the Use Tax proceeds and the balance will be funded by a combination of donated funds and the Park Department 2022 – 2023 annual budget. Director Shoemaker recommended Council proceed with reading by title only and passage of Bill No. 2023 – 25.

Council Member Williams moved for Reading By Title Only of Bill No. 2023 – 25. Chairman Pro Tem Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Reading By Title Only was given to Bill No. 2023 – 25 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2023 – 25. Council Member Webber seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Bill No. 2023 – 25 was passed as Resolution No. 4123.

Bill No. 2023 – 26. A Resolution Authorizing the City Manager to Sign Contract Documents with Missouri Petroleum Products Company, LLC. for the 2023 Chip Seal Project

City Manager Slagle called upon Director Williford to present the report.

The City of Mexico participated in a cooperative advertisement for its 2023 Chip Seal Project with Boone County, Callaway County, and the City of Fulton. Boone County, Missouri administered the project’s advertising/bidding logistics and conducted a bid opening on April 13, 2023. The advertisement ran in the Columbia Missourian and notifications were sent to contractors on the Boone County Purchasing Participation List to further advertise the project. Work is generally planned for the streets which were crack/joint sealed over the last couple years and will also include several higher

volume routes such as South Clark, East Love and Hendricks Drive. Two (2) bids were received with Missouri Petroleum Products Company, LLC of St. Louis, Missouri submitting the low bid. Missouri Petroleum has worked for the City in years past with the most recent work being the 2022 Chip Seal Project.

<i>Contractor</i>	<i>Total Bid</i>
Missouri Petroleum Products Company, LLC – St. Louis, Missouri	\$189,393.60
Vance Brothers, Inc – Kansas City, Missouri	\$261,851.00

The 2022 – 2023 annual budget street maintenance line item provides sufficient funding to proceed with this project and the other planned maintenance projects through its current balance of \$272,960. Director Williford recommended Council proceed with reading by title only and passage of Bill No 2023 – 26.

Chairman Pro Tem Haag moved for Reading By Title Only of Bill No. 2023 – 26. Council Member Webber seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Reading By Title Only was given to Bill No. 2023 – 26 by Chairman Pro Tem Haag.

Chairman Pro Tem Haag moved for passage of Bill No. 2023 – 26. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Bill No. 2023 – 26 was passed as Resolution No. 4124.

Bill No. 2023 – 27. A Resolution Authorizing the City Manager to Sign Contract Documents with MECO Engineering Company, Inc. for an ARPA Stormwater Grant through the Missouri Department of Natural Resources (DNR-SW-E6ACF0D6A299)

Bill No. 2023 – 28. A Resolution Authorizing the City Manager to Sign Contract Documents with MECO Engineering Company, Inc. for an ARPA Stormwater Grant through the Missouri Department of Natural Resources (DNR-SW-745E73C59FEE)

City Manager Slagle called upon Director Williford to present the report.

The City of Mexico has been awarded two grants through the Department of Natural Resources (DNR) American Rescue Plan Act (ARPA) for funding of stormwater infrastructure projects. These two grants have different local match requirements with grant DNR-SW-E6ACF0D6A299 being a 21% match and grant DNR-SW-745E73C59FEE being a \$1 match. All grants will be dispersed as reimbursements to the City. To support this process, the City completed a Request for Qualification (RFQ) process with a total of eight (8) engineering firms being evaluated. Two firms were selected to enter into negotiation for contract documents to assist with the DNR ARPA stormwater grants. There will be a total of 4 contracts, with 2 contracts being executed with each engineering firm. MECO Engineering Company, Inc. of Hannibal, Missouri, is one of the engineering firms that has been selected and completed both negotiations with City Staff and review by DNR. The second engineering firm has yet to complete the negotiations and review. A summary of the contract pricing is below:

<i>Grant DNR-SW-E6ACF0D6A299 (21% Match)</i>	<i>Amount</i>
Design Services	\$121,000.00
Construction Services	\$112,000.00
Contract (21% Match) Total:	<u>\$233,000.00</u>

<u>Grant DNR-SW-745E73C59FEE (\$1 Match)</u>	<u>Amount</u>
Design Services	\$158,200.00
Construction Services	\$148,200.00
Contract (\$1 Match) Total:	<u>\$306,400.00</u>
City's Total Contracted Amount:	<u>\$539,400.00</u>

The 2022 – 2023 annual budget provides sufficient funding to proceed with these contracts by utilizing the City's American Rescue Plan Act funds. Director Williford recommended Council proceed with reading by title only and passage of Bill No. 2023 – 27 and Bill No. 2023 – 28.

Bill No. 2023 – 27. A Resolution Authorizing the City Manager to Sign Contract Documents with MECO Engineering Company, Inc. for an ARPA Stormwater Grant through the Missouri Department of Natural Resources (DNR-SW-E6ACF0D6A299)

Council Member Webber moved for Reading By Title Only of Bill No. 2023 – 27. Chairman Pro Tem Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Reading By Title Only was given to Bill No. 2023 – 27 by Council Member Webber.

Council Member Williams moved for passage of Bill No. 2023 – 27. Chairman Pro Tem Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Bill No. 2023 – 27 was passed as Resolution No. 4125.

Bill No. 2023 – 28. A Resolution Authorizing the City Manager to Sign Contract Documents with MECO Engineering Company, Inc. for an ARPA Stormwater Grant through the Missouri Department of Natural Resources (DNR-SW-745E73C59FEE)

Chairman Pro Tem Haag moved for Reading By Title Only of Bill No. 2023 – 28. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Reading By Title Only was given to Bill No. 2023 – 28 by Chairman Pro Tem Haag.

Chairman Pro Tem Haag moved for passage of Bill No. 2023 – 28. Council Member Webber seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. Bill No. 2023 – 28 was passed as Resolution No. 4126.

OTHER BUSINESS

Staff Report –Authorize Repair of Route D Lift Station Pump for the Wastewater Department

City Manager Slagle called upon Director Williford to present the report.

The City of Mexico operates thirteen (13) lift stations and maintains nearly five (5) miles of sanitary sewer force main. One lift station, located along Route D near Creative Food Ingredients services businesses in this area and pumps wastewater nearly 7,900 ft to a gravity main located just north of Graf & Sons, Inc. One of the two pumps servicing this lift station experienced a seal failure which caused significant damage to multiple parts of the pump. Vandevanter Engineering, the City's

preventative maintenance contractor for wastewater equipment, has removed the pump and conducted a full inspection to determine the extent of damage. They have provided the City with a comprehensive report and estimate detailing both the damage incurred as well as the cost to place this unit back in operation. After evaluating both the option of pump repair or pump replacement, City Staff recommends proceeding with a pump repair. Summarized below is the estimate for repairs:

<i>Description</i>	<i>Price</i>
Materials	\$ 9,052.51
Labor	<u>\$ 1,200.00</u>
Total:	\$ 10,252.51

The 2022 – 2023 Budget includes \$25,000 for replacement of lift station pumps and no expenditures from this line item have occurred to-date. Director Williford recommended Council authorize the repair of Mexico’s Route D lift station pump for the Wastewater Department at a cost of \$10,252.51 with Vandevanter Engineering.

Chairman Pro Tem Haag moved to authorize the repair of Mexico’s Route D lift station pump for the Wastewater Department at a cost of \$10,252.51 with Vandevanter Engineering. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Shivers, Williams. Nays, none. Absent, Miller.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Haag moved for approval of the list of claims as presented. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller.

The list of claims was approved.

COUNCIL COMMENTS

Mayor Briggs commented on the MHS Academic Team’s accomplishments and advancing to National Competition in Chicago, Illinois.

Chairman Pro Tem Haag congratulated the MHS Academic Team on its advancing to the National level. Chairman Pro Tem Haag commented on road conditions on Muldrow Street and the intersection of Muldrow and Jackson Streets.

Discussion was held by City Council Members and City Staff regarding complaints received for road conditions of State Highways.

Chairman Pro Tem Haag commented on smoking recreational marijuana in public and consideration of a smoking ban in the City. Discussion was held by City Council Members and City Staff regarding smoking bans in the City and limiting smoking in city parks. Chairman Pro Tem Haag asked that a study be implemented.

Council Member Webber commented on the appearance of the downtown area and the need for improvements along with many other areas. Council Member Webber commented on developments within the city and the need for improvements.

City Manager Slagle commented on recent adjustments in duties for the Community Development Department. City Manager Slagle indicated that the building officials/building permits have been transferred to the Public Works Department allowing the Community Development Director to concentrate on grant writing, developing housing incentive programs and downtown improvements.

Chairman Pro Tem Haag commented on contractor comments indicating that it was easier to work in neighboring communities with lower fees and less requirements.

City Council Members and City Staff discussed requirements for housing construction in the City and current utility requirements and fees.

Council Member Williams commented on the community's support for the MHS Academic Team. Council Member Williams commented on the need for improvements to the downtown area and the AP Green property.

Mayor Briggs commented on junk/debris and tall grass concerns in the community.

PUBLIC COMMENTS

None

ADJOURNMENT

Chairman Pro Tem Haag moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Haag, Briggs, Webber, Williams. Nays, none. Absent, Miller. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL MAY 22, 2023

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: May 22, 2023

Members of City Council
City of Mexico, MO

RE: Public Hearing – To Rezone Property Located at 2100 Lakeview Road from R-1, Single Family District, R-3A, Multiple-Family District and R-3B, Office and Professional District to R-3A, Multiple-Family District

Dear City Council Members:

This Public Hearing concerns a request from Southside Christian Church to rezone their property located at 2100 Lakeview Road from R-1, Single Family District, R-3A, Multiple-Family District and R-3B, Office and Professional District to R-3A, Multiple-Family District. A map showing the location of the requested rezoning is attached.

Southside Christian Church plans to add an additional use to the property and building with the addition of a private school (Southside Christian Academy). Their plans outline enrollment for the 2023/24 school year with classes set to begin August 30, 2023.

The City's Comprehensive Plan shows this area as Public/Semi-Public: The Public/Semi-Public classification generally represents areas for school, trade school, college, hospital, health care, day care center, senior center, municipal/civic, community/recreation center, library, place of worship, cemetery, public safety, public outreach, post office, etc.

Public/semi-public uses are generally allowed in all land use descriptor but may not be specifically shown on the generalized land use framework facilities.

Notices were sent to 19 surrounding property owners within 300' of the requested rezoning. Staff received one verbal communication requesting additional information with no objection.

At the May 2, 2023, Planning and Zoning meeting, the Commission made recommendation to City Council to grant approval of the requested rezoning.

Staff recommends Council proceed with the advertised Public Hearing which was published in the *Mexico Ledger* on Saturday, May 6, 2023 and Saturday, May 13, 2023.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachments

Reviewed by: Bruce Slagle, City Manager

2100 Lakeview

- Parcel
- Section
- City Limits
- Zoning
- Single Family Dwellings
- Two Family Dwellings
- Multiple Family Dwellings
- Office and Professional
- Local Commercial
- General Commercial
- Business
- Light Industry
- Heavy Industry
- Parcels

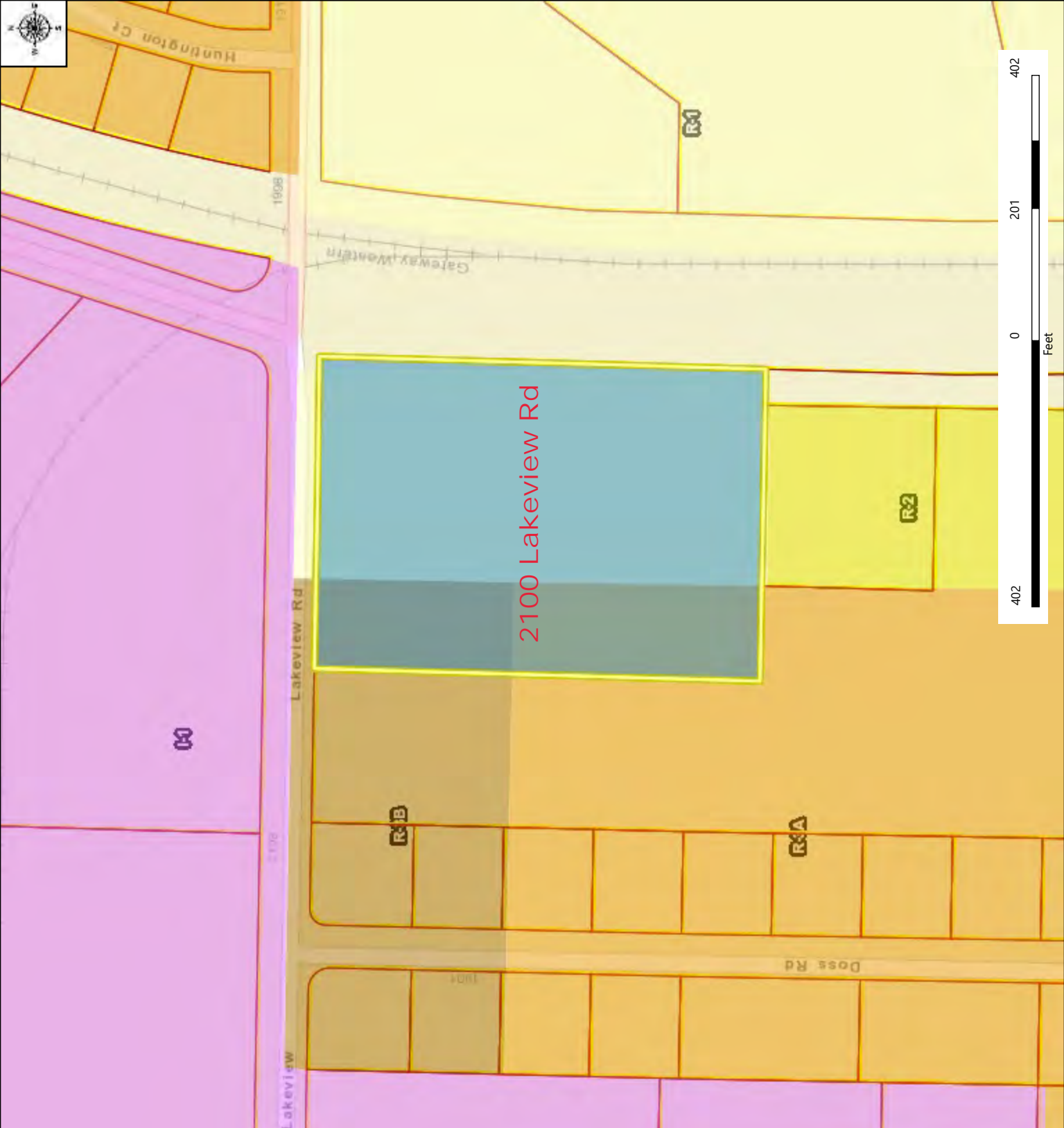
World Street Map

April 11, 2023



Prepared By

HORNER SHIFRIN



CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Rezoning Property Located at 2100 Lakeview Road and Amending the District Map Referred to in Section 42-205 of the Code of the City of Mexico, Missouri (Zoning), to R-3A, Multiple-Family District.

Dear City Council Members:

The attached Ordinance, is a request from Southside Christian Church to rezone their property located at 2100 Lakeview Road from R-1, Single Family District, R-3A, Multiple-Family District and R-3B, Office and Professional District to R-3A, Multiple-Family District. This rezoning was discussed in the previously held Public Hearing.

Staff recommends that Council proceed with the two readings, by title only, and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachment

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2023 - 29

ORDINANCE NO.

AN ORDINANCE REZONING PROPERTY LOCATED AT 2100 LAKEVIEW ROAD AND AMENDING THE DISTRICT MAP REFERRED TO IN SECTION 42-205 OF THE CODE OF THE CITY OF MEXICO, MISSOURI (ZONING), TO R-3A, MULTIPLE FAMILY DISTRICT

WHEREAS, the Planning and Zoning Commission recommends rezoning of 2100 Lakeview Road in the City of Mexico, County of Audrain and State of Missouri to R-3A, Multiple Family District; and

WHEREAS, the City Council, after such hearing, held May 22, 2023, deemed such rezoning to be necessary and proper.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The District Map referred to in Section 42-205 of the Code of the City of Mexico, Missouri (Zoning), is hereby amended to show the aforementioned property as R-3A, Multiple Family District.
- Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF MAY 2023

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 38, Article X, Schedules 13 and
21 of the Traffic and Vehicles Schedule of the Mexico City Code

Dear City Council Members:

The City's Engineering Department received a request from the Missouri Military Academy (MMA) to evaluate a No Parking restriction be added along the east side of Grand Street. This request is due to the frequency of events held at MMA and concerns encountered with traffic parking along/on their lawn (e.g. rutting up lawn).

The Engineering Department conducted an evaluation of the area and sent letters to property owners adjacent to the potential No Parking restriction, for further input on this topic. The evaluation did not yield any concerns, which would preclude establishing a No Parking zone in this area. The letters were sent in February and to date, the City received one response with no objection.

During evaluation, the Engineering Department did determine that MMA intends to use a portion of the east side of Grand Street for loading and unloading students and goods. Creation of a Loading Zone in the first 100 feet along the east side of Grand Street would accommodate this need and restrict parking as requested. This Loading Zone, coupled with a No Parking restriction along the remainder of Grand Street, will adequately address the concerns brought by MMA.

No concerns were found from either the engineering study or neighborhood letter and the following changes to Mexico's City Code are recommended:

- Amend Chapter 38, Article X, Schedule 21 (Loading Zone Areas) by adding the following Section:
 - *(e) A Loading Zone shall be established to prohibit parking on the east side of Grand Street from the projected north curb line of East Promenade Street to a point 100 feet north.*
- Amend Chapter 38, Article X, Schedule 13 (No Parking Any Time) by adding the following Section:

- *(rrrr) Parking shall be prohibited on the east side of Grand Street from a point 100 feet north of the projected north curb line of East Promenade Street to the Pollock Road intersection.*

Staff recommends that the Council proceed with two reading by title only and passage of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

Drew Williford, PE
City Engineer/Public Works Director

DRW

Attachments

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AMENDING CHAPTER 38, ARTICLE X, SCHEDULES 13 AND 21 OF THE TRAFFIC AND VEHICLES SCHEDULE OF THE MEXICO CITY CODE

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. Chapter 38, Traffic and Vehicles, Article X Schedules, Schedule 13 is hereby amended by adding Section:

(rrrr) Parking shall be prohibited on the east side of Grand Street from a point 100 feet north of the projected north curb line of East Promenade Street to the Pollock Road intersection.

Section 2. Chapter 38, Traffic and Vehicles, Article X Schedules, Schedule 21 is hereby amended by adding Section:

(e) A Loading Zone shall be established to prohibit parking on the east side of Grand Street from the projected north curb line of East Promenade Street to a point 100 feet north.

Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF MAY 2023

MAYOR

ATTEST:

CITY CLERK



No parking

Loading Zone

POLLOCK RD

MONROE PL

TERRACE CIR

GRAND ST

JACKSON ST

PROMENADE ST

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Execute Certain Documents Pertaining to the Disposition of Excess Property Located at 515 Eastholm, Mexico, Missouri.

Dear City Council Members:

This Ordinance pertains to the disposition of City of Mexico property located at 515 Eastholm (vacant lot). The City received the property by Quit Claim Deeds dated August 8, 2022, from the heirs of the deceased property owner Danny Goe.

At the March 27, 2023, City Council approved an Ordinance authorizing the City Manager to execute the sale of the property to Kenneth Davidson. Mr. Davidson notified the City that he was unable to purchase the property.

An Advertisement for Sale was placed in the *Mexico Ledger* on May 6, and May 10, 2023 with one bid being received from Dennis and Jenna Houchins in the amount of \$1,000.

This property is zoned R-2, Two Family Dwelling. Mr. Houchins plans to build a single family dwelling or a duplex.

Staff recommends that Council proceed with the two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachment

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE CERTAIN DOCUMENTS PERTAINING TO THE DISPOSITION OF EXCESS PROPERTY LOCATED AT 515 EASTHOLM, MEXICO, MISSOURI

WHEREAS, the City of Mexico, Missouri owns a tract of land known as 515 Eastholm, Mexico, Missouri and described on the attached Exhibit "A"; and

WHEREAS, the City of Mexico, Missouri desires to dispose of the described property; and

WHEREAS, the City has received an offer from Dennis and Jenna Houchins for the purchase of the property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager of the City of Mexico, Missouri is hereby authorized to convey by Special Warranty Deed to Dennis and Jenna Houchins, 3205 Palmer Court, Fulton, MO 65251, the land described herein for the purchase price of \$1,000.
- Section 2. The Buyer will be responsible for all closing costs.
- Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF MAY 2023

MAYOR

ATTEST:

City Clerk

Exhibit "A"
Legal Description

Lots number Eleven (11) and Twelve (12) in Block One (1) Eastholm Addition, City of Mexico, Audrain County, State of Missouri, except those portions conveyed to the City of Mexico, Missouri, at Book 231, Page 907 and Book 231, Page 908 of the Deed Records of Audrain County, Missouri and All that part of the Northeast fourth of the Northwest Quarter of Section Thirty (30), in Township Fifty-One (51) North, of Range Eight (8) West of the Fifth Principal Meridian, in the County of Audrain and State of Missouri, described as follows: Commence at the Northwest corner of said Northeast fourth of the Northwest Quarter of said Section Thirty (30), and run thence East, along the center line of a Public Road, 351 feet, run thence South 1514 feet, more or less, to the North right-of-way line of the Gulf, Mobile & Ohio Railroad Company (formerly the C & A Railroad Company), run thence Southwesterly, along said right-of-way line of said railroad, 441 feet, run thence North, along the quarter-quarter Section line of said Section Thirty (30), 1685 feet to the point of beginning, as shown by Audrain County Survey No. 4040 or Audrain County, Missouri, containing 14 acres, more or less.

Known as 515 Eastholm, Mexico, Audrain County, Missouri.

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Task Order No. 16 with Horner & Shifrin, Inc. for the Geographic Information System Update

Dear City Council Members:

The City of Mexico utilizes the services of Horner & Shifrin, Inc. to host its Geographic Information System (GIS). This system provides an online interface to disseminate information to the public as well as to assist City staff in asset management. Examples of use include housing the City's Zoning Districts, showing Floodplain boundaries, tracking City infrastructure (e.g. sanitary sewer, storm sewer, streets), and developing quantity estimates for construction projects.

Task Order No. 16 includes a spectrum of improvements to the City's GIS. These improvements are categorized below:

<i>Improvement</i>	<i>Cost</i>
Dig Rite Automation	\$ 2,212.00
Sanitary Improvements	\$ 6,724.00
GIS Layer/Site Improvements	\$ 4,846.00
Total	<u>\$13,782.00</u>

The improvements will be covered by three funding sources:

1. Wastewater Capital Project (GIS – One Call Automation): The Dig Rite Automation Project was initially scoped and budgeted as a much larger project having a FY 2022 – 2023 budget of \$15,000. Since this was budgeted, it has been determined that the Missouri One Call Center has new software available which accomplishes the main goal for nearly 1/7 the cost.
2. Engineering Professional Services: The Engineering Professional Services line item has \$10,000 available to cover costs associated with this Task Order.
3. Wastewater Professional Services: The Wastewater Professional Services line item has sufficient funding available to cover \$2,000 of this project.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign Task Order No. 16 with Horner & Shifrin, Inc. for the Geographic Information System Update (GIS).

Respectfully submitted,

Drew Williford, PE
Public Works Director/City Engineer

DRW
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN TASK ORDER NO. 16 WITH HORNER & SHIFRIN, INC. FOR THE GEOGRAPHIC INFORMATION SYSTEM UPDATE

WHEREAS, Horner & Shifrin, Inc. hosts and maintains the City’s Geographic Information System (GIS); and

WHEREAS, Horner & Shifrin, Inc. has been approached as a sole source provider to request an estimate that will accomplish the goals found in Task Order No. 16; and

WHEREAS, Task Order No. 16 is deemed to be of good value and provide substantial improvement to the City’s Geographic Information System (GIS).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to sign, on behalf of the City of Mexico, Task Order No. 16 with Horner & Shifrin, Inc. for a total of \$13,782 for the Geographic Information System (GIS) Update.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF MAY 2023

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign A Proposal with Tiger Eye Engineering LLC for the Pavement Evaluation Project

Dear City Council Members:

The City of Mexico maintains nearly 80 centerline miles of public streets which equate to over 11.5 million square feet of pavement. To prioritize pavement repairs, the City utilizes the Pavement Surface Evaluation and Rating (PASER) approach using a 1 to 10 rating system based upon the pavement cracking noted when conducting a visual inspection. Every two years, the Street Division drives every public street in Mexico and assigns it a rating between 1 and 10. Engineering then utilizes this rating, combined with a number of other factors, to develop the annual maintenance work which may include crack and joint sealing, chip sealing, mill/overlay, and concrete patching.

Tiger Eye Engineering, LLC developed technology utilizing machine learning/deep learning (commonly referred to as Artificial Intelligence) to automate the pavement rating process and provide more detailed information to their clients. This research has been conducted at the University of Missouri – Columbia and they are working towards deploying this technology to assist more City's in the future. Furthermore, Tiger Eye Engineering, LLC has the capability to modify their code so it can automatically detect other items in addition to pavement cracking. Detectable Warning Devices (i.e. ADA plates) and different conditions of curb and gutter are both examples of two additional items which the City is asking to be evaluated with this project. Information related to these items is considered a significant help to Staff and has the potential to substantially improve the City's planning process.

Tiger Eye Engineering, LLC is considered a sole source provider of this technology. The proposal of work includes pavement evaluation at a cost of \$15,000. Staff was unaware of this research at the time of budgeting for FY 2022 – 2023; however, sufficient funding does exist in the annual maintenance line item of the Capital Improvement Sales Tax (CIST) budget to cover this project cost.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign the proposal with Tiger Eye Engineering LLC for the pavement evaluation project at a cost of \$15,000.

Respectfully submitted,

Drew Williford, PE
Public Works Director/City Engineer

DRW
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A PROPOSAL WITH TIGER EYE ENGINEERING LLC FOR THE PAVEMENT EVALUATION PROJECT

WHEREAS, the City of Mexico maintains nearly 80 centerline miles of public streets which equate to over 11.5 million square feet of pavement; and

WHEREAS, to prioritize pavement repairs, the City utilizes the Pavement Surface Evaluation and Rating (PASER) approach which uses using a 1 to 10 rating system based upon the pavement cracking noted when conducting a visual inspection; and

WHEREAS, Tiger Eye Engineering, LLC developed technology utilizing machine learning/deep learning to automate the pavement rating process and provide information to detect pavement cracking, detectable warning devices and different conditions of curb and gutter.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to sign, on behalf of the City of Mexico, a proposal with Tiger Eye Engineering LLC for the pavement evaluation project at a cost of \$15,000.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF MAY 2023

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement
with Various Organizations for Recommended Funding from the Mexico
Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute an agreement with the Audrain County 4H Youth Fair and the Mexico Chamber of Commerce to receive tourism funding for their advertising campaign.

The Mexico Tourism Commission reviewed an application for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Event</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Audrain County 4H Youth Fair	2023 Audrain County 4H Youth Fair	Advertising	\$1,000	\$1,000
Mexico Chamber of Commerce	Mighty Mex-MO App	Advertising	\$5,000	\$5,000

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH VARIOUS ORGANIZATIONS FOR RECOMMENDED FUNDING FROM THE MEXICO TOURISM TAX

WHEREAS, the Mexico Tourism Commission recommends to the Mexico City Council that the Audrain County 4H Youth Fair Board and the Mexico Chamber of Commerce be allowed to receive tourism funding for their tourism advertising campaign.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to enter into an agreement on behalf of the City of Mexico with the Audrain County 4H Youth Fair Board and the Mexico Chamber of Commerce receive tourism funding for tourism advertising campaign.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF MAY 2023

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF COMMUNITY DEVELOPMENT DIRECTOR

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign An Extension to the Voluntary Annexation Agreement with Mark Korman LLC Properties

Dear City Council Members:

Council approved a Voluntary Annexation Agreement with Mark Korman LLC Properties in April 2020. The Agreement allowed Mark Korman LLC properties to construct a sanitary sewer system, lift station, force main and necessary connections to the City's sewer system.

Mark Korman LLC properties currently has access to the City's sewer line at a rate provided to users outside the City limits that was allowed in the Annexation Agreement. The Agreement provided that the annexation of the property would occur at the end of three (3) years in exchange for being allowed to connect to the city's sanitary sewer system.

City Staff received a letter from Mark Korman LLC Properties requesting an additional two (2) years extension of the Agreement. The request provides Mark Korman Properties LLC an extension of time to evaluate annexing additional property into the city limits with a single annexation. Mark Korman LLC Properties has indicated that the additional property could provide the city with residential and commercial development.

The extension would not allow Mark Korman LLC Properties to extend or construct the sanitary sewer to the additional property for development before annexation. The extension does not allow mobile homes to be annexed into the city limits. Any and all construction during this period must be constructed under the current City of Mexico codes.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign an extension to the voluntary annexation agreement with Mark Korman LLC Properties.

Respectfully submitted,

Rita Jackson
Community Development Director

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN
EXTENSION TO THE VOLUNTARY ANNEXATION AGREEMENT WITH
MARK KORMAN LLC PROPERTIES**

WHEREAS, Mark Korman, owner of Mark Korman LLC properties has requested an extension to the Voluntary Annexation Agreement; and

WHEREAS, Mark Korman LLC properties are described in deeds recorded in the Audrain County Recorder of Deeds Office at 2012DR00348 dated February 21, 2012 and 2011DR002525 dated December 19, 2011, and excepting Tract 3 on said deed 2011DR002525; and the removal of mobile homes, before the annexation; and

WHEREAS, Mark Korman LLC properties has constructed, at no cost to the City, a sanitary sewer system, lift station, force main and necessary connections to the City’s sewer system; and

WHEREAS, Mark Korman LLC properties has requested an additional two (2) years extension to the Agreement and provides Mark Korman Properties LLC an extension of time to annex additional properties into the city limits at the same time; and

WHEREAS, the extension would not allow Mark Korman LLC Properties to extend or construct the sanitary sewer to the additional property for development before annexation. The extension does not allow mobile homes to be annexed into the city limits. Any and all construction during this period must be constructed under the current City of Mexico codes.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to sign an Extension to the Voluntary Annexation Agreement with Mark Korman LLC properties.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22nd DAY OF MAY 2023

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Authorize Repair of the Influent Wet Well Pump for the
Wastewater Department

Dear City Council Members:

The City of Mexico’s Wastewater Treatment Plant (WWTP) accepts water from the collection system (influent) and pumps the water uphill to start its treatment process. There are four pumps which run in preset configurations based upon plant flow. One of these pumps recently experienced a seal failure and encountered electrical issues which caused significant damage to the unit.

Vandevanter Engineering, the City’s Preventative Maintenance Contractor for Wastewater Equipment, has removed the pump and conducted a full inspection to determine the extent of damage. Vandevanter provided the City with a comprehensive report and estimate detailing the damage incurred as well as the cost to place the unit back in operation.

After evaluating the option of pump repair (\$18,650.07) and the option of pump replacement (\$78,437), Staff recommend proceeding with a pump repair. The 2022 – 2023 Budget includes \$20,000 for drive/alarm repairs. There is sufficient balance to proceed with this repair given the current balance of \$19,428. The provided estimate for repair is summarized below:

<i>Description</i>	<i>Price</i>
Materials	\$15,410.07
Labor	<u>\$3,240.00</u>
Equipment Total:	\$18,650.07

Staff recommends Council authorize the repair of Mexico’s Wastewater Treatment Plant influent wet well pump at a cost of \$18,650.07 with Vandevanter Engineering.

Respectfully submitted,

Drew Williford, PE
Public Works Director/City Engineer

DRW
Attachments

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: May 22, 2023

Members of City Council
City of Mexico, Missouri

RE: Appointments to Various Boards and Commissions

Dear City Council Members:

This agenda item concerns appointments to the Planning & Zoning Commission that needs to be appointed by City Council, the Mexico Housing Authority that needs to be appointed by the Mayor and the Zoning Board of Adjustment and Mexico Park Board that needs to be appointed by the City Manager.

Planning & Zoning Commission

There is currently one vacant term that expires June 2023. Betty Jo Sydenstricker has expressed an interest in appointment. Staff has not received any other applications expressing an interest in serving on this Board.

(1 position – 3-year term. Appointed by City Council)

Mexico Housing Authority Rita Jackson's term expires June 2023. Ms. Jackson has expressed an interest in re-appointment. Staff has not received any other applications in serving on this Board.

(1 position – 4-year term. Appointed by the Mayor)

Zoning Board of Adjustment

Bob Fenlon's term expires June 2023. Mr. Fenlon has expressed an interest in reappointment. Staff has not received any other applications expressing an interest in serving on this board.

(1 position – 5-year term. Appointed by City Manager)

Mexico Park Board

There is currently one vacant position and Sherri Chedwick, Cole Hildebrand and Joshua Price's terms expire June 2023. Sheri Chedwick and Joshua Price have each expressed an interest in reappointment. Staff has not received any other applications expressing an interest in serving on this board.

(4 positions – 3-year terms. Appointed by City Manager)

Staff recommends Council make the necessary appointments to the Planning & Zoning Commission, concur with the Mayor's recommendation for appointment to the Mexico Housing Authority and concur with the City Manager's recommendations for appointments to the Zoning Board of Adjustment, Mexico Park Board and the Zoning Board of Adjustments.

Respectfully submitted,

Bruce R. Slagle
City Manager